

Highland County Board of Health

Tuesday May 21, 2019

Agenda

1. Call to Order
2. Roll Call
3. STS Variance Request – Daniel & Roberta Centers, 9157 Black Rabbit Rd., Leesburg
4. Trash Nuisance – Gene Waits, 3458 Sharpsville Rd., Lynchburg
5. Trash Nuisance – Linda Hensley, 1180 Oak Leaf Rd., Sardinia
6. STS Nuisance – Terry’s Grocery, Jane and Terrance McGinnis, 1505 US HWY 50, Lynchburg
7. STS Nuisance Update Sinking Spring 1st Stop, 12 N. Main St., Sinking Spring
8. Unlicensed Food Service Operation – Speed of Light Laser Tag, 5879 US 62 Hillsboro
9. Director or Nursing position
10. PHAB update
11. Prostate Cancer Screening Promotion – 50 tests in June
12. Legislative Review
 - a. Chickenpox in NKY School Exclusion Case
 - b. Potential for Governor Executive Power for Public Health Emergencies
13. Review - Act on minutes for the month of April
14. Review - Act on bills April 17, 2019 to May 21, 2019
15. Levy Discussion
16. Open Discussion
 - a. PBS Visit
 - b. Hep A Immunization Grant
 - c. Condo
17. Adjourn

We Daniel D. and Roberta L
Centers at our property
located at 9157 Black Rabbit Rd.,
Leesburg, Ohio 45135 are requesting
a variance approval for the
installation of a curtain drain
around current septic lines.
The curtain drain will be
close to the property line on
one end as per your requirements.

We are asking for this variance
in order to salvage our system.

Your consideration will be
greatly appreciated.

Thank You,
Daniel D. Centers

Roberta L. Centers
4-19-2019



Public Health
HIGHLAND COUNTY, OHIO

Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1441 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

SITE EVALUATION

This is **NOT** a permit to install

Permit must be purchased at the Highland County Health Department prior to installation of system

Owner/Applicant:	Daniel and Robert Centers		
Mailing Address:	8992 Grimsley Rd.		
City:	Leasburg	State:	Ohio
Location of Property:	9157 Black Rabbit Rd.	Zip:	45135
Township:	Penn	City:	
Parcel Size:	1.3 Acres out of _____ Acres	Number of Bedrooms:	
Soil Type(s):	MrB	Water Supply:	County
Reason for Evaluation:	<input type="checkbox"/> New Construction <input checked="" type="checkbox"/> Repair <input type="checkbox"/> Lot Split		

System Design

Design Flow:	gallons per day (GPD) <i>Determined by information on application</i>		
Septic Tank:	gallons with two compartments, two risers, and an effluent filter		
Pump Tank:	gallons with riser and high water alarm		
Dosed	<input type="checkbox"/> Time Dosed <input type="checkbox"/> Demand		
Pretreatment Component:			
Service Contract Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Soil Absorption System:	<input type="checkbox"/> Trenches <input type="checkbox"/> Other _____ <input type="checkbox"/> Discharging		
Vertical Separation Distance:	in. <i>Distance between infiltrative surface and limiting condition</i>		
Number of Trenches:	Trench Length:	ft.	Trench Width:
Trench Depth:	in. (maximum depth)		Total Area:
Gravel Depth:	in. (total depth)		ft. ²
Soil Cap Needed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Gravel depth (below pipe):
		in.	

Soil cap should be seeded and mulched to prevent erosion immediately after installation

Comments: Repair to include installation of a perimeter curtain drain and soil cap over low areas (area of breakout). Recommend water conservation to reduce saturation of leaching areas. Alternative option is system replacement. Curtain Drain Depth to be 36" and gravel placed to surface. Pump may be necessary.

Sanitarian: Chris Shope

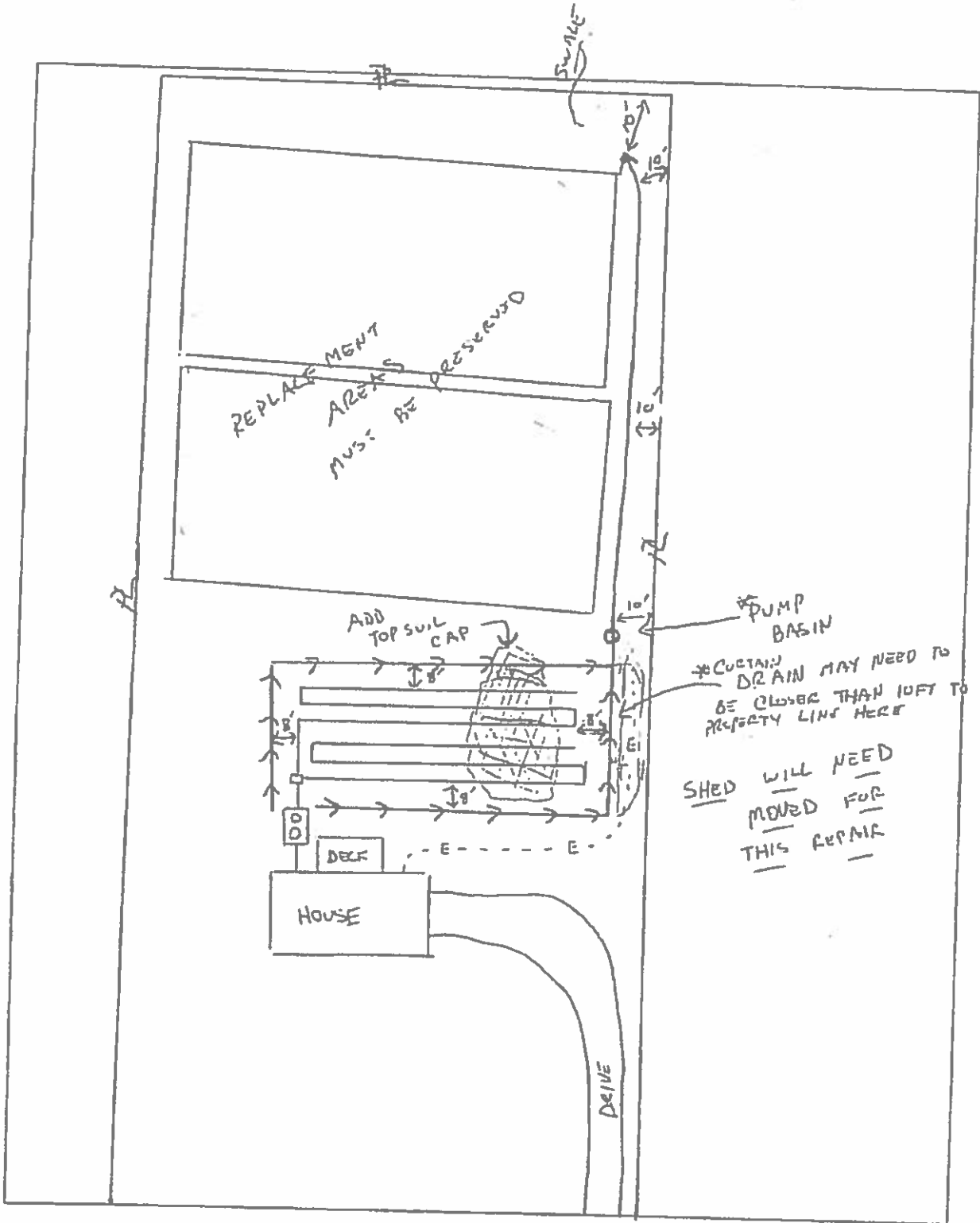
Date Evaluated: 4/3/19

Board variance will be required for alteration of permit due to V₁₅ depth from distance to property line.

APR - 5 2019
Highland County Health Dept.

Sketch of system layout on reverse side. This approval will remain valid for five years after date of issuance.

Sketch of Proposed System





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Prevent. Promote. Protect.

Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: highcohd@odh.ohio.gov

Notice of Violation

4-11-19

Gene Waits
3458 Sharpville Road
Lynchburg Ohio 45142

Dear property owners,

On April 11 2019, I made a visit to your property on 3458 Sharpville Rd. I met you on the property and talked to you about the trash bags on the property. From the road I saw 2 large piles of trash one in the back of the property and one in the back of a Ford truck. This situation, of trash and solid waste is constitutes a public health nuisance by the Highland County Health Department and is in violation of Ohio Revised Code (ORC)

ORC 3734.03 "No person shall dispose of solid wastes by open burning or open dumping, except as authorized by the director of environmental protection in rules adopted in accordance with division (V) of section 3734.01, section 3734.02."

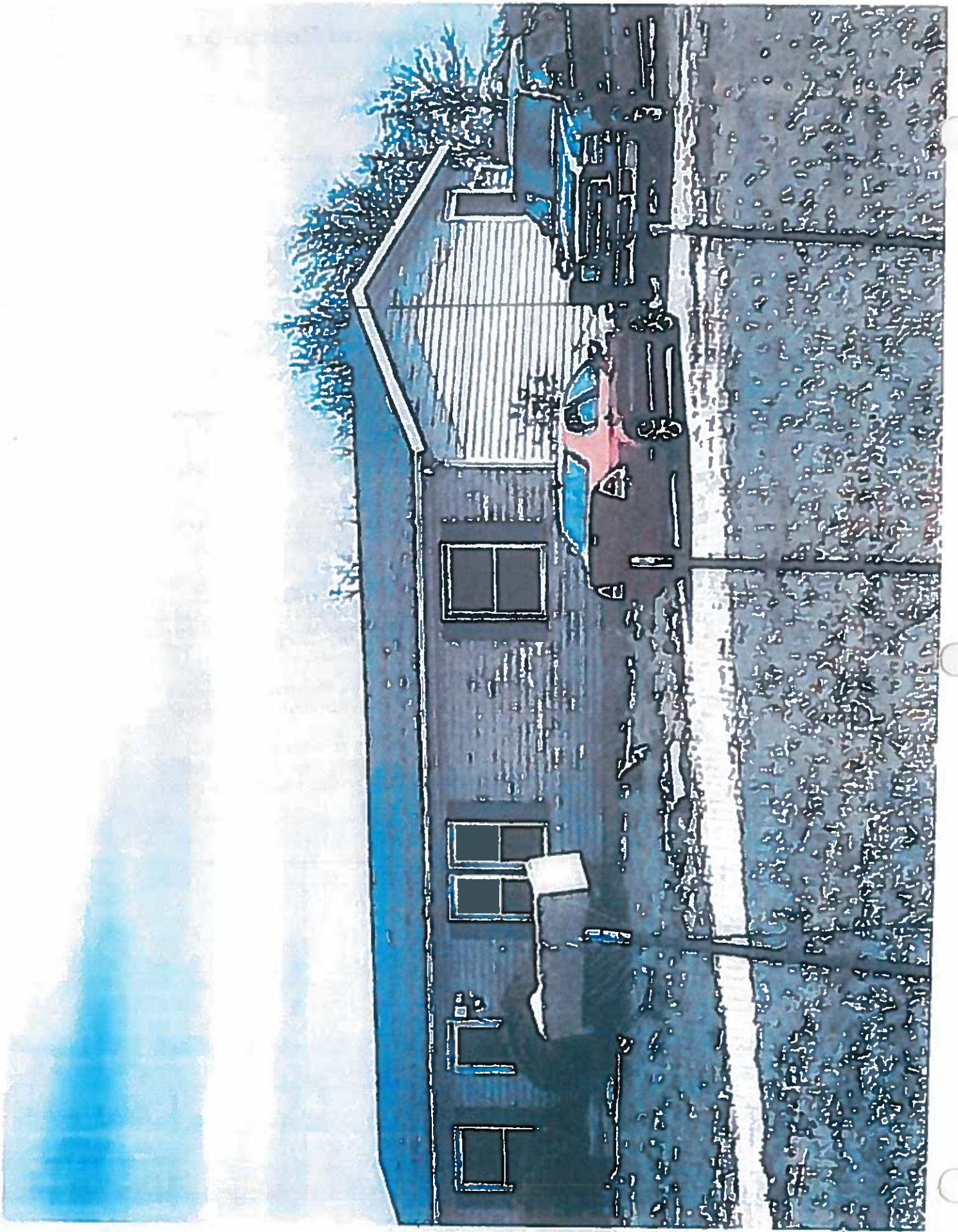
ORC 3734.01(1) "Open dumping" means the depositing of solid wastes into a body or stream of water or onto the surface of the ground at a site that is not licensed as a solid waste facility under section 3734.05 of the Revised Code or, if the solid wastes consist of scrap tires, as a scrap tire collection, storage, monofill, monofill, or recovery facility under section 3734.01 of the Revised Code; the depositing of solid wastes that consist of scrap tires onto the surface of the ground at a site or in a manner not specifically identified in divisions (C)(2) to (5), (7), or (10) of section 3734.05 of the Revised Code

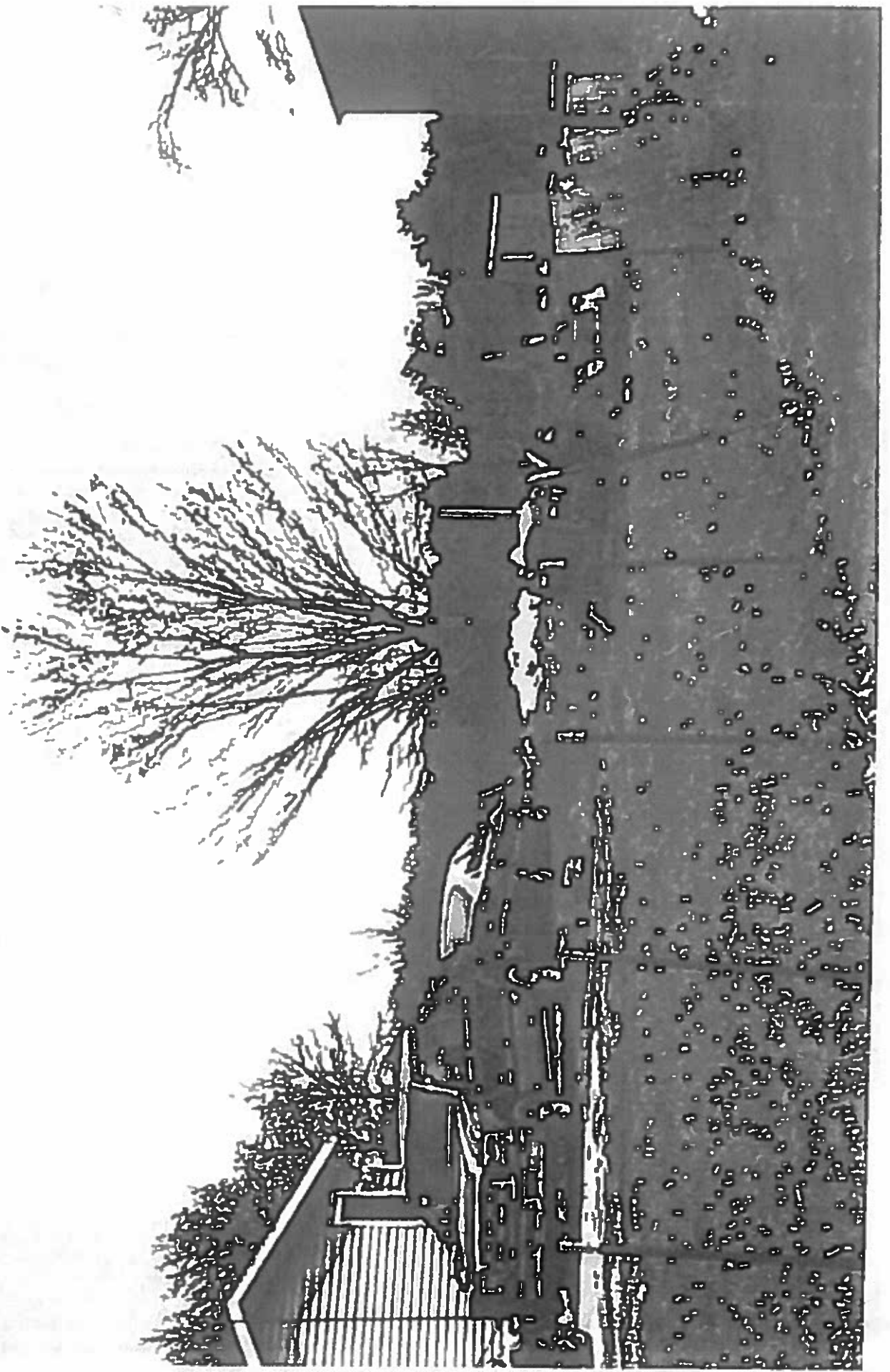
You are required to abate this nuisance by having all solid waste, trash taken to a licensed sanitary landfill within 30 days from the receipt of this letter. You should be aware that burning of Solid waste is prohibited anywhere in the State of Ohio

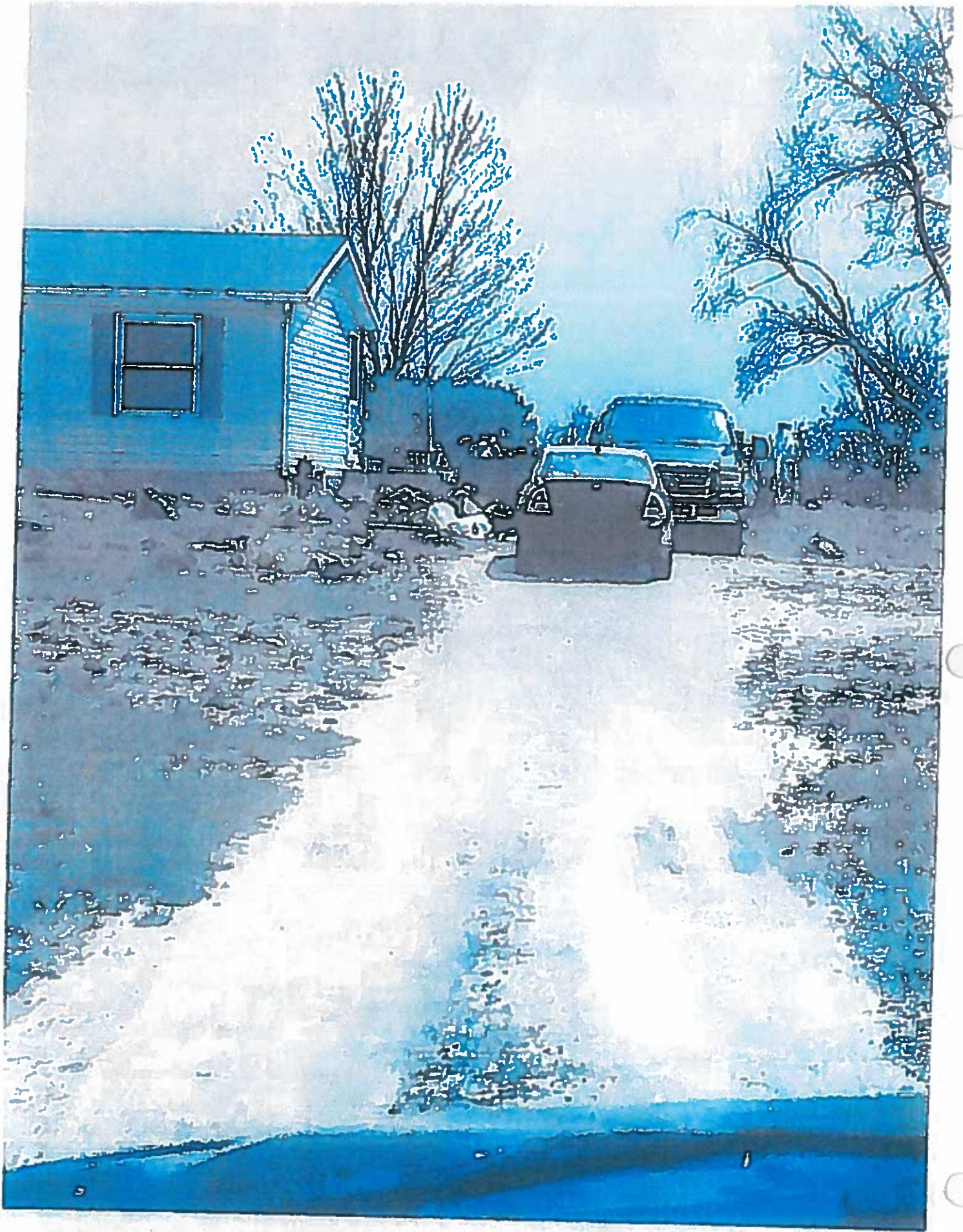
I will return to the property in 30 days to verify your compliance. Failure to comply will result in your case being submitted to the Highland County Board of Health for action at the Health Department at 4:30 May 21 2019. Please contact our office with any questions regarding this matter. Thank you for your anticipated cooperation.

Sincerely,

Philip Webb
Environmental Health Division







PRIVATE
PROPERTY
NO TRESPASSING





Public Health
Prevent Promote Protect

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Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: highcohd@odh.ohio.gov

Notice of Violation

3-25-19

Linda Hensley
1180 Oak Leaf Road
Sardinia, Ohio 45171

Dear property owners,

On March 21 2019, I made a visit to a neighbor's property about a dog bite. From the road I saw 3 large piles of construction and demolition materials and off rim tires in the front of the property. This situation, off rim tires, of solid waste, and construction and demolition materials is constitutes a public health nuisance by the Highland County Health Department and is in violation of Ohio Revised Code and Ohio Administrative Code.

ORC 3734.03 "No person shall dispose of solid wastes by open burning or open dumping, except as authorized by the director of environmental protection in rules adopted in accordance with division (V) of section 3734.01, section 3734.02,"

ORC 3745-27-60 (H) (C) Anyone storing scrap tires shall maintain mosquito control as follows: (1) One or more of the following shall be done to control mosquitoes: (a) Remove liquids from scrap tires within twenty-four hours of accepting the scrap tires. (b) Store scrap tires such that water does not accumulate in scrap tires or containers. Tires shall be kept free of water at all times. (c) Within twenty-four hours of accepting scrap tires containing liquid, arrange for the application of a pesticide or larvicide, which is registered for use as mosquito control by the Ohio department of agriculture.

ORC 3734.01(1) "Open dumping" means the depositing of solid wastes into a body or stream of water or onto the surface of the ground at a site that is not licensed as a solid waste facility under section 3734.05 of the Revised Code or, if the solid wastes consist of scrap tires, as a scrap tire collection, storage, monorell, monofill, or recovery facility under section 3734.81 of the Revised Code; the depositing of solid wastes that consist of scrap tires onto the surface of the ground at a site or in a manner not specifically identified in divisions (C)(2) to (5), (7), or (10) of section 3734.85 of the Revised Code

You are required to abate this nuisance by having all solid waste, construction and demolition materials, and off rim tires taken to a licensed sanitary landfill within 30 days from the receipt of this letter. You should be aware that burning of Solid waste is prohibited anywhere in the State of Ohio

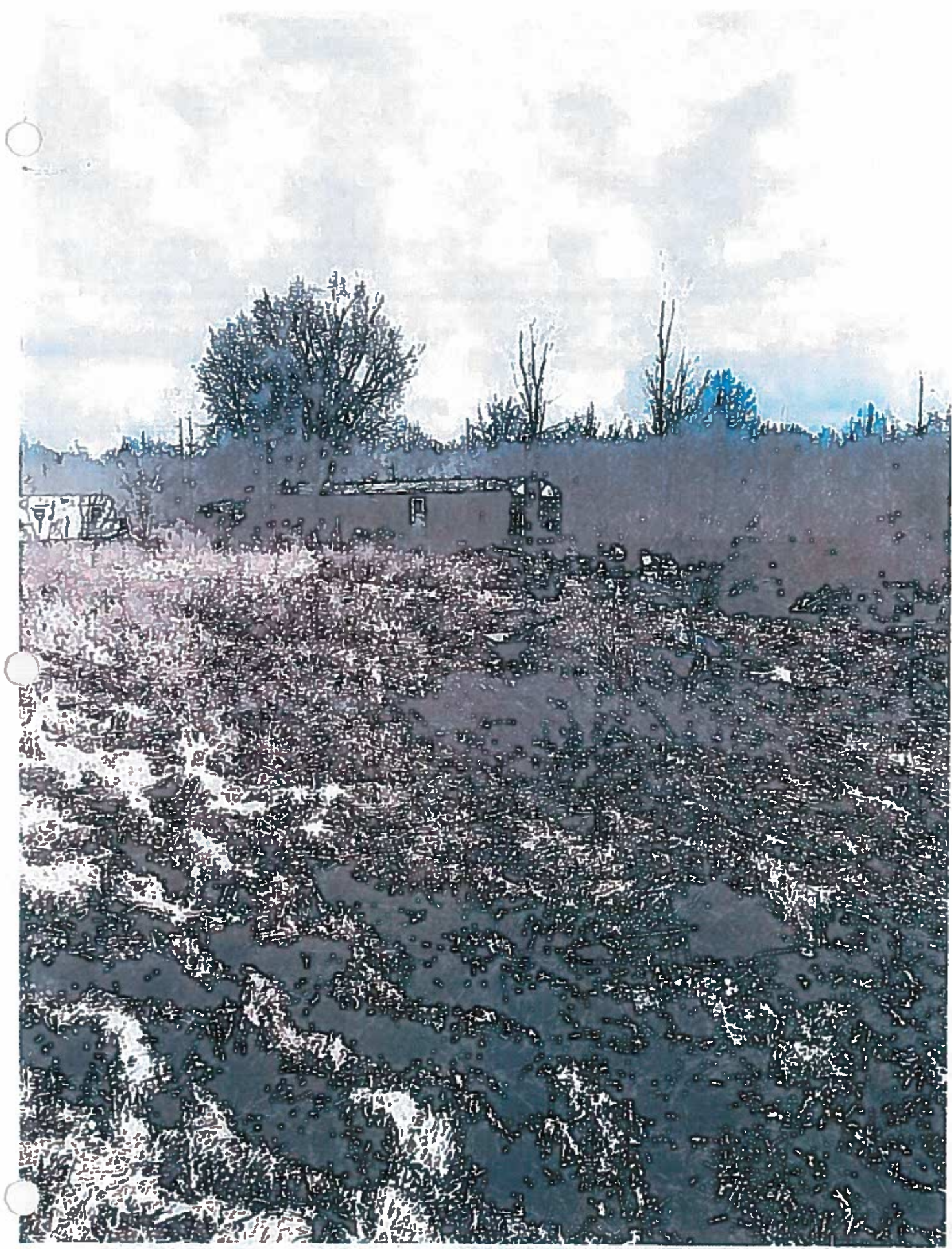
I will return to the property in 30 days to verify your compliance. Failure to comply will result in your case being submitted to the Highland County Board of Health for action at the Health Department at 4:30 May 21 2019. Please contact our office with any questions regarding this matter. Thank you for your anticipated cooperation.

Sincerely,

Phillip Webb
Environmental Health Division













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March 21, 2019

Jane A and Terrance P McGinnis
1505 US HWY 50
Lynchburg, Ohio 45142

Dear Mr. and Mrs. McGinnis,

Over the past 2 years the on-site septic system at the Terry's Grocery located 1505 US HWY 50 has had septic failures. During inspections by our office, sewage has been seen surfacing in the area of the on-site sewage disposal system that serves the building. The most recent sighting of sewage surfacing from your sewage treatment system was on March 20, 2019. At this time you are in violation of the Ohio Revised Code(ORC).

ORC Section 6111.04 (A)(1): No person shall cause pollution or place or cause to be placed any sewage, sludge, sludge materials, industrial waste, or other wastes in a location where they cause pollution of any waters of the state.

ORC Section 3718.011 (A)(1): Conditions under which sewage treatment system causes a public health nuisance. (A) For purposes of this chapter, a sewage treatment system is causing a public health nuisance if any of the following situations occurs and, after notice by a board of health to the applicable property owner, timely repairs are not made to that system to eliminate the situation. (1) The sewage treatment system is not operating properly due to a missing component, incorrect settings, or a mechanical or electrical failure.

Base on the failure of your sewage treatment system, you have 30 days to submit and schedule an Inspection with the Highland County Health Department (Form Enclosed). Failure to comply will result in your case being submitted to the Highland County Board of Health for action at their May meeting on May 21, 2019 at 4:30 at the Highland County Health Department. Please contact our office with any questions regarding this matter. Thanks you for your cooperation.

Sincerely,

Philip Webb R.S.
Environmental Health Division

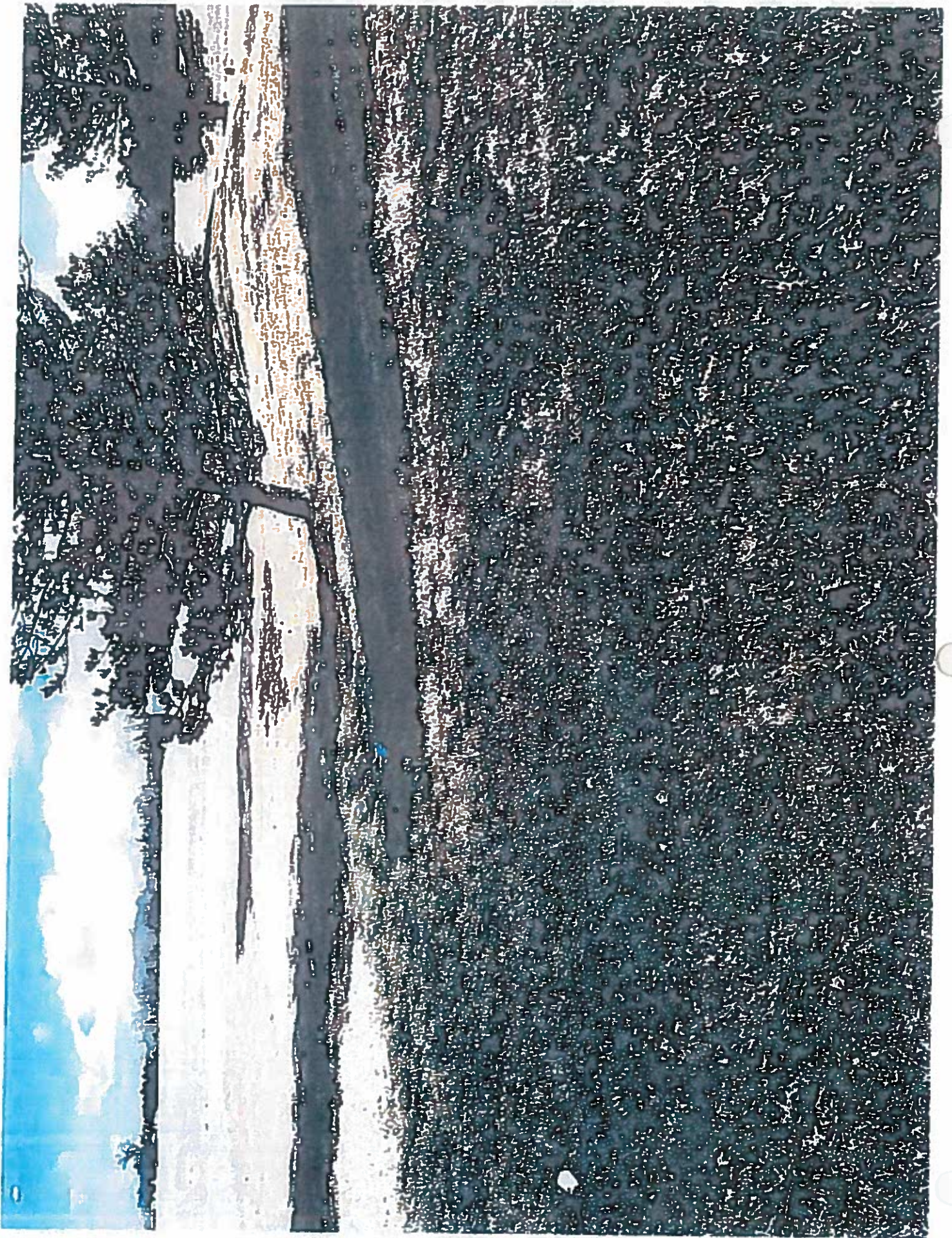
CC: Anna McCoppin HCHD,
Ned Sarle 937-285-6096 Ohio EPA

Highland County GIS



Notes

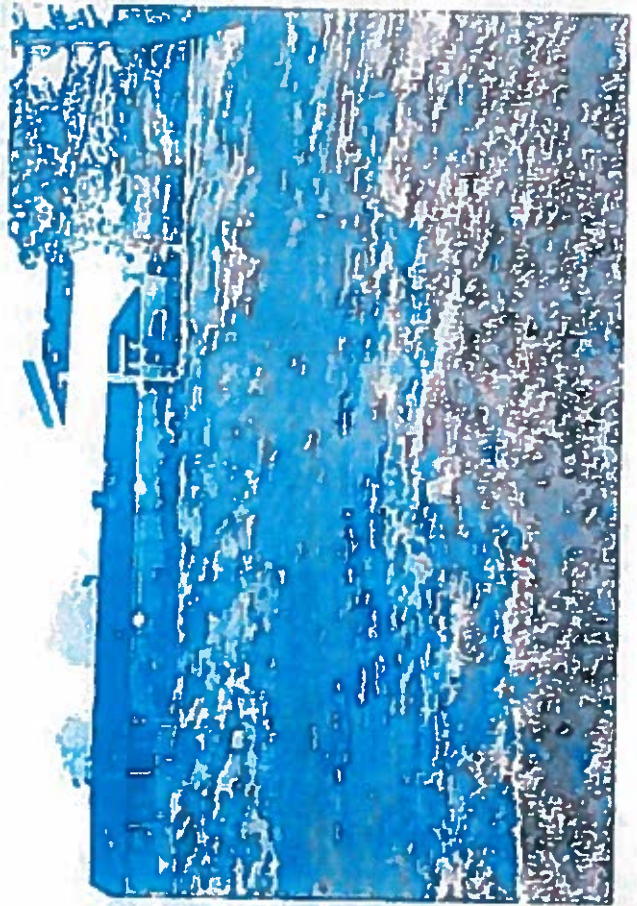
1505 US Route 50
Lynchburg OHIO











Temp. 60.007 10.25 03 40.00

2-27-18



Mike DeWine, Governor
Jon Husted, Lt. Governor
Laurie A. Stevenson, Director

May 13, 2019

Mr. Robert Cantrell, Sr.
P.O. Box 175
Winchester, Ohio 45697

Re: First Stop – Sinking Spring
Resolution of Violation (ROV)
ROV
Highland County
8BU00047

Subject: Resolution of Violation

Dear Mr. Cantrell:

Thank you for your responses to the Ohio Environmental Protection Agency (Ohio EPA), Division of Surface Waters (DSW) February 28, 2017 Notice of Violation (NOV) letter. We reviewed the documentation that you provided and have determined that the violations discovered during my February 22, 2017 visit to your business have been resolved. Below I have provided the original violation along with the documentation which was received in response to these violations.

Resolution of Violation

1. **ORC Section 6111.04 (A)(1):** No person shall cause pollution or place or cause to be placed any sewage, sludge, sludge materials, industrial waste, or other wastes in a location where they cause pollution of any waters of the state.

- (a) **Violation Description:** During a February 22, 2017 visit to your business, there was evidence of past surfacing sewage events in the area of the leaching bed portion of your septic system. Further evidence of surfacing sewage events has been seen by representatives of the Highland County Health Department on April 6, 2017, February 13, 2018, and February 20, 2019.

On March 22, 2017 and May 24, 2017, Ohio EPA DSW received response letters from you which stated that you were implementing water conservation measures at your business and having your septic tank pumped out every other month. On April 18, 2019 and April 29, 2019, Ohio EPA DSW received response letters from you which stated that you were going to have the following tasks performed: have the discharge pipe from the septic tank blocked, have a high-water alarm installed (set to activate at 70% of tank capacity), and have the septic tank pumped out on an as-needed basis. As stated in the response letter received on April 29, 2019, these tasks were completed on April 22, 2019. An email from the Highland County Health Department was received on May 2, 2019 that included photographs of the completed work. Therefore, these violations have been resolved.

First Stop – Sinking Spring
8BU00047
May 13, 2019
Page 2

Please note that this does not preclude the director from seeking administrative or civil penalties pursuant to Ohio Revised Code section 6111.09 for the violation(s) noted in the February 28, 2017 Notice of Violation letter. The decision on whether to pursue or decline to pursue such penalties regarding these violations is dependent on several factors, one of which is your business's future compliance with Ohio EPA regulatory requirements.

If you have any questions or comments concerning this letter, please contact me at (937) 285-6098 or email me at Ronald.Ware@epa.ohio.gov.

Sincerely,

Ron Ware

Ron Ware
District Representative
Division of Surface Water

cc: Scott Sheerin, DSW, CO
Phillip Webb, Highland County Health Department

RW/bp

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Name:	COMBINED EH DIVISION STATS		
Month:	MAY	Year:	2019

SEWAGE PROGRAM

250	Sewage Consultations	18 YTD	1	Installer Registration
	WPCLF Grants Closed	8 YTD	2	Septage Hauler Registration
1	Lot Splits/Minor Sub: Approved	7 YTD	2	Service Provider Registration
	Lot Splits/Minor Sub: Disapproved			

TOWNSHIP	ST50M Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	ST50M Permits Issued
Brush Creek		1				1			
Clay	2	1							1
Concord					1				
Dodson		1	1		1				
Fairfield			2	1					1
Hamer		2			1	1			
Liberty		2	4	1	2	2			5
Jackson	3					1			2
Madison		2							
Marshall			1						
New Market	2	1		1	1				3
Paint			1		2				1
Penn									
Salem									
Union	1	2							1
Washington		1	1		1	1			
White Oak		1			1				
TOTALS	8	14	10	3	10	6	0	0	14

PRIVATE WATER SYSTEM (PWS) PROGRAM

	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Samples	MMO-MUG	QT	OTHER	Total Samples
Inspections		3		3	# Taken	1	6	4	11
Consultations	25	48	1	28	# Safe	1	2		
Approved					# Unsafe	0	4		
Disapproved									
New Permits									
Alt. Permits									
Sealing Permits									
						Water Haulers			
						0	Registrations		3 YTD
						0	Truck Inspections		
						8	Consultations		

FOOD PROGRAM

	Licenses Issued	FSO Risk I-IV	RFE Risk I-IV	Vending	Temporary FSO	Temporary RFE	Mobile FSO	Mobile RFE
Commercial					2		3	1
Non-Commercial				n/a	1		n/a	n/a

C

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	Risk	Vending	Micro-Markets	Temporary FSO/RFES	Mobles	NonHC-Mobles	Summer Feed	Total
Plan Review Received								
Inspections (All types)	31			3	8			42
Consultations	20			16	16			52
Foodborne Outbreaks								
Reported								
Consultations								

ADDITIONAL ENVIRONMENTAL HEALTH PROGRAMS

	Body Art 3 YTD	Campgrounds 8 YTD	Jails	Resident Camps 5 YTD	School Program	Solid Waste Program	Swimming Pools 10 YTD	Day Care Requested
Licenses/Approvals		0		1			0	
Temporary/Time-Limited								
Inspections		2		1	19		5	
Consultations		4		6	13		18	
Plan Review				1				

Specialty Consultations	Animal Bites	Nuisances
Bed Bugs	13	#r Reported - Dogs 1
Carbon Monoxide	4	# Reported - Others 1
Formaldehy	25	Investigations 32
Lead in Water	40	Consultations 4
Lead Paint		Heads to Lab
MHP		Positive
Mold		
Radon		
1 Other: Ticks		

DATE	ENVIRONMENTAL STAFF MEETINGS AND TRAININGS
5/2; 5/16/2019	PHAB - Chris, Phil, Anna all attended some of the meetings
21-May	BOH - Anna, Phil
7-May	ODH Conf. Call - Anna, Phil
28-May	Health Com. Training - Anna

Highland County General Health District

Public Health Nursing Report

May 2019

A. OFFICE

Office Visits	208
Phone Calls	195
Pregnancy Tests	1
Lead Tests	0
Children Services Exams	0
Newborn Screenings	1
Lice Checks	3
PPD Skin Tests	7
PHN Visits	1
Tick Collections	0

B. CARE-A-VAN (CAV)

CAV Visits	121
Blood Glucoses	0
Blood Pressures	0
Lab Draws	1
Child Immunizations	195
Adult Immunizations	0

Clinics at Leesburg and Greenfield Schools

C. IMMUNIZATIONS

Child Immunizations	341
Adult Immunizations	30
Adult Influenza	0
Adult Pneumonia	0

D. SPECIALITY CLINICS

Senior Citizens BP	19
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Walk-In Clinics

1st Wednesday

AM Total Seen	5
AM Total Imm.	4
PM Total Seen	9
PM Total Imm.	9

2nd Wednesday

Total Seen	6
Total Imm.	5

3rd Monday

Total Seen	5
Total Imm.	4

4th Wednesday

Total Seen	16
Total Imm.	11

5th Wednesday

Total Seen	7
Total Imm.	7

Eye Clinic

Total Seen	0
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New
Recheck

0 No Eye Clinic This Month
0

E. LABORATORY SERVICES

Test	Number of Tests	HDH Lab Charge per	Total HDH Lab Charge	Patient Fee	HCHD Received	Notes
Lipid	1	\$ 14.80	\$ 14.80	\$ 30.00	\$ 30.00	
PTINR	1	\$ 4.37	\$ 37.52	\$ 15.00	\$ 15.00	
MMR Titer	1	\$ 44.60	\$ 44.60	\$ 90.00	\$ 90.00	
Varicella Titer	1	\$ 14.31	\$ 14.31	\$ 90.00	\$ 90.00	
TSH	1	\$ 18.67	\$ 18.67	\$ 40.00	\$ 40.00	
T4 Free	1	\$ 10.02	\$ 10.02	\$ 25.00	\$ 25.00	
Totals	6		\$ 139.92		\$ 290.00	

F. COMMUNICABLE DISEASE

Disease	Total Cases	Note
Campylobacteriosis	2	
Chlamydia	21	
Cryptosporidiosis	0	
Gonococcal	2	
Hepatitis A	1	
Hepatitis B	1	
Hepatitis C	1	New
Hepatitis C	14	Rechecks
Influenza A	0	
Lyme Disease	5	Suspected
Meningitis	0	
Streptococcal Group A	0	
Streptococcal Group B	0	
Varicella	3	Suspected
Tuberculosis	1	latent
Rocky Mountain Spotted Fever	1	probable

G. BCMH

Home Visits	0
Community Based Visits	0
Office Visits	3
PHN Referrals	0
Active Cases	116
Billed to Date	\$2,590.00

June

Prepared by: Connie Page

Estimated Health Salary Costs for June		Actual Health Salary Costs for May	
Item	Cost	Item	Cost
Salaries	\$43,559.22	Salaries	\$55,663.35
PERS - Employer Pickup	\$707.72	PERS - Employer Pickup	\$1,061.58
PERS - Monthly Contributions	\$5,820.57	PERS - Monthly Contributions	\$7,793.12
Medicare	\$584.75	Medicare	\$780.09
Insurance	\$7,571.52	Insurance	\$9,163.05
Total Estimated	\$58,243.78	Total	\$74,461.19

** May was a 3 pay period month. Salary costs are higher.*

Health Expenses to be Paid			
Payee	Cat. Number	Item	Cost
GSK	E2	Vaccines	3084.58
McKesson	E2	Medical Supplies	\$ 398.69
Sanofi Pasteur Inc.	E2	Vaccines	\$ 5,806.44
SOS	E2	Office Supplies	\$ 268.61
Pfizer	E2	Prevanar	\$ 1,890.13
Fifth Third	E2	Adobe Software	\$ 481.55
Thomas Ritter, OD, Inc	E5	Vision Clinic	\$ 500.00
Greystone Systems Inc	E5	Quarterly Security	\$ 99.00
Stericycle	E5	Sharps Disposal	\$ 47.96
ComDoc	E5	Contract invoice	\$ 210.54
Wellers Plumbing	E5	Resetting of heating and cooling temps(this was from Dec. of 2018)	\$ 146.50
Xerox	E5	Monthly Lease 3 months	\$ 642.87
AT&T	E5	Caravan Hot Spot	\$ 57.23
Environment Control	E5	Office Cleaning for June	\$ 225.00
HCFR Inspections, LLC	E5	Plumbing Permits	\$ 3,255.00
Highland District Hospital	E5	Lab Testing (May)	\$ 185.47
Charter Communications/Spectrum	E5	Phone Service (June)	\$ 350.14
Time Warner Cable	E5	Internet Service (June)	\$ 109.99
Snyder	E5	Support and new report created	\$ 100.00
Chillicothe Fire & Security	E5	Fire Extinguisher Inspection	\$ 12.00
Chris Shope	E7	May Mileage	\$ 306.80
Phillip Webb	E7	May Mileage	\$ 108.68
Anna McCoppin	E7	May Mileage	\$ 233.48
Brittane Dance	E7	May Mileage	\$ 181.48
Treasurer, State of Ohio	E17	Sewage Remits	\$ 444.00
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 5.00
Total General Health Expenses from 05/15/19-06/18/19			\$ 19,151.14

Full amount	Discount	
\$5,982.83	\$176.39	5,806.44

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	G1	Employee Salaries	
PERS	G1	Monthly Contributions	
Medicare	G1	Employer Medicare	
Treasurer, State of Ohio	G2	FSO Remits	\$ 84.00
Treasurer, State of Ohio	G2	RFE Remits	\$ 28.00
Philip Webb	G3	May Mileage	\$ 96.72
Anna McCoppin	G3	May Mileage	\$ 45.24
Total Restaurant Expenses from 05/15/19-06/18/19			\$ 253.96

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	S78	Employee Salaries	\$ -
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODF)	
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODN)	
Masi Labs	S83	Water Sample Testing	\$ 359.88
Chris Shope	S87	May Mileage	\$ 20.28
Philip Webb	S87	May Mileage	\$ 61.88
Total Private Water Expenses from 05/15/19-06/18/19			\$ 442.04

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
Taylor	E07	Supplies for pool testing	\$ 45.14
Anna McCoppin	E07	May Mileage	\$ 5.72
Philip Webb	E07	May Mileage	\$ 8.84
Total Swimming Pool Expenses from 05/15/19-06/18/19			\$ 59.70

RV Park Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	
Anna McCoppin	E03	May Mileage	\$26.00
Total RV Park Expenses from 05/15/19-06/18/19			\$ 26.00

Fund	5/1/2019	May Receipts	May Expenses	5/31/2019
General Health Fund	\$446,562.38	\$29,136.57	\$97,833.31	\$377,865.64
R/V Trailer Parks Fund	\$12,169.17	\$176.00	\$1,160.13	\$11,185.04
Swimming Pool Fund	\$6,065.39	\$408.00	\$1,226.65	\$5,246.74
Restaurant Fund	\$45,899.24	\$825.00	\$3,897.47	\$42,826.77
Private Water Funds	\$7,440.02	\$482.55	\$1,327.99	\$6,594.58
Capital Improvements	\$61,619.86	\$0.00	\$0.00	\$61,619.86
Totals	\$579,756.06	\$31,028.12	\$105,445.55	\$505,338.63

MINUTES

BOARD OF HEALTH MEETING
HIGHLAND COUNTY, OHIO

Tuesday, April 16, 2019

The Highland County General Health District Board of Health held its April, 2019 meeting on April 16, with the following members present:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes
Absent: John Griffith

1. Call to Order

The meeting was called to order by Mr. Holt at 4:50PM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes
Anna McCoppin, Director of Environmental Health – Acting Secretary
Philip Webb, Sanitarian
Connie Page, Fiscal Officer

3. PHAB Update:

Ms. McCoppin provided an update on PHAB activities. She explained that Mr. Webb, Ms. Page, and herself were going to a Workforce Development Plan training on April 17, 2019. Staff will be meeting regularly to accomplish all PHAB requirements for the September upload. Ms. McCoppin also explained that in the future the BOH will be called upon for their input in various parts of the PHAB process.

4. Sinking Spring 1st Stop Nuisance – Sewage

Mr. Webb presented information to the board about a nuisance located at 12 N. Main St., Sinking Spring, Ohio 45172. After discussion, Ms. Karnes made a motion to have the Sinking Spring 1st Stop's owner, Robert Cantrell cap the septic tank thus converting it into a holding tank in 30 days. Mr. Edgington seconded the motion. Motion carried unanimously.



Public Health
Prevent. Promote. Protect.

Highland County General Health District

1487 North High St, Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: hinfo@highlandcounty.org

Notice of Violation

Christopher M Lengefeld
5345 US HWY 62
Hillsboro, Ohio 45133

4/24/2019

Re: Speed of Light Lazer Tag relocation

Dear Mr. Lengefeld,

During the 2018 food licensing period the Speed of Light Lazer Tag relocated from 1260 North High St, Hillsboro Ohio to 5879 US HWY 62 Hillsboro, Ohio without proper permitting. Relocating a food service operation (FSO) requires plan review, approval, and pre-licensing inspection(s) from our office and other agencies prior to opening. Required plan review paperwork was not submitted prior to you opening at the new location.

Prior to issuing a new license, all required paperwork, sign-offs, fees, inspections must be completed and approvals obtained. At this time, you are operating the new facility without a FSO license. The FSO license from the previous location cannot be renewed based on the change of location. The Health Department can refund the \$265.00 for the FSO license you sent in as a renewal or apply it to your license upon approval.

Ohio Administrative Code (OAC) 3717.41 License required for food service operation - separate licenses. "Except as provided in section 3717.42 of the Revised Code, no person or government entity shall operate a food service operation without a license. A separate license is required for each food service operation a person or government entity operates. No person or government entity shall fail to comply with any other requirement of this chapter applicable to food service operations."

OAC 3701-21-03 Facility layout and equipment specifications. "No person, firm, association, organization, corporation, or government operation shall construct, install, provide, equip, or extensively alter a food service operation until the facility layout and equipment specifications have been submitted to and approved in writing by the licensor. When the facility layout and equipment specifications are submitted to the licensor, they shall be acted upon within thirty days after date of receipt. The licensor shall use the facility layout and equipment specification criteria set forth in the rules adopted pursuant to section 3717.05 of the Revised Code to approve or disapprove facility layout and equipment specifications."

Failure to submit required plan review items as outlined in the packet provided to you will result in your case being submitted to the Highland County Board of Health for action on May 21, 2019 at 4:30PM at their monthly meeting taking place at the Highland County Health Department. Please contact our office with any questions regarding this matter. Thank you for your cooperation.

Sincerely,
Philip Webb R.S. 
Environmental Health Division

CC: Charles Paul Wait Jr.

5. Review – Act on minutes for March, 2019

Dr. Karnes made a motion to approve the March 2019 minutes. Mr. McCray seconded the motion. Motion carried unanimously.

6. Legislation Review

Ms. McCoppin provided an update a KY court case concerning the exclusion of an unvaccinated student at a private school. The court case ruled in favor of the health department.

Ms. McCoppin also provided an update on Gov. DeWine's first budget proposal for the 2020-2021 biennium calls for increasing the age to purchase tobacco and vaping products to 21.

7. Zach McClurg Resignation

Ms. McCoppin stated that Mr. McClurg had resigned effective 4/8/2019. Ms. Page answered questions and gave an update on worker's comp procedures as related to this employee.

8. Open Discussion

Environmental Technician Position Opening

BOH members asked what the status of filling this position would be. Ms. McCoppin stated she had spoken with Mr. Warner about waiting 1-3 months to fill it. She also mentioned ideally a Sanitarian-In-Training would be great to be able to help out in all fields however that would be based on available funding.

Director of Nursing Position Opening

Ms. Page explained that the 1st round of interviews had been done and that a 2nd round would be scheduled following Mr. Warner's return from vacation.

Vital Statistics Records

Mr. Edgington suggested that the cost of the Birth and Death Certificates may need to be looked at. Potentially raising them so that we are more in line with other counties. Mr. Edgington asked that this be addressed at the next meeting.

Cleaning Company Inquiry

Dr. Karnes asked how the new company was doing. Upon feedback she recommended reviewing the expectations with the company.

Hepatitis A Update

Ms. McCoppin gave an update about the recent Amish Community Hep A vaccinations. Some 300 had been done – 100 in office and also at 3 Amish Community locations. Review of the March, 2019 Nursing Division report listed the various businesses where HCHD nurses had gone out to and provided employee Hep. A vaccinations. A flyer on Hep. A was given out to those BOH members who wished to take them.

100 Years of Public Health Celebration

Ms. McCoppin brought to the BOH's attention that this year is 100 years of Public Health Celebration. Some activities such as coloring contests, Care-A-Van usage, and other office activities are being discussed to promote Public Health. A 100 year flyer was available to BOH members who wished to take them.

Levy Updates

Ms. McCoppin explained that the BOH could not place levy signage on its property. She explained that many staff members are using their own time to go out and talk to the community about it. Mr. Warner personally had cards printed up should the BOH members want to get some after the meeting.

Care A Van Updates

Ms. Page said that the Care A Van was back and looking good. The toilet was to be fixed this coming weekend. The final bill was \$926.56. She said the workers at the Lebanon Correctional facility did a great job. The BOH members were invited to tour the Care A Van following the meeting. Dr. Karnes would like the Care A Van to have a more prominent visibility in the community. A suggestion would be to visit other areas, partner with a physician and do sports physicals, etc.

Nursing Shot Clinic

Dr. Karnes expressed her concern about a recent complaint she had received. She stated she would discuss it with Ms. McCoppin following the meeting. She requested the BOH be updated at the May meeting on Nursing Division's Policies regarding pricing, scheduling, payments and overall process for shots. She asked that information be shared directly with physicians so they may convey accurate information to their patients. A stack of the new brochures with updated clinic times was given to Dr. Karnes; other BOH members were invited to take them too.

Adobe Software

Ms. Page explained that the PHAB requires records to be uploaded and combined in a certain format and sent electronically to them. There is a certain Adobe software program that can do what is needed. She requested the BOH purchase the software for one centralized computer to allow staff to upload items as needed. The cost of the software is \$600.00. Mr. Edgington made a motion to purchase said software at the \$600.00 price. Mr. McCray seconded it. The motion passed unanimously.

9. Adjourn

Mr. McCray made a motion to adjourn the meeting. Mr. Edgington seconded the motion. Motion carried unanimously. Meeting was adjourned at 6:00 PM.

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John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

Highland County General Health District
Public Health Nursing Report
April 2018

A. OFFICE

Office Visits	184
Phone Calls	205
Pregnancy Tests	2
Lead Tests	0
Children Services Exams	1
Newborn Screenings	1
Lice Checks	5
PPD Skin Tests	10
PHN Visits	0
Tick Collections	0

B. CARE-A-VAN (CAV)

CAV Visits	38
Blood Glucoses	0
Blood Pressures	0
Lab Draws	0
Child Immunizations	61
Adult Immunizations	2

C. IMMUNIZATIONS

Child Immunizations	192
Adult Immunizations	9
Adult Influenza	0
Adult Pneumonia	1

D. SPECIALITY CLINICS

Senior Citizens BP	39	
Walk-In Clinics		
1st Monday		
AM Total Seen	6	
AM Total Imm.	21	
PM Total Seen	1	
PM Total Imm.	1	
2nd Monday		
Total Seen	35	Totals for 2nd, 3rd and 4th Monday Clinics
Total Imm.	135	
3rd Monday		
Total Seen		
Total Imm.		
4th Monday		
Total Seen		
Total Imm.		
5th Monday		
Total Seen		No fifth Monday
Total Imm.		
Eye Clinic		
Total Seen	0	No eye clinic this month
New	0	
Recheck	0	

E. LABORATORY SERVICES

Test	Number of Tests	HDH Lab Charge per Test	Total HDH Lab Charge	Patient Fee	HCHD Received	Notes
Hemoglobin A1C	0					
Lipid	0					
PTNR	2	\$ 5.36	\$ 10.72	\$ 15.00	\$ 30.00	
MMR Titer	1	\$ 54.87	\$ 54.87	\$ 80.00	\$ 80.00	
Varicella Titer	1	\$ 17.53	\$ 17.53	\$ 50.00	\$ 50.00	
Totals	4		\$ 83.12		\$ 160.00	

F. COMMUNICABLE DISEASE

Disease	Total Cases	Note
Campylobacteriosis		
Chlamydia	10	
Cryptosporidiosis	1	
Gonococcal	1	
Hepatitis A	1	

Hepatitis B	3	
Hepatitis C	7	New Cases
Hepatitis C	14	Rechecks
Influenza A	2	
Lyme Disease		
Meningitis	1	Aseptic
Streptococcal Group A	1	
Streptococcal Group B	1	
Varicella		

G. BCMH

Home Visits	0
Community Based Visits	0
Office Visits	3
PHN Referrals	0
Active Cases	105
Billed to Date	\$ 1,940.00

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Name:	COMBINED EH STATS		
Month:	APRIL	Year:	2019

SEWAGE PROGRAM

212	Sewage Consultations	17 YTD	3	Installer Registration
0	WPCLF Grants Closed	6 YTD	1	Septage Hauler Registration
0	Lot Splits/Minor Sub: Approved	5 YTD	0	Service Provider Registration
0	Lot Splits/Minor Sub: Disapproved			

TOWNSHIP	STSOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek									
Clay	1				1				
Concord					1				1
Dodson		3			2	1			1
Fairfield		3	1			1	1		
Hamer									
Liberty	5	1	1						1
Jackson					1			1	
Madison	1								
Marshall									
New Market									
Paint	1								
Penn	1	2	2	1	1				1
Salem		1			2				
Unlon	2	1			2				1
Washington	1								1
White Oak	2								3
TOTALS	14	11	4	1	10	2	1	1	9

PRIVATE WATER SYSTEM (PWS) PROGRAM

	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Samples	MMO-MUG:	QT:	OTHER:	Total Samples
Inspections	0	1	0	1	# Taken	4	6	4	14
Consultations	6	35	1	42	# Safe	4	2		
Approved	1			1	# Unsafe	0	4		
Disapproved	0					Water Haulers			
New Permits			3 YTD		Quarterly	0	Registrations		3 YTD
Alt. Permits			1 YTD		Quarterly		Truck Inspections		
Sealing Permits			0 YTD		Quarterly transmittals		Consultations		

FOOD PROGRAM								
Licenses Issued	FSO Risk I-IV	RFE Risk I-IV	Vending	Temporary FSO	Temporary RFE	Mobile FSO	Mobile RFE	
Commercial	1	0	0	0	0	0	1	
Non-Commercial	0	0		3	0			
	Risk	Vending	Micro-Markets	Temporary FSO/RFEs	Mobiles	NonHC - Mobiles	Summer Feed	Total
Plan Review Received	2				5			7
Inspections (All types)	15	10		3	14			
Consultations	26			4	27			
Foodborne Outbreaks								
Reported								
Consultations								

ADDITIONAL ENVIRONMENTAL HEALTH PROGRAMS								
	Body Art	Campgrounds	Jails	Resident Camps	School Program	Solid Waste Program	Swimming Pools	Day Care - Requested
Licenses/Approvals	0	8		0		0	10	
Temporary/Time-Limited	0	1						
Inspections	0	2	0		0	0	1	0
Consultations		19	1	0	3	1	29	0
Plan Review	0	1		0				

Specialty Consultations		Animal Bites		Nuisances	
1	Bed Bugs	13	# Reported - Dogs	2	Reported
	Carbon Monoxide	1	# Reported - Others		Abated
	Formaldehy	6	Investigations	30	Consultaitons
	Lead in Water	22	Consultations	3	Inspections
	Lead Paint	0	Heads to Lab		
1	MHP	0	Positive		
	Mold	4= Strays			
	Radon				
2	Other:Asbestos				

DATE	ENVIRONMENTAL STAFF MEETINGS AND TRAININGS
3-Apr	EH Staff Meeting - Anna, Phil, Chris
4/5; 4/12; 4/19; 4/25;	Sewage Committee Meeting Anna Chris
25-Apr	Staff Meeting - Anna, Phil, Chris, Shirley
4/30/2019	AOHC HC Training in Columbus - Anna
4/2/2019; 4/4; 4/16	PHAB - Anna, Phil
17-Apr	PHAB - Anna, Phil
16-Apr	BOH - Anna, Phil

MAY

5/21/19

Prepared by: Connie Page

Estimated Health Salary Costs for May		Actual Health Salary Costs for April	
Item	Cost	Item	Cost
Salaries	\$53,061.45	Salaries	\$38,647.90
PERS - Employer Pickup	\$1,061.58	PERS - Employer Pickup	\$707.72
PERS - Monthly Contributions	\$7,428.60	PERS - Monthly Contributions	\$5,410.70
Medicare	\$742.49	Medicare	\$533.39
Medical Mutual	\$9,163.05	Medical Mutual	\$9,163.05
Total Estimated	\$71,457.17	Total	\$54,462.76

*There are 3 pay periods in May

Health Expenses to be Paid			
Payee	Cat. Number	Item	Cost
SOS	E2	Copy paper and printer ink	\$ 166.99
MERCK	E2	Vaccines	\$ 4,202.83
Pfizer	E2	Vaccines	\$ 1,890.13
Sanofi Pasteur Inc.	E2	Vaccines	\$ 2,879.35
GSK	E2	Vaccines	\$ 5,658.23
McKesson	E2	Medical Supplies	\$ 439.75
Fifth Thrid Bank	E2	Office supplies	\$ 11.25
Fifth Thrid Bank	E3	Rocketfish mini display port to VGA adapator	\$ 10.56
Time Warner Cable/Spectrum	E5	Internet	\$ 109.99
ComDoc	E5	Maintence & Usage fees	\$ 290.62
Xerox	E5	Monthly Lease (2 payments)	\$ 428.58
AT&T	E5	Caravan Hot Spot	\$ 57.23
Environment Control	E5	Office Cleaning	\$ 225.00
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$ 990.00
Highland District Hospital	E5	Lab Testing	\$ 92.09
Charter Communications/Spectrum	E5	Phone Service	\$ 350.14
Pitney Bowes	E5	Postage Meter Lease(quarterly)	\$ 106.09
North High Business Center	E5	2nd Qrt. Condo feeds	\$ 9,089.50
Connie Page	E7	Flags and cleaning	\$ 48.52
Chris Shope	E7	April Mileage	\$ 373.00
Brittane Dance	E7	April Mileage	\$ 369.20
Anna McCoppin	E7	April Mileage	\$ 173.68
Philip Webb	E7	April Mileage	\$ 46.80
Barb Eaglin	E7	April Mileage	\$ 73.84
Ebbie VanPelt	E7	April Mileage	\$ 48.88
Leah Lewis	E7	April Mileage	\$ 19.24
Wex Bank	E12	Caravan Fuel (2 months)	\$ 363.51
Treasurer, State of Ohio	E17	Sewage Remits	\$ 257.00
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 5.00
Total General Health Expenses from 4/17/19- 5/21/19			\$28,777.00

Full amount | Discount

\$4,287.38 -\$ 84.55

\$5,771.10 -\$ 112.87

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Workers Comp	G11	Workers Comp	
Treasurer, State of Ohio	G2	FSO Remits	\$ 112.00
Treasurer, State of Ohio	G2	RFE Remits	\$ 28.00
Anna McCoppin	G3	April Mileage	\$ 31.20
Philip Webb	G3	April Mileage	\$ 171.08
Philip WEbb	G3	Reimburse for Workshop expense (lunch)	\$ 21.35
Total Restaurant Expenses from 4/17/19- 5/21/19			\$ 363.63

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	
Masi Labs	S83	Water Sample Testing	\$ 241.93
Workers Comp	S86	Workers Comp	
Philip Webb	S87	April Mileage	\$ 122.20
Total Private Water Expenses from 4/17/19- 5/21/19			\$ 364.13

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Workers Comp	E11	Workers Comp	
Anna McCoppin	E07		\$ -
Philip Webb	E07	April Mileage	\$ 0.52
Treasurer, State of Ohio	E03	Pool License Remits	\$ 775.00
Total Swimming Pool Expenses from 4/17/19- 5/21/19			\$ 775.52

RV Park Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	E2	Campground remits	\$ 880.00
Workers Comp	E1	Workers Comp	\$ -
Anna McCoppin	E03	April Mileage	\$ 3.12
	E03		
Total RV Park Expenses from 4/17/19- 5/21/19			\$ 883.12

Fund	4/1/2019	April Reciepts	April Expenses	4/30/2019
General Health Fund	\$148,773.75	\$395,172.50	\$97,383.87	\$446,562.38
R/V Trailer Parks Fund	\$7,560.16	\$4,799.00	\$190.47	\$12,168.69
Swimming Pool Fund	\$2,627.16	\$3,483.00	\$44.77	\$6,065.39
Restaurant Fund	\$47,832.36	\$1,272.25	\$3,205.37	\$45,899.24
Private Water Funds	\$7,366.87	\$1,338.24	\$1,265.09	\$7,440.02
Capital Improvements	\$61,619.86	\$0.00		\$61,619.86
Totals	\$275,780.16	\$406,064.99	\$102,089.57	\$579,755.58