



Public Health
Prevent. Promote. Protect.

Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694

Email: info@highlandcountyhealth.org • Website: www.highlandcountyhealth.org

August 22, 2022

To Whom It May Concern:

**NOTICE: Proposed 2023 Fee Changes and
Upcoming Public Hearing Environmental Health Programs**

Proposed 2023 Environmental Health licensing fees will be **adjusted** as allowed by code.

Board meetings are held at the Highland County Health Department, 1487 N. High St., Suite 400, Hillsboro, Ohio and begin at 9 AM. If a meeting date must be changed, the new date will be posted in the local newspapers. Upcoming Board of Health Meetings:

September 22, 2022*	October 20, 2022
A public hearing for the purpose of oral comments on the proposed fees will be held at the start of the meeting.	Comments on the fees can also be made at this meeting.
*Written comments may be mailed to the Board of Health at the above address and must be received no later than September 19, 2022.	

If you have any questions, please feel free to contact the Highland County Health Department at (937) 393-1941.

Sincerely,

Anna M. McCoppin, R.E.H.S.

Director of Environmental Health

2023 Proposed Program Fees	Health District Fee	State Fee	Total Fee
Food Service Operations or Retail Food Establishments (Resolution 23-1)			
25% Penalty fee of local fee only	Health District Fee	State Fee	Total Fee
Micro-Market	\$93.50	\$28.00	\$121.50
Commercial Risk Level 1 less than 25, 000 sq. ft.	\$93.50	\$28.00	\$121.50
Commercial Risk Level 2 less than 25, 000 sq. ft.	\$104.50	\$28.00	\$132.50
Commercial Risk Level 3 less than 25, 000 sq. ft.	\$198.00	\$28.00	\$226.00
Commercial Risk Level 4 less than 25, 000 sq. ft.	\$249.50	\$28.00	\$277.50
Commercial Risk Level 1 greater than 25, 000 sq. ft.	\$133.00	\$28.00	\$161.00

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Commercial Risk Level 2 greater than 25, 000 sq. ft.	\$139.50	\$28.00	\$167.50
Commercial Risk Level 3 greater than 25, 000 sq. ft.	\$490.50	\$28.00	\$518.50
Commercial Risk Level 4 greater than 25, 000 sq. ft.	\$520.00	\$28.00	\$548.00
Non-Commercial Risk Level 1 less than 25, 000 sq. ft.	\$46.75	\$14.00	\$60.75
Non-Commercial Risk Level 2 less than 25, 000 sq. ft.	\$52.25	\$14.00	\$66.25
Non-Commercial Risk Level 3 less than 25, 000 sq. ft.	\$99.00	\$14.00	\$113.00
Non Commercial Risk Level 4 less than 25, 000 sq. ft.	\$124.75	\$14.00	\$138.75
Non-Commercial Risk Level 1 greater than 25, 000 sq. ft.	\$66.50	\$14.00	\$80.50
Non-Commercial Risk Level 2 greater than 25, 000 sq. ft.	\$69.75	\$14.00	\$83.75
Non-Commercial Risk Level 3 greater than 25, 000 sq. ft.	\$245.25	\$14.00	\$259.25
Non Commercial Risk Level 4 greater than 25, 000 sq. ft.	\$260.00	\$14.00	\$274.00
Vending Food Service			
Each Operation	\$11.63	\$6.00	\$17.63
Mobile Units			
Retail Food Establishment & Food Service Operation Mobiles	\$82.50	\$28.00	\$110.50
Temporary Food Service Operations or Retail Food Establishments			
Temporary Commercial FSOs and RFEs (per event)	\$43.00	\$0.00	\$43.00
Temporary Non Commercial FSOs and RFEs (per event)	\$21.50	\$0.00	\$21.50
Food Service Operation And Retail Food Establishment Plan Reviews			
R1, R2, R3 & R4 < 2500 sq. ft.			\$125.00
R1, R2, R3, R4 >=2500 sq. ft.			\$250.00
Swimming Pools, Spas, or Special Use Pools (Resolution 23-2)			
25% Penalty fee of local fee only	Health District Fee	State Fee	Total Fee
Individual public swimming pool, spa, or special use pool	\$125.00	\$80.00	\$205.00
Individual public swimming pool, spa, or special use pool (additional at same address)	\$62.50	\$55.00	\$117.50
Park/Camp (Resolution 23-3)			
25% Penalty fee of local fee only	Health District Fee	State Fee	Total Fee
Recreational vehicle parks, recreation camps, or combined park- camps with 50 sites or less	\$166.00	\$110.00	\$276.00
Recreational vehicle parks, recreation camps, or combined parks-camps with more than 50 sites	\$166.00	\$110.00	\$276.00
More than 50 sites, per site charge	\$2.50		
Temporary Recreational vehicle parks, recreation camps, or	\$44.00		\$44.00

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combined park-camps with 50 sites or less			
Temporary Recreational vehicle parks, recreation camps, or	\$44.00		\$44.00
combined parks-camps with more than 50 sites			
Temporary more than 50 sites, per site charge	\$0.50		
Resident Camps	Health District Fee	State Fee	Total Fee
Resident, Day and Primitive Camp	\$38.00	\$0.00	\$38.00
Tattooing, Body Piercing, or Combined Body Art Service Establishments (Resolution 23-4)	Health District Fee	State Fee	Total Fee
Tattooing, body piercing, or combined body art service establishments	\$127.50	\$0.00	\$127.50
Time-limited, tattooing, body piercing, or combined body art service establishments	\$127.50	\$0.00	\$127.50
Private Water (Resolution 23-5)			
25% Penalty fee of local fee only	Health District Fee	State Fee	Total Fee
Single New Private Water System Permit (up to 3 water samples)	\$266.00	\$74.00,\$18.00,\$2.00	\$360.00
2nd PWS at same address (up to 3 water samples)	\$0.00	\$74.00,\$18.00,\$2.00	\$94.00
Single PWS Alteration (up to 3 water samples)	\$266.00	\$74.00,\$18.00,\$2.00	\$360.00
Non Single New PWS (up to 3 water samples)	\$266.00	\$74.00,\$18.00,\$2.00	\$360.00
Non Single 2nd well at same address (up to 3 water samples)	\$0.00	\$74.00,\$18.00,\$2.00	\$94.00
Non Single Alteration PWS (up to 3 water samples)	\$266.00	\$74.00,\$18.00,\$2.00	\$360.00
Sealing Permit	\$45.00	\$0.00	\$45.00
Test Well	\$220.00	\$74.00,\$18.00,\$2.00	\$314.00
Pond-Single Family	\$220.00	\$74.00,\$18.00,\$2.00	\$314.00
Single Conversion PWS	\$220.00	\$74.00,\$18.00,\$2.00	\$314.00
Non Single Conversion PWS	\$220.00	\$74.00,\$18.00,\$2.00	\$314.00
Temporary Hauled Water Storage Tank (Installation and Decommissioning)	\$0.00	\$92.00	\$92.00
Potable Water Hauler Registration	\$33.00	\$0.00	\$33.00
Potable Water Hauler Registration additional truck, same owner)	\$50.00	\$0.00	\$50.00
Water Hauler Vehicle Inspection	\$0.00	\$0.00	\$0.00
Inspection of PWS (No Sample)	\$45.00	\$0.00	\$45.00
Issuance of Variance	\$0.00	\$0.00	\$0.00
Filing & processing water sample results	\$0.00	\$0.00	\$0.00

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Water Sample analysis for all programs	\$36.50	HCHD fee + lab pickup fee + cost of sample	HCHD fee + lab pickup fee + cost of sample
Bacterial water sample analysis with regular inspection (QT)	\$36.50	HCHD fee + lab pickup fee + cost of sample	HCHD fee + lab pickup fee + cost of sample
Bacterial water sample analysis drop off at office (QT)	\$0.00	lab pickup fee + cost of sample	lab pickup fee + cost of sample
Sewage (Resolution 23-6)			
25% Penalty fee of local fee only	Health District Fee	State Fee	Total Fee
Application for Site Review (HSTS, SFOSTS, & GWRS) per lot	\$231.00	\$0.00	\$231.00
Application for Soil Evaluation		Health Department does not offer this service	
Application for Variance	\$0.00	\$0.00	\$0.00
Application for Design of HSTS, SFOSTS, & GWRS	\$0.00	\$0.00	\$0.00
Review of Subdivision or lots	\$0.00	\$0.00	\$0.00
Sewage Permit HSTS, SFOSTS, & GWRS (includes initial O&M Permits)	\$251.50	\$74.00	\$325.50
Sewage Alteration Permit HSTS, SFOSTS & GWRS (includes initial O&M Permit)	\$290.50	\$35.00	\$325.50
Operation & Maintenance Permit with inspection	\$58.00	\$0.00	\$58.00
Operation & Maintenance Reinspection	\$0.00	\$0.00	\$0.00
Operation & Maintenance Permit (Inspection done by outside service provider)	\$0.00	\$0.00	\$0.00
Abandonment of HSTS, SFOSTS, GWRS	\$0.00	\$0.00	\$0.00
Collection and examination of effluent samples		HCHD fee + lab pickup fee + cost of sample	HCHD fee + lab pickup fee + cost of sample
Installer Registration	\$33.00	\$0.00	\$33.00
Septage Hauler	\$33.00	\$0.00	\$33.00
Vehicle Permit for Septage Hauler	\$0.00	\$0.00	\$0.00

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Service Provider	\$33.00	\$0.00	\$33.00
Site review, evaluation, and approval/disapproval of land application of septage	\$0.00	\$0.00	\$0.00
Vital Records			
Birth Certificate	\$25.00	\$0.00	\$25.00
Death Certificate	\$25.00	\$0.00	\$25.00

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