

Highland County Board of Health
Thursday, February 17, 2022

Agenda

1. Call to Order
2. Roll Call
3. BOH Organization
4. Nursing and EH Monthly Reports
5. Nursing Fees and Project Planning
 - a. Nursing Vaccine Schedule
 - b. Nursing Lab Fee Schedule
 - c. Health Awareness Schedule Planner
6. EH Nuisance Complaints
7. Review - Act on minutes for the month of January, 2022
8. Review - Act on bills January 21, 2022 to February 17, 2022
9. Review - Act on Purchase Orders January 21, 2022 to February 17, 2022
10. Legislative Updates
 - a. Presidential Executive Orders on Vaccines
11. COVID-19 Updates
 - a. Case Updates
 - b. Testing Updates
 - c. Funding Update
12. Open Discussion
 - a. March BOH Meeting Date Change
 - b. Fiscal Audit Update
 - c. Community Health Assessment Process
 - d. March 16th District Advisory Council Planning at HDH
13. Adjourn

HEALTH AWARENESS SCHEDULE PLANNER 2022

Month	Event	Reason	Event Date	Number allowed	Cost/Item	Total expected cost
February	Free Cholesterol Screening	Heart Health Month	2/1-2/28/2022	50	4.35	\$217.50
March	Free Renal Function Tests	Kidney Month	3/1-3/31/2022	50	8.68	\$434.00
April	Free pack of 10 diapers and icepack for patients getting infant shots (NB-age 2)	Infant Immunization Week	4/26-5/2/2022	32	3.50	\$112.00
May	Hepatic Function Test	Hepatitis Awareness Month	5/1-5/31/2022	50	8.17	\$408.50
June	Free PSA Tests	Men's Health Awareness Month	6/1-6/30/2022	50	18.39	\$919.50
September	Free Cholesterol Screening	Cholesterol Education Month	9/1-9/30/2022	50	4.35	\$217.50
October	Free Hemoglobin/Lead Screening (1 year-under 6)	National Lead Poisoning Prevention Week	10/23-20/30/202	50	28.56	\$1,428.00
October	Red Ribbon Week-presentation at 5th grade class rooms, handout paper and bracelet	Red Ribbon Week-Drug and Bully Awareness	-10/23-10/31/202	475	1.50	\$712.50
November	Free Hemoglobin A1C and Free fingerstick BG	American Diabetes Month	11/1-11/30/2022	50	10.71	\$535.50
December	Free Flu Shots	National Flu Shot Week	12/5-12/11/2022	50	18.00	\$900.00

HPCS	Vaccine	Trade Name	Mfr	2022 Fee	2021 fee
8580	Tubersol	Tubersol	SP	\$12.00	
8580	TB skin tests	Tubersol	Qual Care	\$12.00	
90619	Meningococcal	MenQuadfi	Sanofi	\$166.00	
90620	Meningococcal	Bexsero		\$208.00	
90621	Meningococcal	Trumenba		\$197.00	
90632	Hep A Adult	Vaqta	Merck	\$93.00	
90632	Hep A Adult	Havrix	GSK	\$90.00	
90633	Hep A Ped/Adol	Vaqta	Merck	\$37.00	
90633	Hep A Ped/Adol	Havrix	GSK	\$37.00	
90636	HepA/Hep B	Twintrix	GSK	\$125.00	
90647	HIB	PedvaxHIB	Merck	\$37.00	
90648	HIB	ActHIB	SP	\$14.00	
90648	HIB	Hiberix	GSK	\$15.00	
90649	HPV	Gardasil 4	Merck	\$220.00	
90651	HPV	Gardasil 9	Merck	\$352.00	\$ 332.00
90670	Pneumococcal	Prenar 13	Pfizer	\$312.00	\$ 290.00
90675	Rabies	Imovax	SP	\$472.00	
90675	Rabies	Rabavert	GSK	\$424.00	
90680	Rotavirus	Rotateq	Merck	\$114.00	
90681	Rotavirus	Rotarix	GSK	\$137.00	
90691	Typhoid	Typhim VI	SP	\$166.00	
90696	DTaP/Polio	Quadracel	SP	\$62.00	
90696	DTaP/Polio	Kinrix	GSK	\$60.00	
90697	DTaP/IV/Hib/HepB	Vaxelis	Sanofi	\$182.00	
90698	DTaP/Polio/HIB	Pentacel	SP	\$95.00	
90700	DTaP	Daptacel	Sanofi	\$27.00	
90700	DTaP	Infarix	GSK	\$28.00	

EFFECTIVE 1/1/2022

2022 LPHSC Vaccine Fee Schedule

Last Updated: 12/16/21

91301	COVID-19	Moderna - COVID	Moderna	\$0.01	
91303	COVID-19	JNJ/Janssen - COVID	JNJ	\$0.01	
ADMINISTRATION		CODES			
0001A	Pfizer COVID Dose 1 Pfizer		Pfizer	\$40.00	
0002A	COVID Dose 2			\$40.00	
001A	Moderna COVID Dose 1		Moderna	\$40.00	
0012A	Moderna COVID Dose 2			\$40.00	
0031A	JNJ COVID Dose 1	Johnson and Johnson	JNJ	\$40.00	
90471	PRIVATE INS PEDS or ADULT			\$28.00	
	First Admin (Inj)				
90472	PRIVATE INS PEDS or ADULT			\$15.00	
	Second + Admin (Inj)				
90473	PRIVATE INS PEDS or ADULT			\$28.00	
	First Admin (Oral)				
90474	PRIVATE INS PEDS or ADULT			\$15.00	
	Second + Admin (Oral)				
90460	VFC Admin (all)			\$28.00 (first)	\$15.00 (second +)



Highland County
Public Health
Health Department

Highland County Health Department Laboratory Tests and Fees (Effective 10/01/2019)

CPT

Laboratory Test	code	Fasting	Tube	Spin?	Special Instructions	fee
Amylase	82150	N	Red-SST	Y	Spin within 45 minutes, room temp	\$25.00
ALT (SGPT)	84460	N	Red-SST	Y	Spin within 45 minutes, room temp	\$20.00
AST (SGOT)	84450	N	Red-SST	Y	Spin within 45 minutes, room temp	\$20.00
Basic Metabolic Panel	80048	Y	Red-SST	Y	Fasting for 12 hours, refrigerate after spin	\$20.00
Complete Metabolic Panel	80053	Y	Red-SST	Y	Fasting for 12 hours, refrigerate after spin	\$35.00
CBC	85067	N	Lavendar	N	3ml whole blood, invert mix gently, room temp	\$20.00
CBC w/ Diff	85025	N	Lavendar	N	3ml whole blood, invert mix gently, room temp	\$25.00
Cholesterol	82465	N	Red-SST	Y	Spin within 45 minutes, room temp	\$15.00
Creatinine-serum	82565	N	Red-SST	Y	Spin within 45 minutes, room temp	\$20.00
Fasting blood glucose	82962	Y	Red-SST	Y	Spin within 45 minutes, room temp	\$15.00
Free T4	84439	N	Red-SST	Y	Spin within 45 minutes, room temp	\$25.00
Free T3	84481	N	Red-SST	Y	Separate tube, spin within 45 minutes, Room temp	\$40.00
Hemoglobin	85018	N	Lavendar	N	3ml whole blood, invert mix gently, room temp	\$15.00
Hematocrit	85014	N	Lavendar	N	3ml whole blood, invert mix gently, room temp	\$15.00
Hemoglobin A1C	83036	Y	Lavendar	N	3ml whole blood, invert mix gently, room temp	\$25.00
Hepatic Function Panel	80076	N	Red-SST	Y	Spin within 45 minutes, REFRIGERATE	\$25.00
Hep B sur. Ab	86706	N	Red-SST	Y	Separate Tube, Spin within 45 minutes, REFRIGERATE	\$30.00
Iron-TIBC	83550	Y	Red-SST	Y	Spin within 45 minutes, room temp	\$30.00
Lipase	83690	N	Red-SST	Y	Spin within 45 minutes, room temp	\$25.00
Lipid	80061	Y	Red-SST	Y	Spin within 45 minutes, room temp	\$30.00
Magnesium	83735	N	Red-SST	Y	Spin within 45 minutes, room temp	\$40.00
Mumps IgG/IgM	86765	N	Red-SST	Y	Separate tube, Spin within 45 minutes, room temp	\$90.00
Rubella	86735					
Rubella IgG	86762					
Potassium	84132	N	Red-SST	Y	Spin within 45 minutes, room temp	\$20.00

Resident Camps-6	Approval Issued	1	1																2
Resident Camps-6	Inspections	0																	0
Resident Camps-6	Consultations	1																	0
Resident Camps-6	Complaints	0																	0
Swimming	Pools	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD total- renewal					
Pools - 9	current approvals	Transmittals	Transmittals	Transmittals	Transmittals - Renewals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	9					
Pools - 9	Licenses Issued	0												0					
Pools - 9	Inspections	0												0					
Pools - 9	Consultations	0												0					
Pools - 9	Complaints	0												0					
Institutions		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD total- renewal					
Schools - 5 districts; 2	Inspections	0												0					
Schools - 5 districts; 2	Consultations	0												0					
Schools - 5 districts; 2	Complaints	0												0					
Jails - 3	Inspections	0												0					
Jails - 3	Consultations	2												2					
Jails - 3	Complaints	0												0					
Household	Sewage (HS)	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD total					
Sewage		Transmittals	Transmittals	Transmittals - Variances	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals	Transmittals						
Sewage	Consultations	117												117					
Replants	Approved	2																	
Replants	Disapproved	0																	
Lot Spills/Minor Lot	Approved	2												2					
Spills/Minor Lot	Disapproved	0												0					
Contractor	Contractor Consultations	11												11					
Contractor	Installer Registration (I)	4												4					
Contractor	Septage Hauler Registration	3												3					



Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

Public Health
Prevent Promote Protect

NOTICE OF VIOLATION

Date: **1/18/2022**

Property Owner Name:	Anita Fricke				
Mailing Address:	11702 NORTH SHORE RD				
City:	HILLSBORO	State:	OH	Zip:	45133

Re: Complaint

Nature of Complaint:	Septic & rat infestation
Parcel Number(s):	33-11-300-003.00, 33-11-300-004.00, 33-11-300-005.00, and 33-11-300-006.00
Complaint Property Address:	7377 Beechwood Road & 10346 US 50

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed and investigation.

Date of Investigation:	1/18/2022
Complaint was found to be:	<input checked="" type="checkbox"/> Valid - Corrective measures must be taken. <input type="checkbox"/> Not Valid - No further action needs to be taken. <input type="checkbox"/> Outside of the jurisdiction of this agency at this time.
At the time of the inspection the following was observed:	Observed several tires and miscellaneous items piled up, and a couple piles of trash. Did not observe any sewage on the ground.

You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

<u>Health District Premise Maintenance Regulation 2.1:</u> "No person shall store, place, burn or dispose on his premises or the premises of another or permit to accumulate on his premises, any solid waste in such a manner whereby it will become a rodent or insect harborage or breeding place, or create a health menace, unsanitary condition, or nuisance." As adopted under authority of ORC 3709.21 & ORC 3709.22

This public health nuisance must be abated by the deadline.

Deadline(s):	2/16/2022
Corrective Action(s):	1. Contact this office prior to the deadline to schedule a re-inspection for verification of compliance. • Please note that under Ohio Administrative Code 3745-19-04 - the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials is prohibited.



CAH

SO

US

10346

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2/16/72



CAF

10349 05 50

2/16/22



2/16/22 10346 US 50

CAF



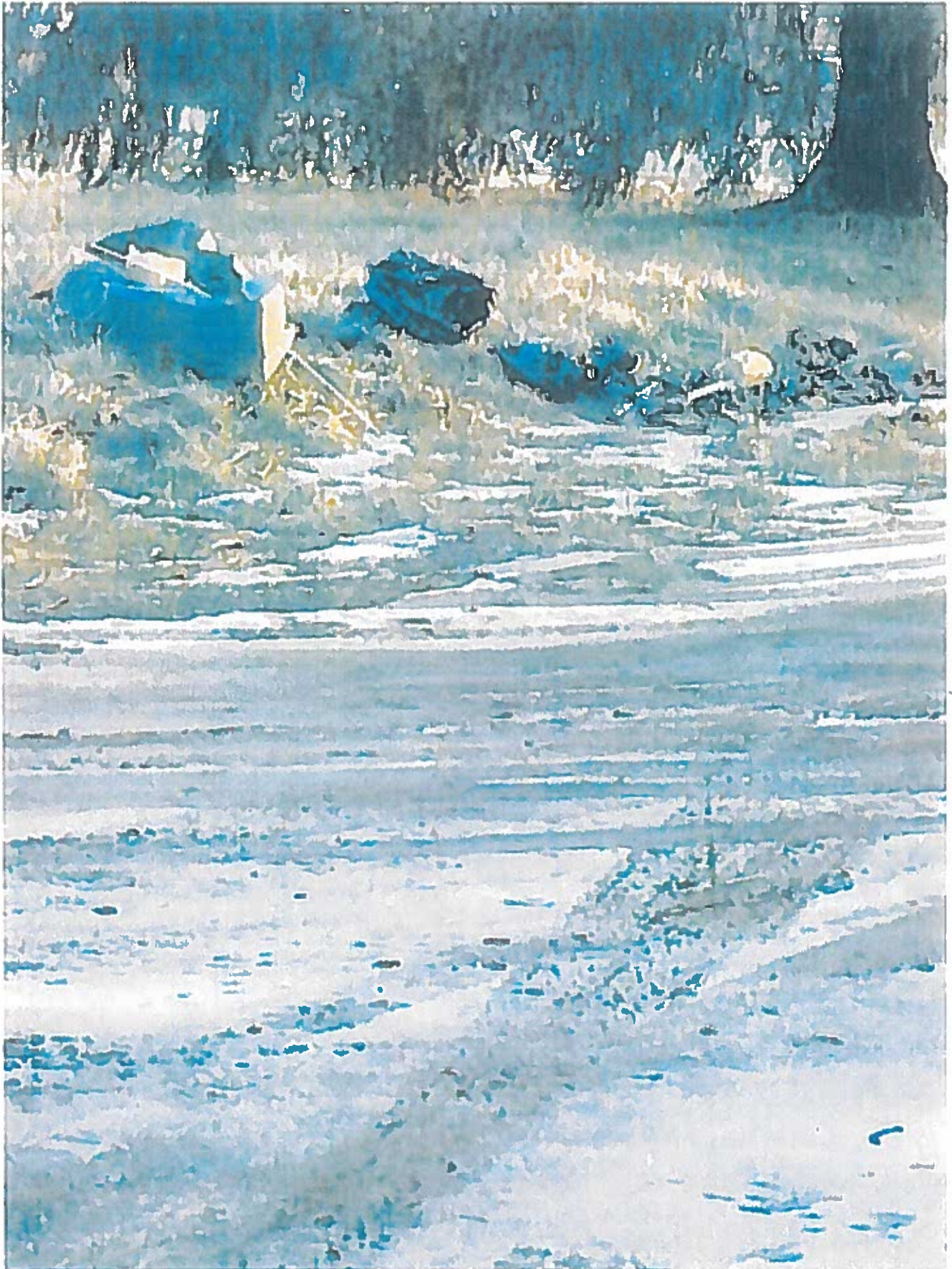
2/16/22 10346 US

50

CAF



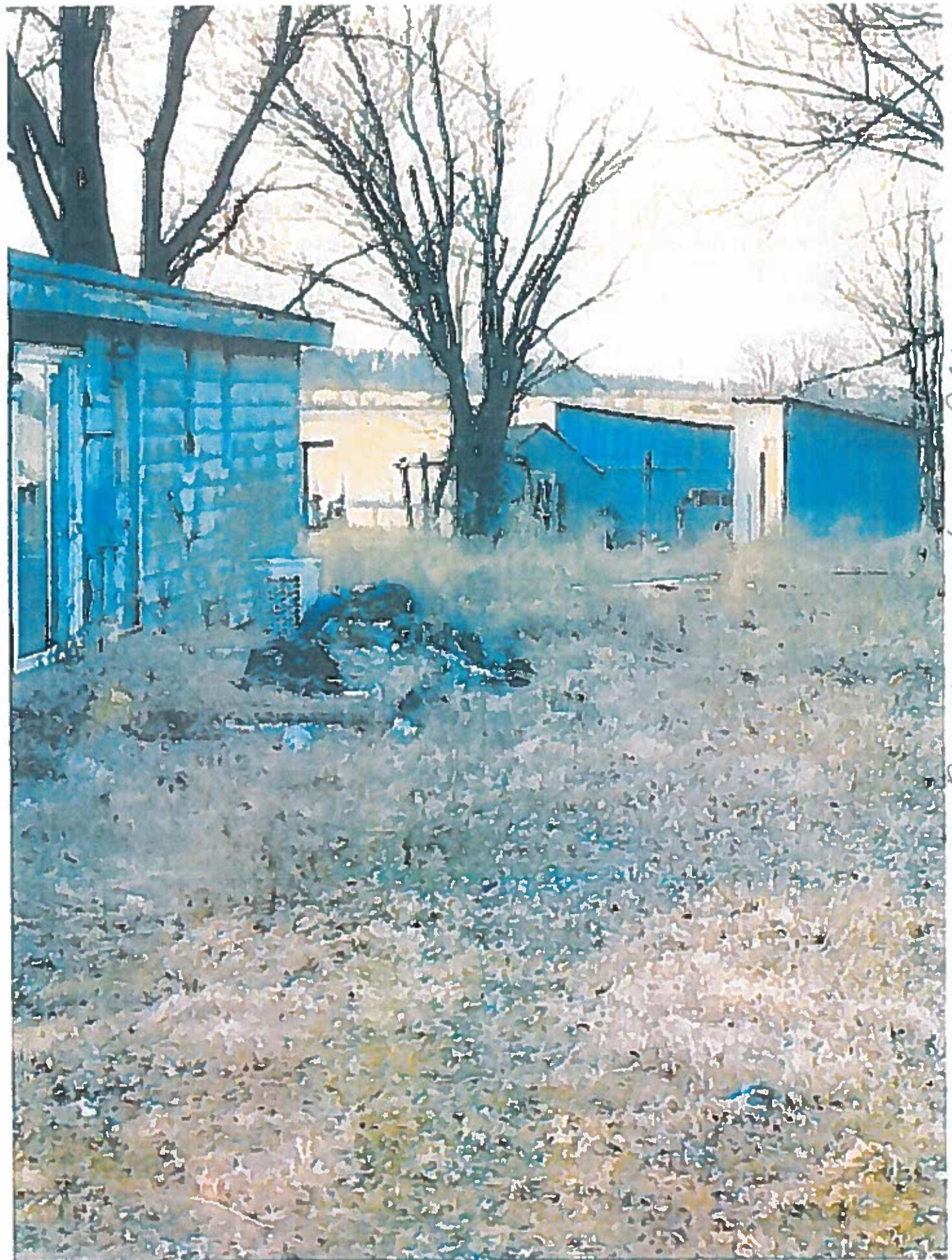
2/16/22 7377 Redwood Cay



2/16/22 7377 Beechwood Ct
Pammydog



2/16/22 7377 Beechwood CAA



2/16/22 7377 Beechwood CA4



2/10/22 7377 Beechwood CAH
POM 1/22



2/16/22 7577 Beechwood CAH



2/16/22 7377 Beechwood CAH



2/16/22 7577 Beech wood CAA

**MINUTES
BOARD OF HEALTH MEETING
HIGHLAND COUNTY, OHIO**

Thursday, January 20, 2022

The Highland County General Health District Board of Health held its January, 2022 meeting on January 20, with the following members present:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes
Mr. Tim Parry

1. Call to Order

The Board of Health meeting was called to order by Mr. Holt at 9:10AM.

2. Roll Call

The following individuals were present at the meeting:

John Holt
Rob McCray
Craig Edgington
Julie Karnes, MD
Tim Parry
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Connie Page, Fiscal Officer
Cassandra Hudnell, Environmental Health Specialist in Training
Courtney Hall, Environmental Health Specialist in Training

3. BOH Organization

After discussion, Dr. Karnes made a motion to maintain the same BOH elected positions as the previous year. Mr. Parry seconded the motion. Motion carried unanimously.

4. Nursing and EH Monthly Reports

Environmental health and public health nursing monthly report statistics were provided to the BOH.

5. EH Nuisance Complaints

- a. 1116 & 11062 Bridges Road - Joseph Hershberger - Scrap Tires & debris
Ms. Hudnell presented a trash nuisance at 1116 & 11062 Bridges Road, Leesburg Ohio to the Board of Health for review. After discussion, Dr. Karnes made a motion to send the nuisance to the prosecutor after an additional 90 days. Mr.

McCray seconded the motion. Motion carried unanimously.

b. 2501 State Route 138 - Schriener - Solid Waste Nuisance

Ms. Hall presented a trash nuisance at 2501 State Route 138 Schriener, Sardinia Ohio to the Board of Health for review. After discussion, Dr. Karnes made a motion to send the nuisance to the prosecutor after an additional 90 days. Mr. Edgington seconded the motion. Motion carried unanimously.

c. 10643 N. Shore - Boyd - Open Burning, Sewage Nuisance

Ms. Hall presented a trash nuisance at 10643 N. Shore Hillsboro Ohio to the Board of Health for review. After discussion, Mr. Parry made a motion to send the nuisance to the prosecutor. Mr. McCray seconded the motion. Motion carried unanimously.

6. Review - Act on minutes for the month of December, 2021

Mr. Warner presented the minutes for the December, 2021 BOH Meeting. Mr. McCray made a motion to approve minutes. Mr. Edgington seconded the motion. Motion passed unanimously.

7. Bills from December 17, 2021 to January 20, 2022

Ms. Page presented the bills from December 17, 2021 to January 20, 2022. Mr. McCray made a motion to approve the bills. Mr. Edgington seconded the motion. Motion passed unanimously.

8. Legislative Updates

Mr. Warner provided a brief review of the potential for vaccine mandates that may impact the health department at some point.

9. COVID-19 Updates – Mr. Warner provided an update on current COVID-19 activities in the county for the following topic areas:

- a. Case Updates
- b. Vaccine Update
- c. Funding Update

10. Open Discussion

a. Fiscal Audit Update

Ms. Page and Mr. Warner provided a brief update on the ongoing State of Ohio Audit.

b. Building Fund Shift

Ms. Page requested approval from the BOH to repurpose funds originally approved and budgeted for front office renovations to instead be used to renovate new meeting space in the front of the health department. Dr. Karnes

made a motion to reassign the previously approved funds. Mr. Parry seconded. Motion carried unanimously.

c. WFD Category Established

Ms. Page presented information regarding the need for the development of a workforce development budget category. Dr. Karnes made a motion to approve the creation of this line-item category. Mr. Parry seconded. Motion carried unanimously.

d. Bid Opening - 2020-305-Adams Grant Design Bids Request

Ms. McCoppin presented the Board with 2 proposals for a WPCLF project design located at 305 Barker Rd., Fayetteville Ohio. After discussion, Mr. Parry made a motion to accept the proposal from DC Engineering and Consulting. Mr. McCray seconded. This bid was the lower of the two submitted bids.

11. Adjourn

Meeting was adjourned at 10:45 AM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

Highland County Health Department
1487 N. High St., Suite 400
Hillsboro, Ohio

Resolution Number	2021 WPCLF 2022-Design (Buchreitz)
Number of Bids Received	2
How was the bid	<input checked="" type="checkbox"/> Lowest Bid Accepted <input type="checkbox"/> Other criteria used to accept bid _____

The Highland County Board of Health, Highland County, Ohio met in Regular Session on Thursday, February 17, 2022.

Dr. Karnes (BOH Member) moved the adoption of the following resolution:

RESOLUTION

BE IT HEREBY RESOLVED, the Highland County Board of Health hereby awards the winning bid to

Contractor:	<u>DC Construction / Doug Crum</u>
Project Scope:	<u>Design of system for failing on-site septic system.</u>
Property Owner:	<u>Tonya Jean Buchreitz</u>
Project Location:	<u>2513 State Route 134, Sardinia, Ohio 45171 Highland County / Clay Township – in Buford</u>
Amount:	<u>\$ 985.00</u>

Mr. Parry (BOH Member) seconded the Resolution

Adopted Date:

2/17/2022

Jared Warner
Health Commissioner
Jared Warner, MEM, RS



John Holt
Board of Health President
John Holt
Acting President

ARTICLE 13: WPCLF INVITATION TO BID/BID PROPOSAL

Highland County Health Department
1487 N. High St. Suite 400, Hillsboro, Ohio 45133 P: 937.393.1941

- Please fill out this form completely. Responses must be legible.
- Seal the bid in an envelope and mark it "**WPCLF BID**" and "**WPCLF Project #**" indicated on the outside of the envelope.
- The Bid Proposal may be dropped off at the Highland County Health Department or mailed to the address above.
- The county is not responsible for estimates received after the due date.
- If you have any questions concerning this project, please contact this office.

Bidder/Contractor Name: <i>DC Engineering + Consulting, LLC</i>	Date Bids Are Due: <i>2/15/2022</i>	WPCLF Project # <i>2513-Buchreitz</i>
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Name of Business: <i>Justin Demint</i>	Project Client Name: <i>TONYA JEAN BUCHREITZ</i>
--------------------------------------------------	------------------------------------------------------------

Contractor Address: <i>114 N. Pleasant Street</i>	Project Address: <i>2513 STATE ROUTE 134, SARDINIA (IN BUFORD)</i>
-------------------------------------------------------------	------------------------------------------------------------------------------

Contractor Phone: <i>937-544-3112</i>	Project Contact Phone: <i>937-515-4231</i>
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1. Soil Scientists: How many years has this firm performed soil evaluations? _____	Designers: How many years has this firm designed HSTS? <u><i>10</i></u>	Installers: How many years has this firm installed sewage treatment systems? _____ Are you currently registered with this office? <input checked="" type="radio"/> YES <input type="radio"/> NO
2. Are you able to provide the appropriate performance bond & liability insurance?		<input checked="" type="radio"/> YES <input type="radio"/> NO
3. Is your firm currently in bankruptcy?		<input type="radio"/> YES <input checked="" type="radio"/> NO
4. Has your company ever sued or been sued by a public entity over a public project? If yes, explain:		<input type="radio"/> YES <input checked="" type="radio"/> NO
5. In the past 5 years, have any performance bonds been activated against your company? If yes, explain:		<input type="radio"/> YES <input checked="" type="radio"/> NO
6. In the past 5 years, has your company been cited for violations of unemployment laws?		<input type="radio"/> YES <input checked="" type="radio"/> NO
7. In the past 5 years, has your company been cited for violations of worker's compensation laws? If yes, explain:		<input type="radio"/> YES <input checked="" type="radio"/> NO
8. In the past 5 years, has your company been cited for violations of federal or state prevailing wage laws? If yes, explain:		<input type="radio"/> YES <input checked="" type="radio"/> NO
9. In the past 5 years, has your company been cited for violations of the Fair Labor Standards Act (FLSA)? If yes, explain:		<input type="radio"/> YES <input checked="" type="radio"/> NO
10. In the past 5 years, has your company been cited for violations of Occupational Safety and Health Administration (OSHA) regulations? If yes, explain:		<input type="radio"/> YES <input checked="" type="radio"/> NO

Bid Proposal Form Page 2 of 2

Contractor Name:		Project # 2513-Buchreitz	
Bids must be Itemized based on staff write up. Use the chart below or attach a separate worksheet that breaks down the project costs.			
<i>Project Bid Breakdown</i>			
<i>Project Bid Item</i>	<i>Cost</i>	<i>Project Bid Item</i>	<i>Cost</i>
1. <i>Design</i>	<i>1000.</i>	11.	
2.		12.	
3.		13.	
4.		14.	
5.		15.	
6.		16.	
7.		17.	
8.		18.	
9.		19.	
10.		20.	
Total Amount of Bid: This price is the sum of items prices entered above or an attached worksheet. If there should be a discrepancy, the item prices shall govern.			<i>\$ 1,000.-</i>
Total Amount in written words: <i>One Thousand Dollars</i>			

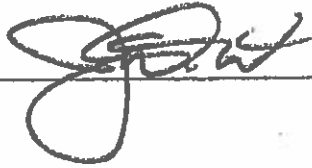
Statement:

I understand the above total price includes all materials, labor and other costs such as overhead, permits, sales tax and profit. The Owner (Highland County Health Department) may accept them without change for a period of 30 days after the date this proposal is first publicly opened by the local public agency (Highland County Health Department).

I will begin the work within 10 consecutive calendar days from the date of the Contract and will complete the work with 60 days from the date of the Proceed Order, unless otherwise agreed by the Owner and approved by the agency.

I hereby attest to the accuracy of the answers I have given and further attest to the fact that I am in a position to know the correct answers. I also attest that this estimate is not collusive or a sham and have not in any manner, directly or indirectly sought by agreement or collusion with any person to fix the estimate price of affiant or any other bidder or secured any advantage against Highland County, or any person interested in the proposed contract.

Contractor Signature and Title _____



Date: _____

1/25/2022

ARTICLE 13: WPCLF INVITATION TO BID/BID PROPOSAL

Highland County Health Department

1487 N. High St. Suite 400, Hillsboro, Ohio 45133 P: 937.393.1941

- Please fill out this form completely. Responses must be legible.
- Seal the bid in an envelope and mark it "**WPCLF BID**" and "**WPCLF Project #**" indicated on the outside of the envelope.
- The Bid Proposal may be dropped off at the Highland County Health Department or mailed to the address above.
- The county is not responsible for estimates received after the due date.
- If you have any questions concerning this project, please contact this office.

Bidder/Contractor Name: DC Construction	Date Bids Are Due: 2/15/2022	WPCLF Project # 2513-Buchreitz
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Name of Business: Doug Crum	Project Client Name: TONYA JEAN BUCHREITZ
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Contractor Address: 10533 Rolling Hills Dr	Project Address: 2513 STATE ROUTE 134, SARDINIA (IN BUFORD)
------------------------------------------------------	--------------------------------------------------------------------------

Contractor Phone: 937-205-0158	Project Contact Phone: 937-515-4231
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1. Soil Scientists: How many years has this firm performed soil evaluations? _____	Designers: How many years has this firm designed HSTS? 19 yrs	Installers: How many years has this firm installed sewage treatment systems? _____ Are you currently registered with this office? YES NO
-------------------------------------------------------------------------------------------	-------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------

2. Are you able to provide the appropriate performance bond & liability insurance?	YES NO
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3. Is your firm currently in bankruptcy?	YES NO
------------------------------------------	--------

4. Has your company ever sued or been sued by a public entity over a public project? If yes, explain:	YES NO
----------------------------------------------------------------------------------------------------------	--------

5. In the past 5 years, have any performance bonds been activated against your company? If yes, explain:	YES NO
-------------------------------------------------------------------------------------------------------------	--------

6. In the past 5 years, has your company been cited for violations of unemployment laws?	YES NO
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7. In the past 5 years, has your company been cited for violations of worker's compensation laws? If yes, explain:	YES NO
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8. In the past 5 years, has your company been cited for violations of federal or state prevailing wage laws? If yes, explain:	YES NO
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9. In the past 5 years, has your company been cited for violations of the Fair Labor Standards Act (FLSA)? If yes, explain:	YES NO
-----------------------------------------------------------------------------------------------------------------------------	--------

10. In the past 5 years, has your company been cited for violations of Occupational Safety and Health Administration (OSHA) regulations? If yes, explain:	YES NO
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Bid Proposal Form Page 2 of 2

Contractor Name: <u>Doug Crum</u>		Project # 2513-Buchreitz	
Bids must be Itemized based on staff write up. Use the chart below or attach a separate worksheet that breaks down the project costs.			
Project Bid Breakdown			
Project Bid Item	Cost	Project Bid Item	Cost
1. Design		11.	
2. mound		12.	
3. type septic system	\$985.00	13.	
4.		14.	
5.		15.	
6.		16.	
7.		17.	
8.		18.	
9.		19.	
10.		20.	
Total Amount of Bid: This price is the sum of items prices entered above or an attached worksheet. If there should be a discrepancy, the item prices shall govern.			\$ 985.00
Total Amount in written words: <u>Nine Hundred Eighty Five Dollars</u>			

Statement:

I understand the above total price includes all materials, labor and other costs such as overhead, permits, sales tax and profit. The Owner (Highland County Health Department) may accept them without change for a period of 30 days after the date this proposal is first publicly opened by the local public agency (Highland County Health Department).

I will begin the work within 10 consecutive calendar days from the date of the Contract and will complete the work with 60 days from the date of the Proceed Order, unless otherwise agreed by the Owner and approved by the agency.

I hereby attest to the accuracy of the answers I have given and further attest to the fact that I am in a position to know the correct answers. I also attest that this estimate is not collusive or a sham and have not in any manner, directly or indirectly sought by agreement or collusion with any person to fix the estimate price of affiant or any other bidder or secured any advantage against Highland County, or any person interested in the proposed contract.

Contractor Signature and Title Doug Crum Date: 1-26-22

February

Prepared by: Connie Page

Estimated Health Salary Costs for February		Actual Health Salary Costs for January	
Salaries	\$50,723.05	Salaries	\$50,723.05
PERS - Monthly Contributions	\$7,101.24	PERS - Monthly Contributions	\$7,101.24
Medicare	\$700.29	Medicare	\$700.29
Medical Mutual	\$9,799.06	Medical Mutual	\$9,799.06
	\$68,323.64	Total	\$68,323.64

Health Expenses to be Paid			
Category	Cat. Number	Item	Cost
SOS	E2	Office Supplies	\$ 136.34
Staples	E2	Office Supplies	\$ 169.50
Amazon	E2	Office Supplies, calendars, organizers	\$ 1,449.43
Fifth Third	E2	Envelopes, and new mailbox	\$ 325.45
Wellers Plumbing	E3	Replace VAC motor 3 phase	\$ 1,957.00
Wellers Plumbing	E4	Maintenance to blower motor	\$ 210.33
Time Warner Cable/Spectrum	E5	Phone Service	\$ 382.72
ComDoc	E5	Copier Usage	\$ 260.56
Pitney Bowes	E5	Postage Machine Lease	\$ 106.09
Xerox	E5	Copier Lease Payment	\$ 214.29
Fifth Third	E5	Time tap, title fees.	\$ 202.23
AT&T	E5	Cell Phones	\$ 193.99
AT&T	E5	Internet Service	\$ 135.34
Public Entities Pool of Ohio	E5	2022-2023 Anniversary Contribution	\$ 10,404.00
Cassandra Hudnell	E7	January Mileage	\$ 132.08
Anna McCoppin	E7	January Mileage	\$ 2.08
Brittane Dance	E7	January Mileage	\$ 83.72
Chris Shope	E7	January Mileage	\$ 95.16
Philip Webb	E7	January Mileage	\$ 26.52
Courtney Hall	E7	January Mileage	\$ 99.84
Ohio Dept. of Admin Services	E12	MARCS RADIOS Oct. 21 thru Jan. 22	\$ 160.00
Highland Co. Agricultural Society	E12	6 Daily Fair passes	\$ 180.00
Keith Faber - Ohio Auditor of State	E12	Final Balance of financial audit	\$ 553.50
Fifth Third	E12	Suicide Prevention Education	\$ 25.00
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 2.50
Total General Health Expenses from 1/20/22- 2/16/22			\$ 17,507.67

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	G2	FSD Permits	
Treasurer, State of Ohio	G2	RFE Remits	\$ 28.00
Anna McCoppin	G3		
Philip Webb	G3	January mileage	\$ 112.84
Cassandra Hudnell	G3	January mileage	\$ 60.84
Baileys Test Strips & Thermometers	G4		
Total Restaurant Expenses from 1/20/22- 2/16/22			\$ 201.68

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	S81		
Masi Labs	S83	Water Samples	\$ 240.30
Courtney Hall	S87	January Mileage	\$ 22.88
Cassandra Hudnell	S87		
Philip Webb	S87	January Mileage	\$ 24.96
Total Private Water Expenses from 1/20/22- 2/16/22			\$ 288.14

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Anna McCoppin	E07	January Mileage	\$ -
Treasurer, State of Ohio	E03	Pool License Remits	\$ -
Total Swimming Pool Expenses from 1/20/22- 2/16/22			\$ -

RV Park Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	E2	Campground remits	\$ -
Anna McCoppin	E03	January Mileage	
Total RV Park Expenses from 1/20/22- 2/16/22			\$ -

Fund	1/1/2022	Jan. Receipts	Jan. Expenses	1/31/2022
General Health Fund	\$969,026.84	\$111,751.63	\$106,989.23	\$973,789.24
R/V Trailer Parks Fund	\$14,589.75	\$35.00	\$0.00	\$14,624.75
Swimming Pool Fund	\$6,545.98	\$0.00	\$249.96	\$6,296.02
Restaurant Fund	\$56,883.17	\$235.50	\$2,077.79	\$55,040.88
Private Water Funds	\$19,551.23	\$677.25	\$1,191.23	\$19,037.25
Capital Improvements	\$61,619.86	\$0.00	\$0.00	\$61,619.86
Totals	\$1,128,216.83	\$112,699.38	\$110,508.21	\$1,130,408.00