

Highland County Board of Health
Thursday, May 20, 2021

Agenda

1. Call to Order
2. Roll Call
3. Nursing and EH Monthly Reports
4. EH Nuisance Complaints

Solid waste/trash/off rim tires – Phil-James III & Beverly Christ - 12870 US HWY 50
(Rainsboro)

Sewage Nuisance – Phil Richard Whitenack - 3838 US HWY 62

Trash Nuisance - Cassandra - Virginia Robertson, 844 Locust Ln

5. Review - Act on minutes for the month of April, 2021
6. Review - Act on bills April 15, 2021 to May 18, 2021
7. COVID-19 Updates
 - a. Case Updates
 - b. Vaccine Update – Interact for Health, 12-17 Pfizer
 - c. Funding Update
 - d. Mask Policy Updates
8. Open Discussion
 - a. Nuisance and Sinking Spring Project Opportunity
 - b. COVID Clerk Position
 - c. Kate Lewis Retirement
9. Adjourn

| | | | | | | | | | | | | | | | | | | | | |
|-----------|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---|
| Syphilis | 0 | 2 | 0 | 0 | 0 | | | | | | | | | | | | | | | 2 |
| Varicella | 0 | 0 | 0 | 0 | 0 | | | | | | | | | | | | | | | 0 |

| BCMH | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|------------------------|----------|----------|----------|----------|-----|------|------|-----|------|-----|-----|-----|----------|
| Home Visits | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Community Based Visits | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Office Visits | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| PHN Referrals | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Active Cases | 129 | 133 | 134 | 117 | | | | | | | | | 129 |
| Billed to Date | 1,290.00 | 1,410.00 | 1,930.00 | 2,030.00 | | | | | | | | | 1,930.00 |

H. Nursing updates

Apr-21

- 1 In school vaccine clinics were done at Bright and Greenfield
- 2 Finished mass vaccination clinics and moved back to the Health Department for Covid vaccine
- 3 Weekly evening clinics.
- 4 Care-A-Van in use each week. In April we stopped at Pricetown, Buford, Allensburg, Marshall, and Rocky Fork.
- 5 Vaccinated 16-17 year olds for Covid 19

Looking forward:

- 1 Finishing up in school back to school clinics
- 2 Visiting Mowrystown, Mt. Olive, and Leesburg (Candle-lite) in the Care-a-Van
- 3 Homebound Covid vaccinations completed

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Combined EH Stats

April

2021

SEWAGE PROGRAM

| Variances/Consultations/Lot Splits | | WPCLF Breakdwn | | | | | |
|------------------------------------|----|----------------|------------|---------------------|-------------|--------------|--------|
| Sewage Variance Requests | | Calendar Year | Grant Year | Amount Approved for | Date Closed | Spent | 5 Used |
| Sewage Consultations | 80 | | | | | | |
| Lot Splits/Minor Sub: Approved | 6 | 2018 | 2017 | \$300,000.00 | 12/31/2018 | \$46,461.80 | 15% |
| Lot Splits/Minor Sub: Disapproved | 0 | 2019 | 2018 | \$200,000.00 | 12/31/2019 | \$180,407.35 | 90% |
| Grant Jobs Approved | | 2020 | 2019 | \$150,000.00 | 12/31/2020 | \$24,385.80 | 16% |
| 2020 WPCLF Grants Closed | | 2021 | 2020 | \$150,000.00 | 12/31/2021 | | |
| | | 2022 | 2021 | \$150,000.00 | 12/31/2022 | TBD | |
| | | 2023 | 2022 | TBD | 12/31/2022 | | |

Note: 1/1/2021 - Small flow program handed back to the Ohio EPA

Contractor registration* as of 5/18/2021

| Registration Type | Count | Year to Date | Total | Notes |
|------------------------------------|-------|------------------|-------|--|
| Installer Registration (I) | 5 | Year to Date: I | 20 | Installer Training/Testing |
| Septage Hauler Registration (SH) | 1 | Year to Date: SH | 9 | SH Truck Inspections |
| Service Provider Registration (SP) | 1 | Year to Date: SP | 13 | Contractors that offer O&M inspections on existing systems |
| | | | | 14 |

| TOWNSHIP | STSOM Inspections | Site Eval. Insp. | Final and 12 Month Insp | Completed Finals | Site Eval Completed | Installation Permit | Replacement Permit | Alteration Permit | STSOM Permits Issued |
|-------------------|-------------------|------------------|-------------------------|------------------|---------------------|---------------------|--------------------|-------------------|----------------------|
| Brush Creek | 2 | 1 | 1 | 1 | 1 | | | | 2 |
| Clay | 1 | | | | 5 | | | | 2 |
| Concord | | 2 | | | 3 | | | | 2 |
| Dodson | | 1 | | | | | | | 1 |
| Fairfield | | 2 | 1 | | 1 | | | | 1 |
| Hamer | | | | | | 1 | | | 1 |
| Liberty | | | | | | | | | |
| Jackson | | 2 | | | 2 | | | | |
| Madison | | | 1 | | 1 | | | | |
| Marshall | | | | | | | | | |
| New Market | | | | | | | | | |
| Paint | 1 | | | | | | | | 2 |
| Penn | | | | | | | | | |
| Salem | 1 | | | | | | | | |
| Union | | | | | | | | | |
| Washington | | | | | | | | | 1 |
| White Oak | | | | | | | | | |
| TOTALS | 5 | 8 | 3 | 1 | 13 | 1 | 0 | 0 | 12 |
| YTD Totals | 29 | 23 | 4 | 2 | 23 | 3 | 0 | 0 | 26 |

PRIVATE WATER SYSTEM (PWS) PROGRAM

| | PWS (new) | PWS (Other) | Public Water Supplies | Totals |
|------------------|--------------|----------------|-----------------------------|--------|
| Inspections | 5 | 2 | | 7 |
| Consultations | 6 | 11 | | 17 |
| Approved | 4 | | | 5 |
| Disapproved | | | | 0 |
| New Permits | 5 | | | 5 |
| Alt. Permits | | | | |
| Sealing Permits | | | | |
| Other Permits | | | | |

| Water Haulers | |
|---------------|--------------------------------|
| | Water Hauler Registrations(WH) |
| 2 | Year to Date: WH Registered |
| 3 | Truck Inspections |
| 3 | Consultations |

| | |
|-------------------|---|
| Variance Requests | 0 |
|-------------------|---|

| Water Samples | | | | | |
|---------------|--|--|------------------------|--------------------------|---------------|
| Water Samples | QT Bacterial Samples (Taken by HCHD) | QT Bacterial Samples (not taken by HCHD) | OTHER: (HCHD staff) | OTHER: (Non-HD staff) | Total Samples |
| # Taken | 11 | 2 | 1 | 0 | 14 |
| # Safe | 8 | 1 | n/a | n/a | n/a |
| # Unsafe | 3 | 1 | n/a | n/a | n/a |

Nuisances & Solid/IW Program

| Type | # Received | Inspections | Consultations | Invalid | Abated | Other |
|--|------------|-------------|---------------|----------|-----------|----------|
| Solid/infectious Waste Complaints (EPA citation) | 2 | | | 2 | | |
| Trash Complaints (Local code) | 1 | 24 | 7 | | 1 | |
| Sewage Complaints from Public | 2 | 5 | 5 | | | |
| Sewage - Failing STSOM | 1 | 3 | | | | |
| Pest/Vector Complaints | | | | | | |
| All Other Complaints | 0 | 15 | 0 | 0 | 0 | 0 |
| Total Complaints | 6 | 47 | 12 | 2 | 1 | 0 |
| Year to Date | 10 | 70 | 79 | 2 | 11 | 1 |
| Solid and IW Waste Compliance Review | | | | | | |

RABIES - ANIMAL BITE PROGRAM

| # Reported - Dogs | | 5 | 26 events | Animal Bite Breakdown | | | | |
|-----------------------|--|--------------|-----------------------|-----------------------|--------------------|-----------------|--------------------|-----------------|
| # Reported - Others | | 2 | | Type | Highland C, Events | Human Exposures | Non Highland Owner | Human Exposures |
| Investigations | | 1 | | Dog | 5 | 5 | | |
| Consultations | | 4 | | Cat | 1 | 1 | | |
| Heads to Lab Positive | | 1 - non HCHD | | Rabbits/Mice/Squirrel | | | | |
| YTD Reports dogs | | 15 | | Bats | | | | |
| YTD Reports cat | | 4 | | Raccoons | | | | |
| YTD Reports other | | 3 | | Ferrets | | | | |
| YTD Reports Non HC | | 4 | | Reptiles/Other | | | 1 | 1 |
| YTD Reports Victims | | 28 | | Farm Animals | | | 1 | 1 |
| | | | Non Highland County | | | | | |
| | | | 1 event had 3 victims | | | | | |

III. Specialty Consultations

| | | | | | | |
|-----------------|---|-----------------------------|---------------|----|---------------------------|-----------|
| Bed Bugs | 1 | Mold | | 1 | COVID EH Help at clinics | see below |
| Carbon Monoxide | | Radon | | | | |
| Formaldehy | | PHAB | | | Roaches | 1 |
| Lead in Water | | COVID CONSULTS | | 10 | | |
| Lead Paint | | COVID COMPLAINTS | April | 8 | | |
| MHP | | YTD (2021) Covid Complaints | as of 5/18/21 | 42 | complaints since 4/1/2020 | 276 |

Scheduled Surveys

| Program | Agency | Last | Next Scheduled |
|-----------------------|--------|----------|----------------|
| Food - RFE | ODA | | |
| Food - FSO | ODH | | SUMMER 2021 |
| Private Water Program | ODH | | SUMMER 2021 |
| Campgrounds | ODH | 12/01/19 | |
| Household Septic | ODH | 10/01/19 | |
| Swimming Pools | ODH | 12/01/19 | |
| Solid Waste & IW | EPA | 12/01/20 | |

MEETINGS/TRAININGS

| TITLE | Agency | Date | Date | Date | Date | Date | Date |
|-------------------------|-------------------------|----------|---------|---------|-----------|-----------|---------|
| Board of Health | HCHD | 4/15/21 | | | | | |
| Staff Meeting | HCHD | | | | | | |
| EH Staff Meeting | HCHD | | | | | | |
| Sewage Committee | HCHD | 4/9/21 | 4/16/21 | 4/30/21 | | | |
| Training: | ODA - FOOD Program | 4/28/21 | | | | | |
| | ODH - Food Program | 4/26/21 | | 4/28/21 | | | |
| Commissioners | Nuiance program | 4/27/21 | | | | | |
| COVID Calls & trainings | Multiple | | | | | | |
| Phil | Covid Clinic help/other | 4/8/2021 | 4/22/21 | 4/29/21 | | | |
| Chris | Covid Clinic help | 4/1/2021 | 4/8/21 | 4/15/21 | 4/29/21 | | |
| Cassandra | Covid Clinic help | 4/1/2021 | 4/8/21 | 4/15/21 | 4/21/21 | 4/22/21 | 4/27/21 |
| Anna - | Call/meetings/Clinic | 4/7/21 | 4/8/21 | 4/9/21 | 4/15/2021 | 4/16/2021 | |
| LEPC | | | | | | | |



Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: highcohd@odh.ohio.gov

Notice of Violation

June 17, 2019

James III and Beverly Christ
12870 US HWY 50
Greenfield, Ohio 45123

Dear property owners,

On June 13 2019, I made a visit to your property on 12870 US HWY 50 in response to an off rim tire complaint that was received. During a site inspection I saw large amount of solid waste, trash, and off rim tires in the back of the property. This situation, off rim tires, of solid waste, and trash is constitutes a public health nuisance by the Highland County Health Department and is in violation of Ohio Revised Code and Ohio Administrative Code.

ORC 3734.03 * No person shall dispose of solid wastes by open burning or open dumping, except as authorized by the director of environmental protection in rules adopted in accordance with division (V) of section 3734.01, section 3734.02 *

ORC 3745-27-60 (B) The storage of scrap tires in any amount outside or inside a trailer, vehicle, or building is deemed a nuisance if a hazard to public health or safety or fire hazard unless the scrap tires are stored in accordance with the following standards:

(1) Sufficient drainage shall be maintained such that water does not collect in the area where scrap tires are stored.

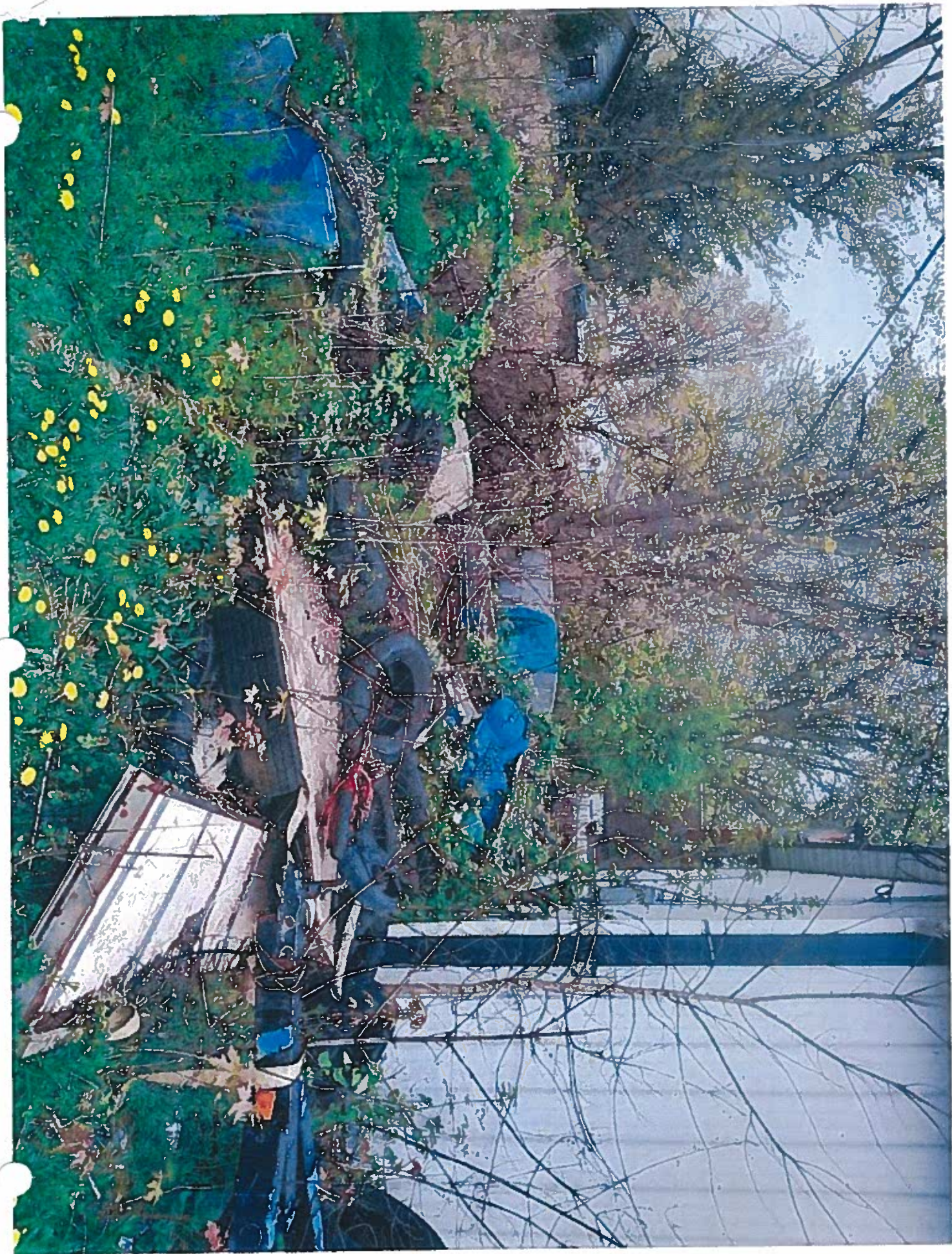
ORC 3734.01(1) "Open dumping" means the depositing of solid wastes into a body or stream of water or onto the surface of the ground at a site that is not licensed as a solid waste facility under section 3734.05 of the Revised Code or, if the solid wastes consist of scrap tires as a scrap tire collection, storage, monofill, or recovery facility under section 3734.81 of the Revised Code, the depositing of solid wastes that consist of scrap tires onto the surface of the ground at a site or in a manner not specifically identified in divisions (C)(2) to (5), (7), or (10) of section 3734.85 of the Revised Code.

You are required to abate this nuisance by having all solid waste, trash, and off rim tires taken to a licensed sanitary landfill within 30 days from the receipt of this letter. You should be aware that burning of garbage is prohibited anywhere in the State of Ohio. This office recommends that you contract for regular trash pick-up service to insure this nuisance does not reoccur.

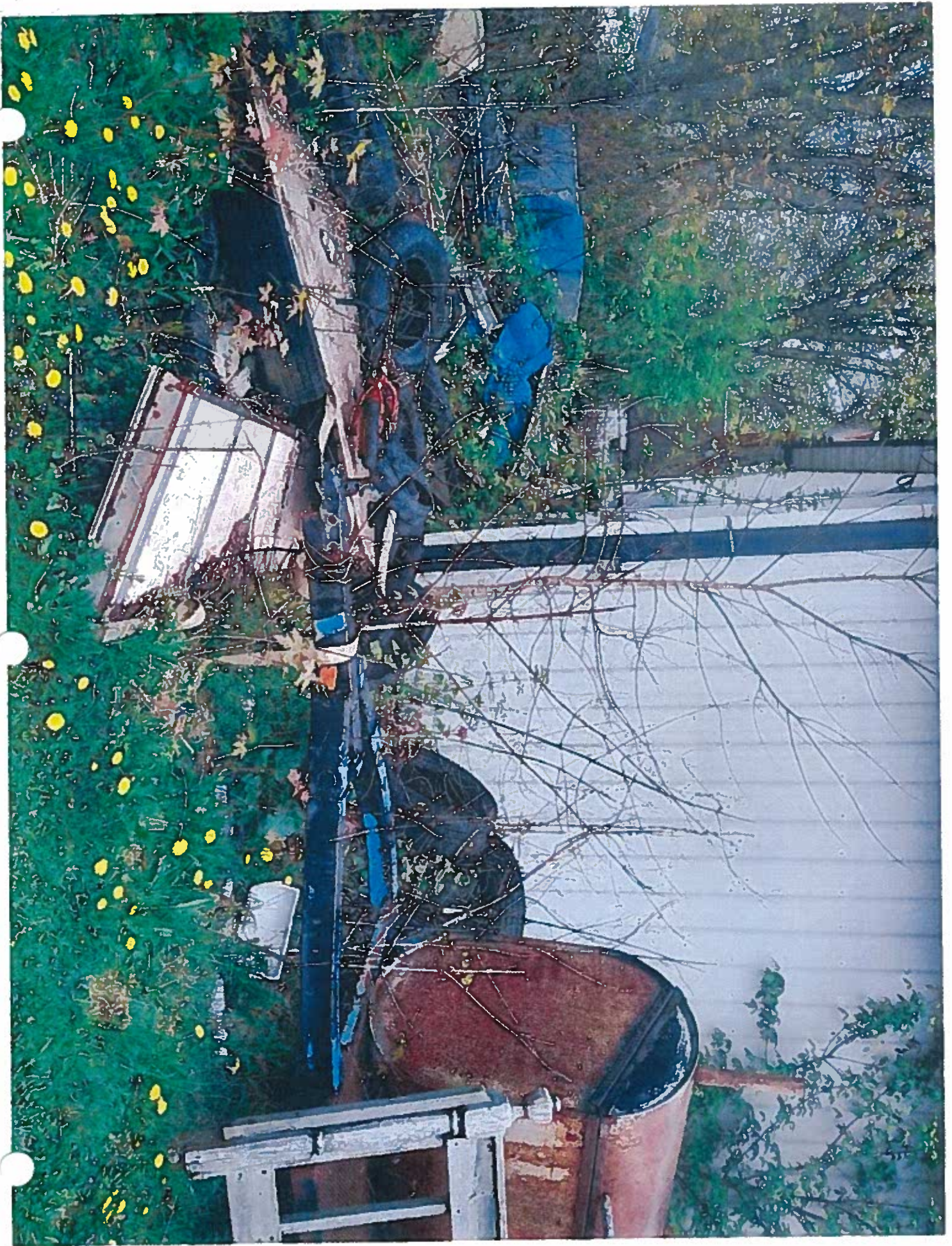
I will return to the property in 30 days to verify your compliance. Failure to comply will result in your case being submitted to the Highland County Board of Health for action at the Health Department at 4:30 August 20, 2019. Please contact our office with any questions regarding this matter. Thank you for your anticipated cooperation.

Sincerely,

Philip Webb
Environmental Health Division









Public Health
Prevent. Promote. Protect.

Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

NOTICE OF VIOLATION

Date: **4-20-21**

| | | | |
|----------------------|--------------------------|--------|-------------|
| Property Owner Name: | Richard Whitenack | | |
| Mailing Address: | 3838 US HWY 62 | | |
| City: | Hillsboro | State: | Ohio |
| Zip: | 45133 | | |

Re: Complaint

| | |
|-----------------------------|-------------------------|
| Nature of Complaint: | Sewage |
| Parcel Number(s): | 30-19-000-205.03 |
| Complaint Property Address: | 3838 US HWY 62 |

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed an investigation.

| | |
|---|---|
| Date of Investigation: | 4-7-2021 |
| Complaint was found to be: | <input checked="" type="checkbox"/> Valid - Corrective measures must be taken. <input type="checkbox"/> Not Valid - No further action needs to be taken. <input type="checkbox"/> Outside of the jurisdiction of this agency at this time. |
| At the time of the inspection the following was observed: | Black Chambers installed without a permit and running downhill to neighbor's property. Sewage seen surfacing on the property. |

You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

ORC 3718.011 Conditions under which sewage treatment system causes a public health nuisance.

(A) For purposes of this chapter, **a sewage treatment system is causing a public health nuisance if any of the following situations occurs and, after notice by a board of health to the applicable property owner, timely repairs are not made to that system to eliminate the situation:**

(1) The sewage treatment system is not operating properly due to a missing component, incorrect settings, or a mechanical or electrical failure.

(2) There is a blockage in a known sewage treatment system component or pipe that causes a backup of sewage or effluent affecting the treatment process or inhibiting proper plumbing drainage.

ORC 3709.21 Orders and regulations of board of general health district. The board of health of a general health district may make such orders and regulations as are necessary for its own government, for the public health, the prevention or restriction of disease, and the prevention, abatement, or suppression of nuisances.

This public health nuisance must be abated by the deadline.

| | |
|-----------------------|--|
| Deadline(s): | May 20, 2021 |
| Corrective Action(s): | 1. Contact this office prior to the deadline to schedule a re-inspection for verification of compliance. Remove Chambers pipe and soil cap or install new septic system under a permit. |
| Failure to comply: | <u>If the deadline is not met and our office contacted for an inspection</u>, your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting. |
| | Board meeting date: May 20, 2021 |

Highland County Board of Health meets on the 3rd Thursday of each month at 9:00 AM in the Health Department's meeting room. These meetings are open to the public. If a meeting must be changed it will be posted on local news media, HCHD social media, and posted on the hall bulletin board.

Please contact this office with any questions or concerns regarding your responsibilities in this matter. Your questions will be best answered by the sanitarian handling this case. Updates regarding remediation actions should also be directed to this sanitarian:

| | |
|-------------------------------------|---------------------------------------|
| HCHD Sanitarian handling this case: | Philip Webb |
| e-mail: | pwebb@highlandcountyhealth.org |
| Phone: | 937-393-1941 #110 |

Sincerely,



Registered Sanitarian
Environmental Health Division

Highland County Health Department hours of operation:
8AM-5:30PM Mon. & Wed.; 8AM-4PM Tues., Thurs., & Fri.

Hours may vary during holiday weeks







(No subject)

Phil Webb <s601533@icloud.com>

Wed 4/7/2021 3:33 PM

To: Philip Webb <pwebb@highlandcountyhealth.org>





Sent from my iPhone



Highland County GIS



Notes



Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

Public Health
Prevent. Promote. Protect.

NOTICE OF VIOLATION

Date: **3/13/2021**

| | | | |
|----------------------|---------------------------|--------|-----------|
| Property Owner Name: | Virginia Robertson | | |
| Mailing Address: | 844 Locust Road | | |
| City: | Hillsboro | State: | OH |
| Zip: | 45133 | | |

Re: Complaint

| | |
|-----------------------------|-------------------------|
| Nature of Complaint: | Piles of Trash |
| Parcel Number(s): | 21-26-000-265.00 |
| Complaint Property Address: | 844 Locust Road |

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed an investigation.

| | |
|---|---|
| Date of Investigation: | 11/4/20 |
| Complaint was found to be: | <input checked="" type="checkbox"/> Valid - Corrective measures must be taken. <input type="checkbox"/> Not Valid - No further action needs to be taken. <input type="checkbox"/> Outside of the Jurisdiction of this agency at this time. |
| At the time of the inspection the following was observed: | Observed piles of trash all over the property. |

You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

OAC 3745-27-05 (C)
"No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person(s) responsible for the open dumping, the owner of the property, or the person(s) who allow or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734. of the Revised Code, and shall submit verification that the solid waste has been properly managed. [Comment: Prompt removal and disposal of solid waste does not relieve any obligations under state or federal environmental statutes. This may include environmental clean-up of the site and/or remediation of ground water contamination resulting from the open dumping.]"

This public health nuisance must be abated by the deadline.

| | |
|-----------------------|--|
| Deadline(s): | April 30, 2021 |
| Corrective Action(s): | <ol style="list-style-type: none"> Contact this office prior to the deadline to schedule a re-inspection for verification of compliance. Please note that under Ohio Administrative Code 3745- |

| | | |
|--------------------|--|-----------------------------|
| | 19-04 – the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials is prohibited. | |
| Failure to comply: | <u>If the deadline is not met and our office contacted for an inspection</u>, your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting. | |
| | Board meeting date: | May 20, 2021 9:00 am |

Highland County Board of Health meets on the 3rd Thursday of each month at 9:00 AM in the Health Department’s meeting room. These meetings are open to the public. If a meeting must be changed it will be posted on local news media, HCHD social media, and posted on the hall bulletin board.

Please contact this office with any questions or concerns regarding your responsibilities in this matter. Your questions will be best answered by the sanitarian handling this case. Updates regarding remediation actions should also be directed to this sanitarian:

| | |
|-------------------------------------|---|
| HCHD Sanitarian handling this case: | Cassandra Hudnell |
| e-mail: | chudnell@highlandcountyhealth.org |
| Phone: | 937-393-1941 |

Sincerely,

Cassandra Hudnell
 Sanitarian-In-Training
 Environmental Health Division

CC:

| |
|--|
| |
| |
| |
| |
| |

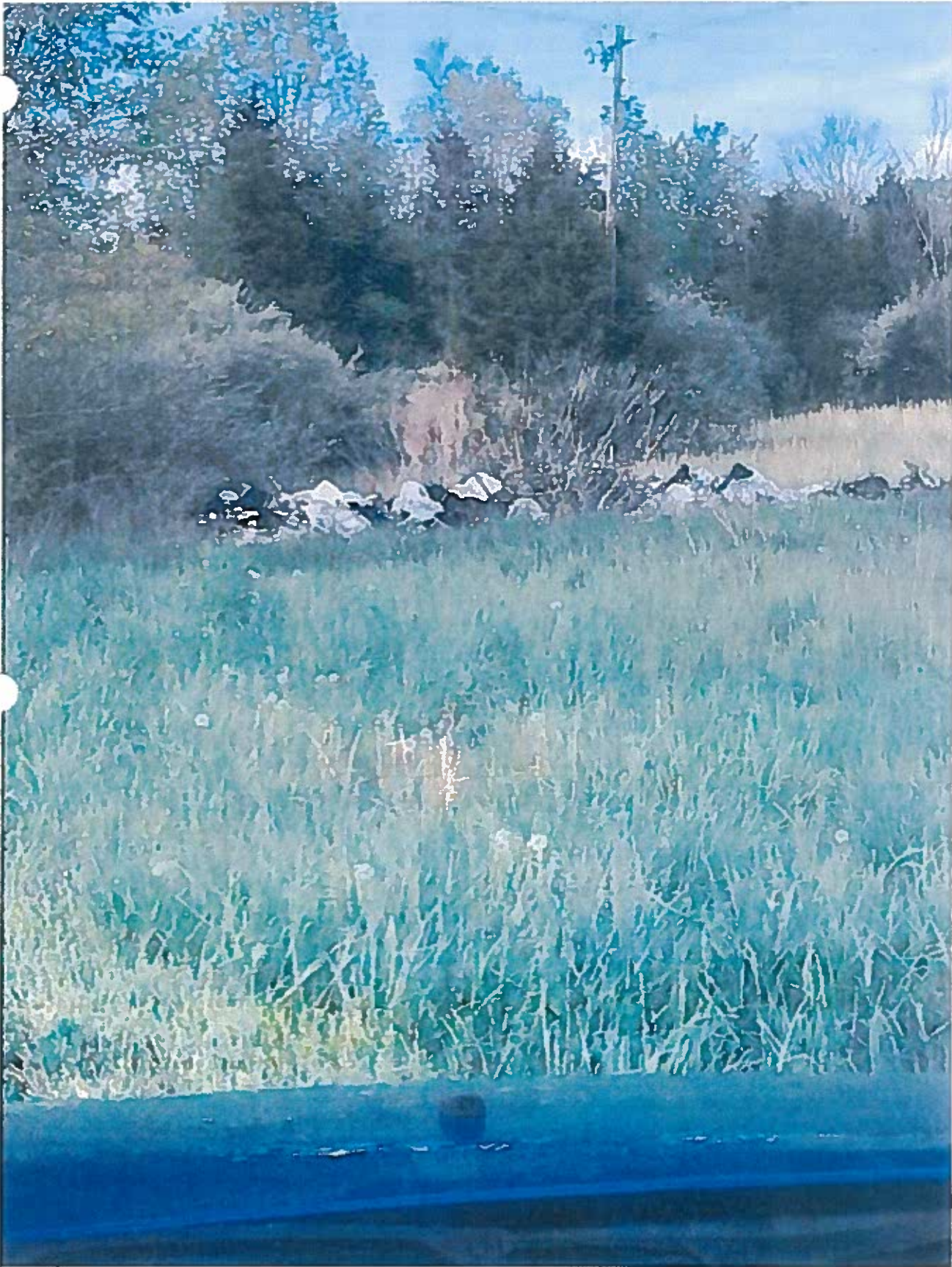
Highland County Health Department hours of operation:
 8AM-5:30PM Mon. & Wed.; 8AM-4PM Tues., Thurs., & Fri.
 Hours may vary during holiday weeks



5/4/21 844 Locust Road OH



5/4/21 844 Locust Road *CH*



5/4/21 844 Locust Road OK

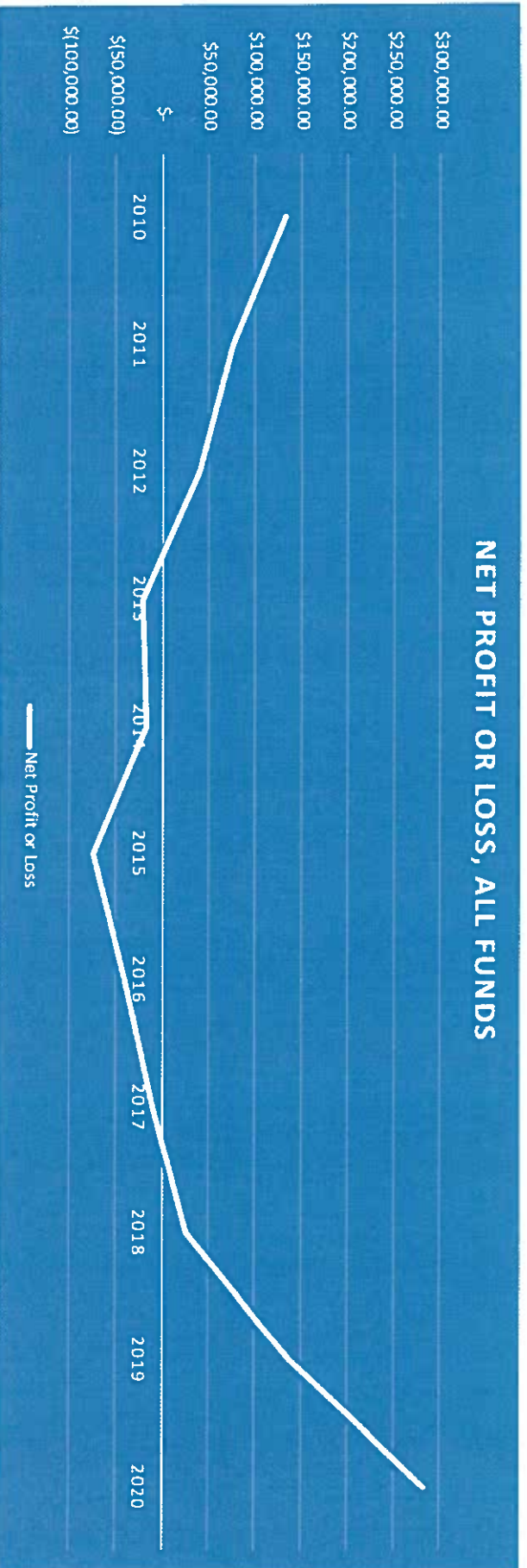
2021 YTD Comparison

| April YTD Budget Comparison | 2019 | 2020 | 2021 | 2020-2021 Difference |
|-----------------------------|---------------|---------------|-----------------|----------------------|
| Revenue | \$ 761,717.80 | \$ 178,499.80 | \$ 780,799.84 | \$ 602,300.04 |
| Expenses | \$ 315,155.42 | \$ 346,288.07 | \$ 443,199.33 | \$ 96,911.26 |
| Gen Balance | \$ 446,562.38 | \$ 207,268.56 | \$ 955,087.01 | \$ 747,818.45 |
| RV Balance | \$ 12,169.17 | \$ 14,224.64 | \$ 15,799.44 | \$ 1,574.80 |
| Swimming Balance | \$ 6,065.39 | \$ 5,362.61 | \$ 8,067.55 | \$ 2,704.94 |
| Food Balance | \$ 45,899.24 | \$ 74,957.80 | \$ 72,459.19 | \$ (2,498.61) |
| Water Balance | \$ 7,440.02 | \$ 12,920.55 | \$ 18,362.65 | \$ 5,442.10 |
| Capital Balance | \$ 61,619.86 | \$ 61,619.86 | \$ 61,619.86 | \$ - |
| Total Cash on Hand | \$ 579,756.06 | \$ 376,354.02 | \$ 1,131,395.70 | \$ 755,041.68 |

As of April 2021 YTD we are +337,600.51 in General Fund Revenue vs. Expenses

Total Cash on Hand Balance is +755,041.68 compared to this time in 2020.

2020 Tax Payments were deposited in May, which is why there is such a large difference in YTD totals.



MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Thursday, April 15, 2021

The Highland County General Health District Board of Health held its April, 2021 meeting on April 18, with the following members present:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes
Mr. Tim Parry

1. Call to Order

The Board of Health meeting was called to order by Mr. Holt at 9:05AM.

2. Roll Call

The following individuals were present at the meeting:

John Holt (via Zoom)
Rob McCray
Craig Edgington
Dr. Julie Karnes
Tim Parry (via Zoom)
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Bonnie Rusch, Director of Nursing (via Zoom)
Connie Page, Fiscal Officer
Philip Webb, Sanitarian
Cassandra Hudnell, Sanitarian-in-Training

3. Nursing and EH Monthly Reports

Ms. McCoppin and Ms. Rusch presented monthly report statistics to the BOH. Dr. Karnes requested that EH statistics regarding food safety complaints also include the resolution or disposition of those complaints.

4. EH Food Fees Update

Ms. McCoppin provided an update on the revised food fee schedule and the refund process.

5. EH Nuisance Complaints

- a. William Ward, 11078 SR 124 - TRASH/OPEN BURNING/SOLID WASTE
Ms. Hudnell presented information regarding the nuisance property currently under review by the BOH. After discussion, Dr. Karnes made a motion to provide an additional 30 days for nuisance abatement, and to then move the case to the prosecutor. Mr. McCray seconded the motion. Motion carried unanimously.
- b. Emily and Chat Heflin – 6789 Heather Moor Trail – TRASH/OPEN DUMPING/SOLID WASTE
Ms. Hudnell presented information regarding the nuisance property currently under review by the BOH. After discussion, Mr. Edgington made a motion to move the case to the prosecutor. Dr. Karnes seconded the motion. Motion carried unanimously.
- c. Connie Henderson / John Ward – 11685 Highland Hills Drive-TRASH/OPEN DUMPING/SOLID WASTE
Mr. Webb presented information regarding the nuisance property currently under review by the BOH. After discussion, Dr. Karnes made a motion provide an additional 30 days and to then move the case to the prosecutor. Mr. Edgington seconded the motion. Motion carried unanimously.
- d. Nelson Martin – 4407 Robinson Rd. - TRASH/OPEN DUMPING/SOLID WASTE
Mr. Webb presented information regarding the nuisance property currently under review by the BOH. After discussion, Dr. Karnes made a motion provide an additional 30 days and to then move the case to the prosecutor. Mr. Edgington seconded the motion. Motion carried unanimously.


- 6. Review - Act on minutes for the month of March, 2021
Mr. Warner presented the minutes for the March, 2021 BOH Meeting. Dr. Karnes made a motion to approve minutes. Mr. Edgington seconded the motion. Motion passed unanimously.
- 7. Bills from March 18, 2021 to April 15, 2021
Ms. Page presented the bills from March 18, 2021 to April 15, 2021. Mr. McCray made a motion to approve the bills. Dr. Karnes seconded the motion. Motion passed unanimously.
- 8. COVID-19 Updates – Mr. Warner provided an update on current COVID-19 activities in the county for the following topic areas:
 - a. Case Updates
 - b. Vaccine Update
 - i. Equity Grant
 - ii. New Funding
 - iii. JNJ Pause

9. Open Discussion


The BOH discussed a discretionary bonus payment for health department staff in the form of a "Healthcare Hero" bonus. This is in recognition of the incredible efforts taken by all health department staff over the past year in response to COVID-19. The Board and Mr. Warner clearly see the efforts underway and the sacrifices being made daily to help keep this community healthy. Mr. Edgington made a motion to approve \$1,300 bonus payment to non-salary staff, and a \$2,850 bonus for Ms. McCoppin and Ms. Rusch. Mr. McCray seconded the motion. Motion carried unanimously.

10. Adjourn

Mr. Edgington made a motion to adjourn the meeting. Mr. McCray seconded the motion. Motion carried unanimously. Meeting was adjourned at 10:15 AM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

MAY

Prepared by: Connie Page

5/19/2021

| Estimated Health Salary Costs for May | | Actual Health Salary Costs for April | |
|---------------------------------------|--------------------|--------------------------------------|---------------------|
| Item | Cost | Item | Cost |
| Salaries | \$53,766.46 | Salaries | \$79,247.36 |
| PERS - Employer Pickup | \$743.45 | PERS - Employer Pickup | \$1,106.35 |
| PERS - Monthly Contributions | \$7,527.30 | PERS - Monthly Contributions | \$11,396.06 |
| Medicare | \$435.22 | Medicare | \$1,103.82 |
| Insurance | \$12,537.15 | Insurance | \$12,537.15 |
| Total Estimated | \$75,009.58 | Total | \$105,390.74 |

There were 3 pays in April

| Health Expenses to be Paid | | | |
|---|-------------|---|---------------------|
| Payee | Cat. Number | Item | Cost |
| GSK | E2 | Vaccines | \$ 13,676.50 |
| Brittance Dance | E2 | Supplies for POD at YMCA | \$ 17.19 |
| Merck | E2 | Vaccines | \$ 10,745.70 |
| Traditions Catering | E2 | Lunch on 4/15 at YMCA | \$ 303.00 |
| Amazon | E2 | office supplies | \$ 310.97 |
| Com Doc | E2 | Staples for copier | \$ 102.00 |
| Timberlane Sporting Goods | E2 | Shirts for Volunteers | \$ 664.00 |
| Fifth Third | E2 | Supplies | \$ 691.04 |
| Fifth Third | E5 | Quick books and time tap fees | \$ 150.03 |
| e Warner Cable/Spectrum | E5 | Internet | \$ 119.99 |
| ComDoc | E5 | Maintenance and copies for March | \$ 973.38 |
| ComDoc | E5 | Maintenance and copies for April | \$ 1,190.46 |
| Xerox | E5 | Monthly Lease Payment | \$ 214.29 |
| AT&T | E5 | Cell Phones | \$ 194.53 |
| HCFR Inspections, LLC | E5 | Plumbing Permit Remits | \$ 2,565.00 |
| Charter Communications/Spectrum | E5 | Phone Service | \$ 396.91 |
| Pitney Bowes | E5 | Postage Meter Lease(quarterly) | \$ 106.09 |
| Local Public Health Collabroative | E5 | 3rd Installment payment | \$ 2,009.25 |
| Local Public Health Collabroative | E5 | April - May and May - June eClinical Work | \$ 1,130.00 |
| Chris Shope | E7 | April Mileage | \$ 136.76 |
| Brittane Dance | E7 | April Mileage | \$ 144.56 |
| Anna McCoppin | E7 | April Mileage | \$ 27.04 |
| Cassandra Hudnell | E7 | April Mileage | \$ 60.84 |
| Philip Webb | E7 | April Mileage | \$ 32.24 |
| Brittance Dance | E7 | March Mileage | \$ 170.82 |
| VFW Post #4736 | E12 | Reimburse for overpayment | \$ 50.50 |
| Treasurer, State of Ohio | E17 | Sewage Remits | \$ 74.00 |
| Total General Health Expenses from 4/15/21 - 5/19/21 | | | \$ 36,257.09 |

| Restaurant Expenses to be Paid | | | |
|---|-------------|---|--------------------|
| Category | Cat. Number | Item | Cost |
| Workers Comp | G11 | Workers Comp | |
| Treasurer, State of Ohio | G2 | FSO Remits | \$ 1,240.00 |
| Treasurer, State of Ohio | G2 | RFE Remits | \$ 1,176.00 |
| Treasurer, State of Ohio | G2 | Correction to FSO report for April 2017 | \$ 28.00 |
| Treasurer, State of Ohio | G2 | Correction to FSO report for Sept. 2019 | \$ 28.00 |
| Cassanrda Hudnell | G3 | April Mileage | \$ 47.32 |
| Philip Webb | G3 | April Mileage | \$ 62.40 |
| Anna McCoppin | G3 | April Mileage | \$ 18.20 |
| Total Restaurant Expenses from 4/15/21 - 5/19/21 | | | \$ 2,599.92 |

| Private Water Expenses to be Paid | | | |
|--|-------------|--------------------------------------|------------------|
| Category | Cat. Number | Item | Cost |
| Treasurer, State of Ohio | S81 | Private Water Permit Remit Fees(ODH) | |
| Treasurer, State of Ohio | S81 | Private Water Permit Remit Fee(ODNR) | |
| Masi Labs | S83 | Water Sample Testing | \$ 297.25 |
| Workers Comp | S86 | Workers Comp | |
| Cassandra Hudnell | S87 | April Mileage | \$ 63.96 |
| Philip Webb | S87 | April Mileage | \$ 99.32 |
| Total Private Water Expenses from 4/15/21 - 5/19/21 | | | \$ 460.53 |

| Swimming Pool Expenses to be Paid | | | |
|--|-------------|---------------------|------------------|
| Category | Cat. Number | Item | Cost |
| Workers Comp | E11 | Workers Comp | |
| Philip Webb | E07 | April Mileage | |
| Treasurer, State of Ohio | E03 | Pool License Remits | \$ 535.00 |
| Total Swimming Pool Expenses from 4/15/21 - 5/19/21 | | | \$ 535.00 |

| RV Park Expenses to be Paid | | | |
|--|-------------|-------------------|------------------|
| Category | Cat. Number | Item | Cost |
| Treasurer, State of Ohio | E2 | Campground remits | |
| Workers Comp | E1 | Workers Comp | |
| Anna McCoppin | E03 | April Mileage | |
| Treasurer, State of Ohio | E2 | Campground remits | \$ 770.00 |
| Total RV Park Expenses from 4/15/21 - 5/19/21 | | | \$ 770.00 |

| Fund | 4/1/2021 | April Receipts | April Expenses | 4/30/2021 |
|------------------------|---------------------|---------------------|---------------------|-----------------------|
| General Health Fund | \$467,575.19 | \$658,041.49 | \$170,529.67 | \$955,087.01 |
| R/V Trailer Parks Fund | \$13,894.59 | \$2,374.50 | \$469.65 | \$15,799.44 |
| Swimming Pool Fund | \$6,553.44 | \$1,707.75 | \$193.64 | \$8,067.55 |
| Restaurant Fund | \$62,334.61 | \$16,779.44 | \$6,654.86 | \$72,459.19 |
| Private Water Funds | \$17,925.91 | \$1,409.00 | \$972.26 | \$18,362.65 |
| Capital Improvements | \$61,619.86 | | | \$61,619.86 |
| Totals | \$629,903.60 | \$680,312.18 | \$178,820.08 | \$1,131,395.70 |