

**Highland County Board of Health**  
**Wednesday, January 21, 2021**

Agenda

1. Call to Order
2. Roll Call
3. EH Nuisance Complaints
4. Review - Act on minutes for the month of December, 2020
5. Review - Act on bills December 23, 2020 to January 21, 2021
6. Quality Improvement
  - a. Network Upgrade
  - b. Care-A-Van Project
7. COVID-19 Updates
  - a. Case Updates
  - b. Vaccine Update
  - c. Grant Management and 2021 Funds
  - d. Staffing Update
    - i. Caitlyn Fletcher to FT
    - ii. Possible PT LPN
8. Open Discussion
9. Adjourn



# Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: [info@highlandcountyhealth.org](mailto:info@highlandcountyhealth.org)

**Public Health**  
Prevent. Promote. Protect.

## NOTICE OF VIOLATION

Date: **11/4/20**

Property Owner Name:	<b>Rita Wolf</b>		
Mailing Address:	<b>1877 SR 73</b>		
City:	<b>Hillsboro</b>	State:	<b>OH</b>
Zip:	<b>45133</b>		

### Re: Complaint

Nature of Complaint:	<b>Piles of Trash</b>
Parcel Number(s):	<b>21-26-100-031.00</b>
Complaint Property Address:	<b>1877 SR 73</b>

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed and investigation.

Date of Investigation:	<b>11/4/20</b>
Complaint was found to be:	<input checked="" type="checkbox"/> <b>Valid - Corrective measures must be taken.</b> <input type="checkbox"/> <b>Not Valid - No further action needs to be taken.</b> <input type="checkbox"/> <b>Outside of the Jurisdiction of this agency at this time.</b>
At the time of the inspection the following was observed:	<b>Observed trash all over the property.</b>

**You are currently in violation of the following code(s)/regulation(s) regarding this complaint:**

<i>OAC 3745-27-05 (C)</i> <i>"No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person(s) responsible for the open dumping, the owner of the property, or the person(s) who allow or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734. of the Revised Code, and shall submit verification that the solid waste has been properly managed. [Comment: Prompt removal and disposal of solid waste does not relieve any obligations under state or federal environmental statutes. This may include environmental clean-up of the site and/or remediation of ground water contamination resulting from the open dumping.]"</i>
--

This public health nuisance must be abated by the deadline.

Deadline(s):	<b>December 19, 2020</b>
Corrective Action(s):	<b>1. Contact this office prior to the deadline to schedule a re-inspection for verification of compliance.</b> <b>• Please note that under Ohio Administrative Code 3745-</b>

	<b>19-04 - the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials is prohibited.</b>	
Failure to comply:	<b><u>If the deadline is not met and our office contacted for an inspection</u>, your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting.</b>	
	<b>Board meeting date:</b>	December 17, 2020 9:00 am

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Please contact this office with any questions or concerns regarding your responsibilities in this matter. Your questions will be best answered by the sanitarian handling this case. Updates regarding remediation actions should also be directed to this sanitarian:

HCHD Sanitarian handling this case:	<b>Cassandra Hudnell</b>
e-mail:	<b><a href="mailto:chudnell@highlandcountyhealth.org">chudnell@highlandcountyhealth.org</a></b>
Phone:	<b>937-393-1941</b>

Sincerely,

Cassandra Hudnell  
 Sanitarian-In-Training  
 Environmental Health Division

CC:


Highland County Health Department hours of operation:  
 8AM-5:30PM Mon. & Wed.; 8AM-4PM Tues., Thurs., & Fri.  
 Hours may vary during holiday weeks



1/19/21 1877 SR73 CH





1/19/21 1877 SR 73 CH



1/19/21 1877 JR 73 CH



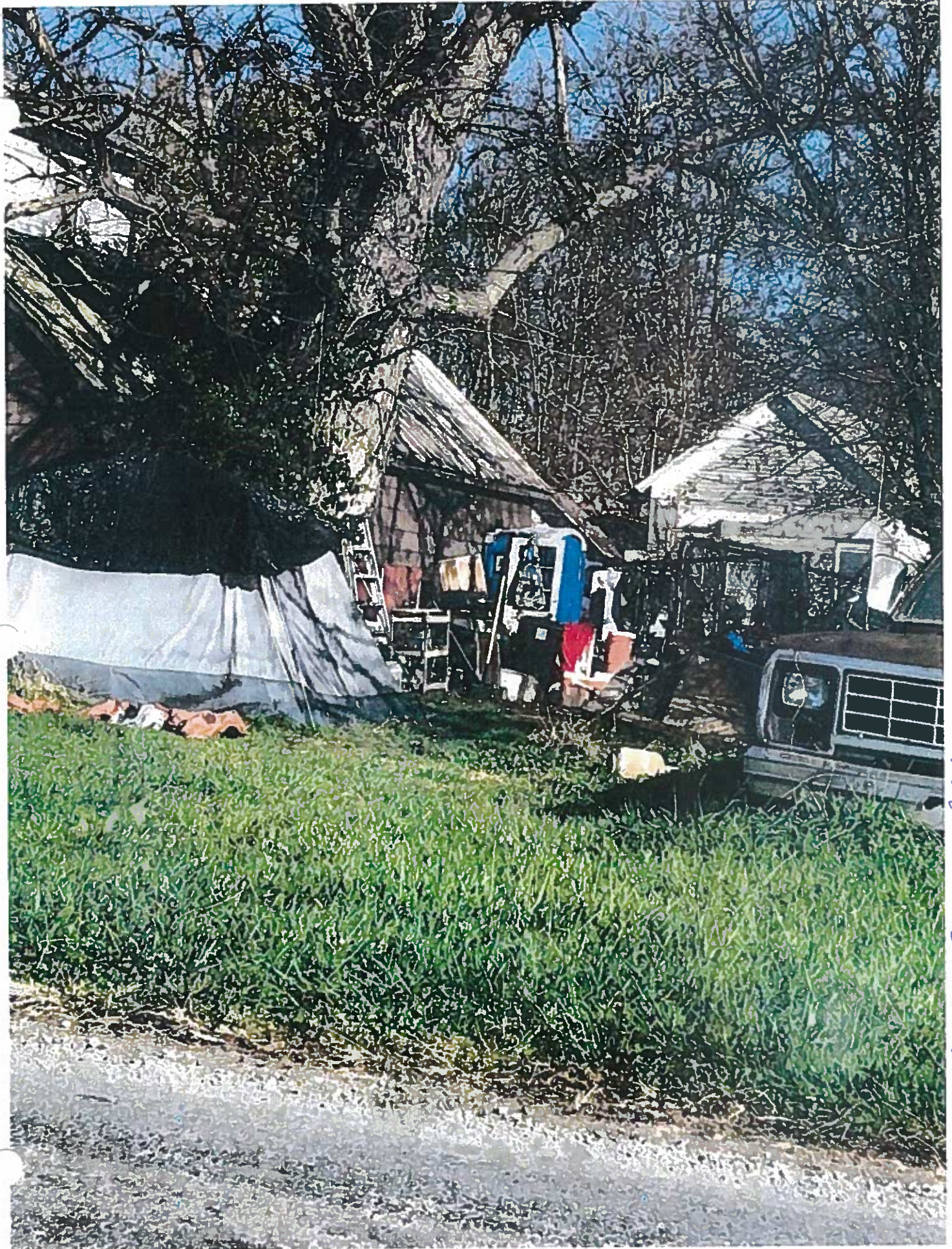
11/7/20 M



1877 SR 73 CA

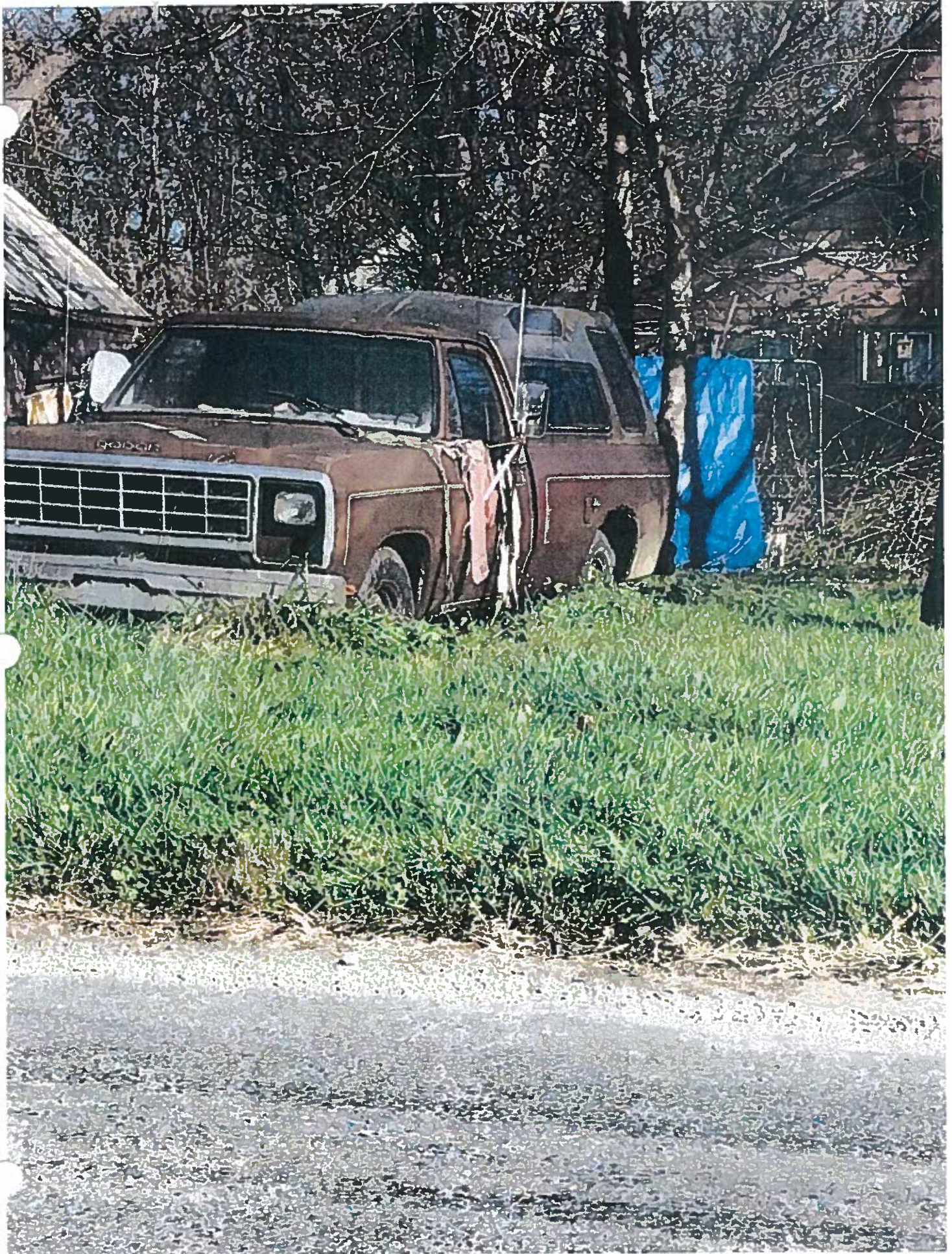


11 4 20 20



1077 SR 73 PA





ALSL BS 2181





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Prevent, Promote, Protect

## NOTICE OF VIOLATION

Date: **11/18/2020**

Property Owner Name:	<b>Luann Henry</b>		
Mailing Address:	<b>4970 Danville Road</b>		
City:	<b>Lynchburg</b>	State:	<b>OH</b>
Zip:	<b>45142</b>		

### Re: Complaint

Nature of Complaint:	<b>Trash</b>
Parcel Number(s):	<b>20-19-100-023.00</b>
Complaint Property Address:	<b>4970 Danville Road</b>

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed and investigation.

Date of Investigation:	<b>11/18/2020</b>
Complaint was found to be:	<input checked="" type="checkbox"/> <b>Valid</b> - <i>Corrective measures must be taken.</i> <input type="checkbox"/> <b>Not Valid</b> - <i>No further action needs to be taken.</i> <input type="checkbox"/> <b>Outside of the Jurisdiction of this agency at this time.</b>
At the time of the inspection the following was observed:	<b>Trash on the property.</b>

**You are currently in violation of the following code(s)/regulation(s) regarding this complaint:**

<b><u>OAC 3745-27-05 (C)</u></b> <i>"No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person(s) responsible for the open dumping, the owner of the property, or the person(s) who allow or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734. of the Revised Code, and shall submit verification that the solid waste has been properly managed. [Comment: Prompt removal and disposal of solid waste does not relieve any obligations under state or federal environmental statutes. This may include environmental clean-up of the site and/or remediation of ground water contamination resulting from the open dumping.]"</i>
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This public health nuisance must be abated by the deadline.

Deadline(s):	<b>December 17, 2020</b>
Corrective Action(s):	<b>1. Contact this office prior to the deadline to schedule a re-inspection for verification of compliance.</b> <b>• Please note that under Ohio Administrative Code 3745-</b>



	<b>19-04 - the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials is prohibited.</b>	
Failure to comply:	<b><u>If the deadline is not met and our office contacted for an inspection</u></b> , your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting.	
	<b>Board meeting date:</b>	December 17, 2020 at 9:00 am

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e-mail:	<b><u><a href="mailto:chudnell@highlandcountyhealth.org">chudnell@highlandcountyhealth.org</a></u></b>
Phone:	<b>937-393-1941 ext 106</b>

Sincerely,

Cassandra Hudnell  
 Sanitarian-In-Training  
 Environmental Health Division

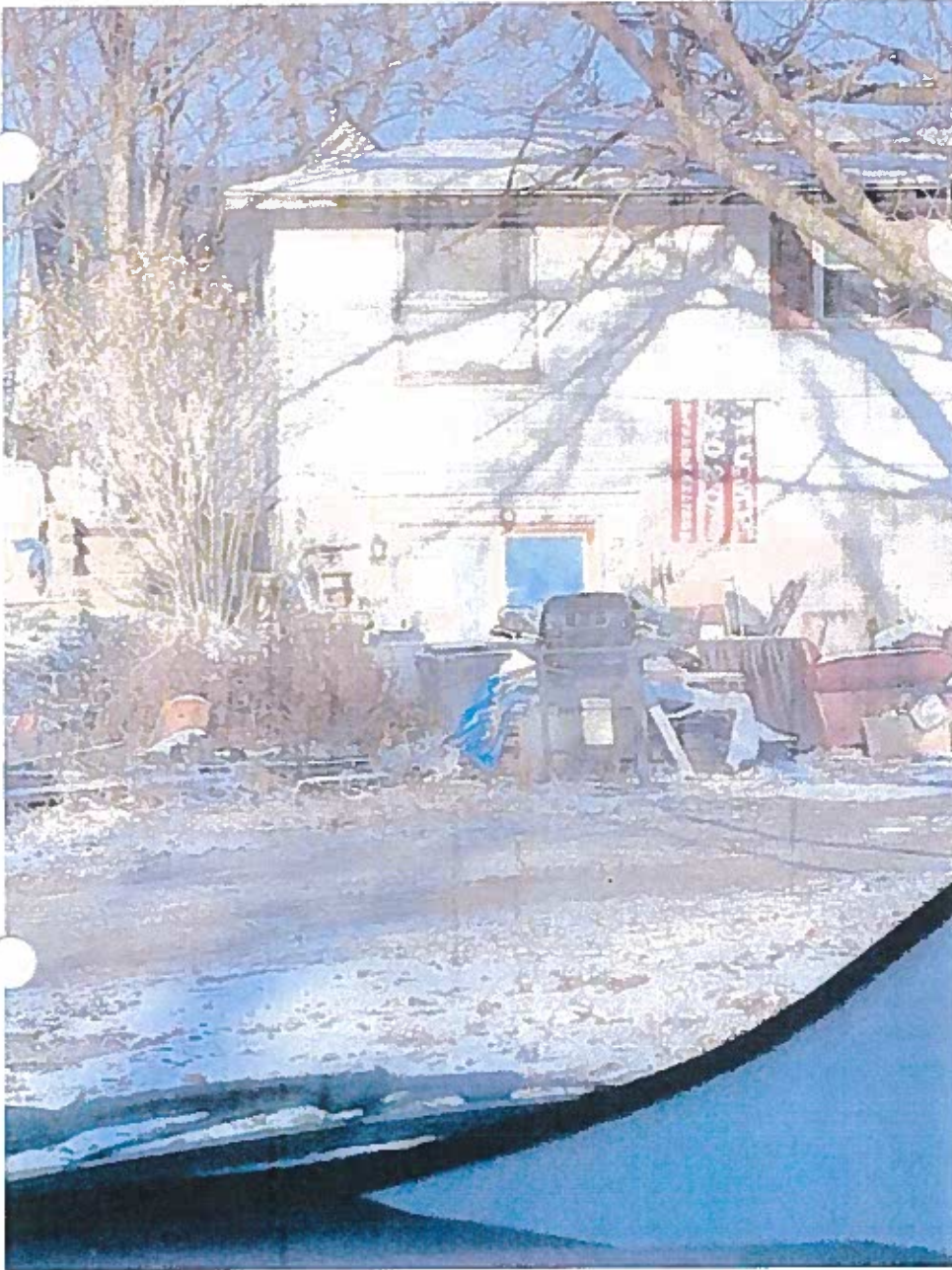
CC:


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1/19/21 4970 Danville Rd. CH



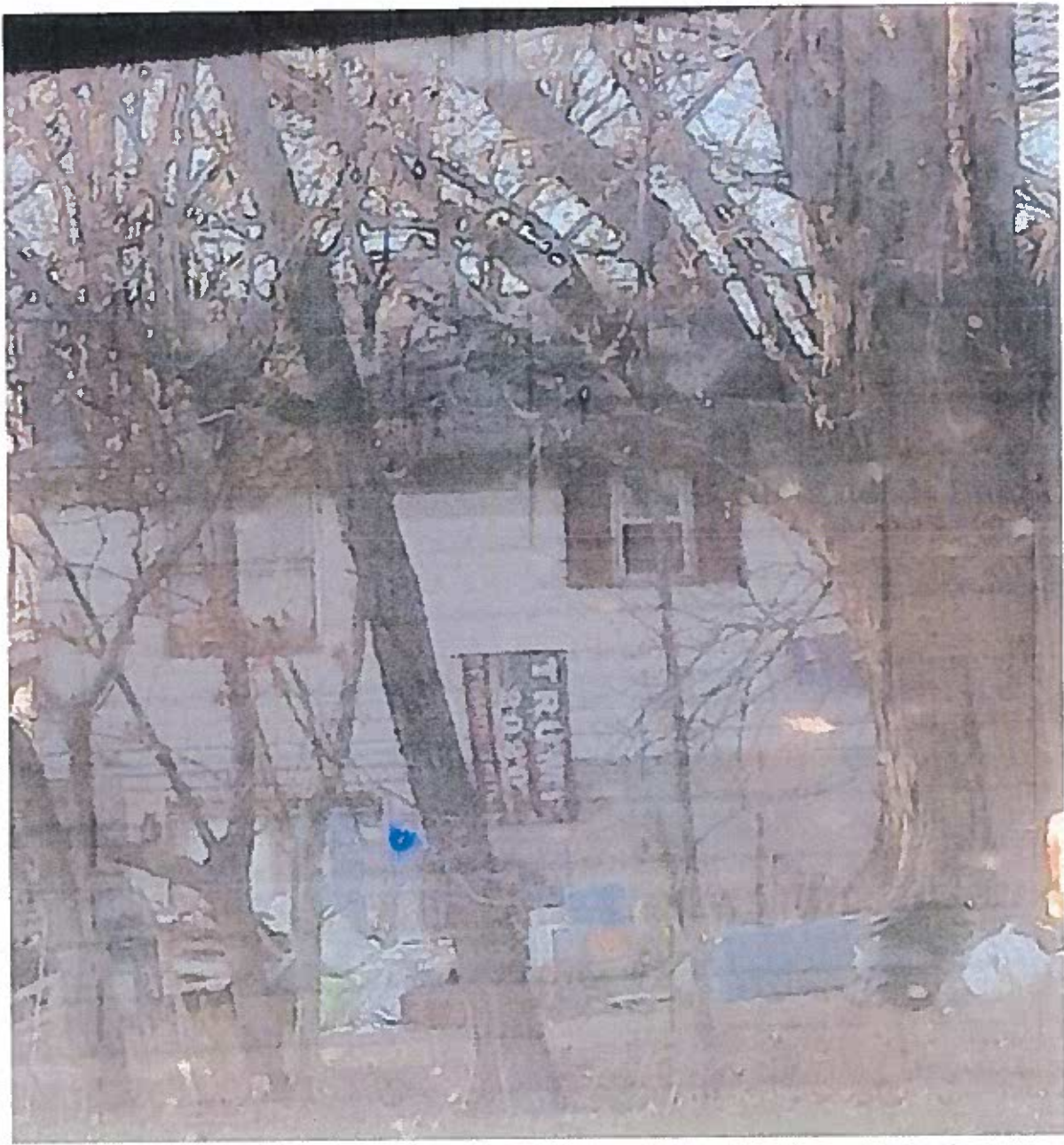


1/19/21 4970 Danville Rd. CA



1/19/21 4970 Danville Road OH





11/17/20 4970 Danville Rd. CH  
-Trash scattered all over property



11/17/20 4970 Denville Rd. Ore





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## NOTICE OF VIOLATION

Date: **11/4/20**

Property Owner Name:	<b>Dennis Kimberly</b>		
Mailing Address:	<b>6171 Miller Ln.</b>		
City:	<b>Hillsboro</b>	State:	<b>OH</b>
Zip:	<b>45133</b>		

### Re: Complaint

Nature of Complaint:	<b>Burning of trash/ piles of garbage bags</b>
Parcel Number(s):	<b>30-20-000-294.08</b>
Complaint Property Address:	<b>6171 Miller Ln.</b>

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed and investigation.

Date of Investigation:	<b>11/4/20</b>
Complaint was found to be:	<input checked="" type="checkbox"/> <b>Valid - Corrective measures must be taken.</b> <input type="checkbox"/> <b>Not Valid - No further action needs to be taken.</b> <input type="checkbox"/> <b>Outside of the Jurisdiction of this agency at this time.</b>
At the time of the inspection the following was observed:	<b>A pile of garbage in the field. Noticeable from the road.</b>

### You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

**OAC 3745-27-05 (C)**  
*"No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person(s) responsible for the open dumping, the owner of the property, or the person(s) who allow or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734. of the Revised Code, and shall submit verification that the solid waste has been properly managed. [Comment: Prompt removal and disposal of solid waste does not relieve any obligations under state or federal environmental statutes. This may include environmental clean-up of the site and/or remediation of ground water contamination resulting from the open dumping.]"*

This public health nuisance must be abated by the deadline.

Deadline(s):	<b>December 19, 2020</b>
Corrective Action(s):	<ol style="list-style-type: none"> <li><b>Contact this office prior to the deadline to schedule a re-inspection for verification of compliance.</b></li> <li><b>Please note that under Ohio Administrative Code 3745-</b></li> </ol>

	<b>19-04 - the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials is prohibited.</b>	
Failure to comply:	<b><u>If the deadline is not met and our office contacted for an inspection</u></b> , your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting.	
	<b>Board meeting date:</b>	December 17, 2020 9:00 am

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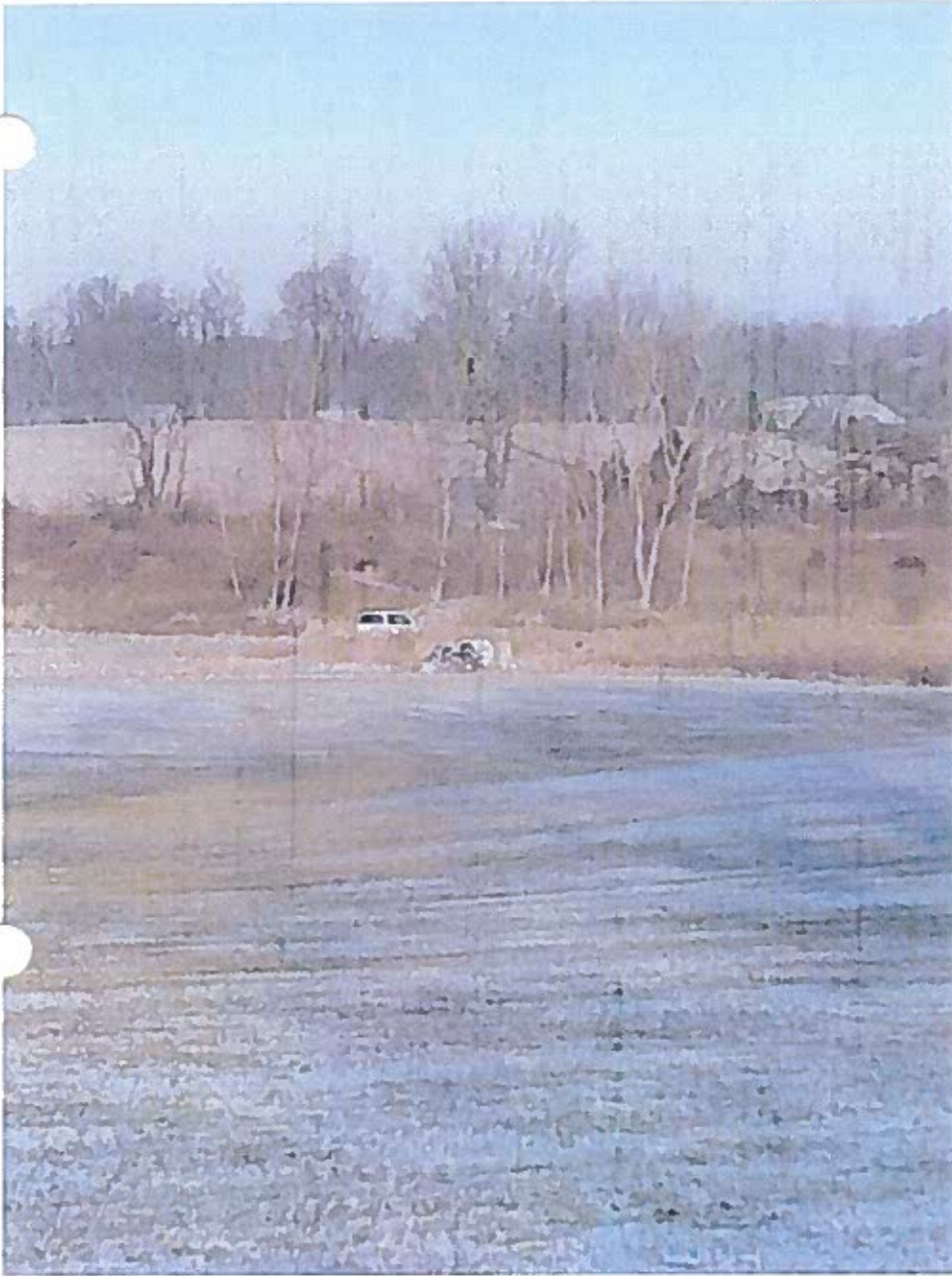
Sincerely,

Cassandra Hudnell  
 Sanitarian-In-Training  
 Environmental Health Division

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1/19/21 6171 Miller Ln CH









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## NOTICE OF VIOLATION

Date: **11/12/2020**

Property Owner Name:	<b>Anthony &amp; Jennifer Wesch</b>				
Mailing Address:	<b>5134 Carmel Road</b>				
City:	<b>Hillsboro</b>	State:	<b>OH</b>	Zip:	<b>45133</b>

### Re: Complaint

Nature of Complaint:	<b>Trash</b>
Parcel Number(s):	<b>01-17-000-178.00</b>
Complaint Property Address:	<b>5134 Carmel Road</b>

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed an investigation.

Date of Investigation:	<b>11/10/2020</b>
Complaint was found to be:	<input checked="" type="checkbox"/> <b>Valid - Corrective measures must be taken.</b> <input type="checkbox"/> <b>Not Valid - No further action needs to be taken.</b> <input type="checkbox"/> <b>Outside of the Jurisdiction of this agency at this time.</b>
At the time of the inspection the following was observed:	<b>Piles of trash on the property.</b>

### You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

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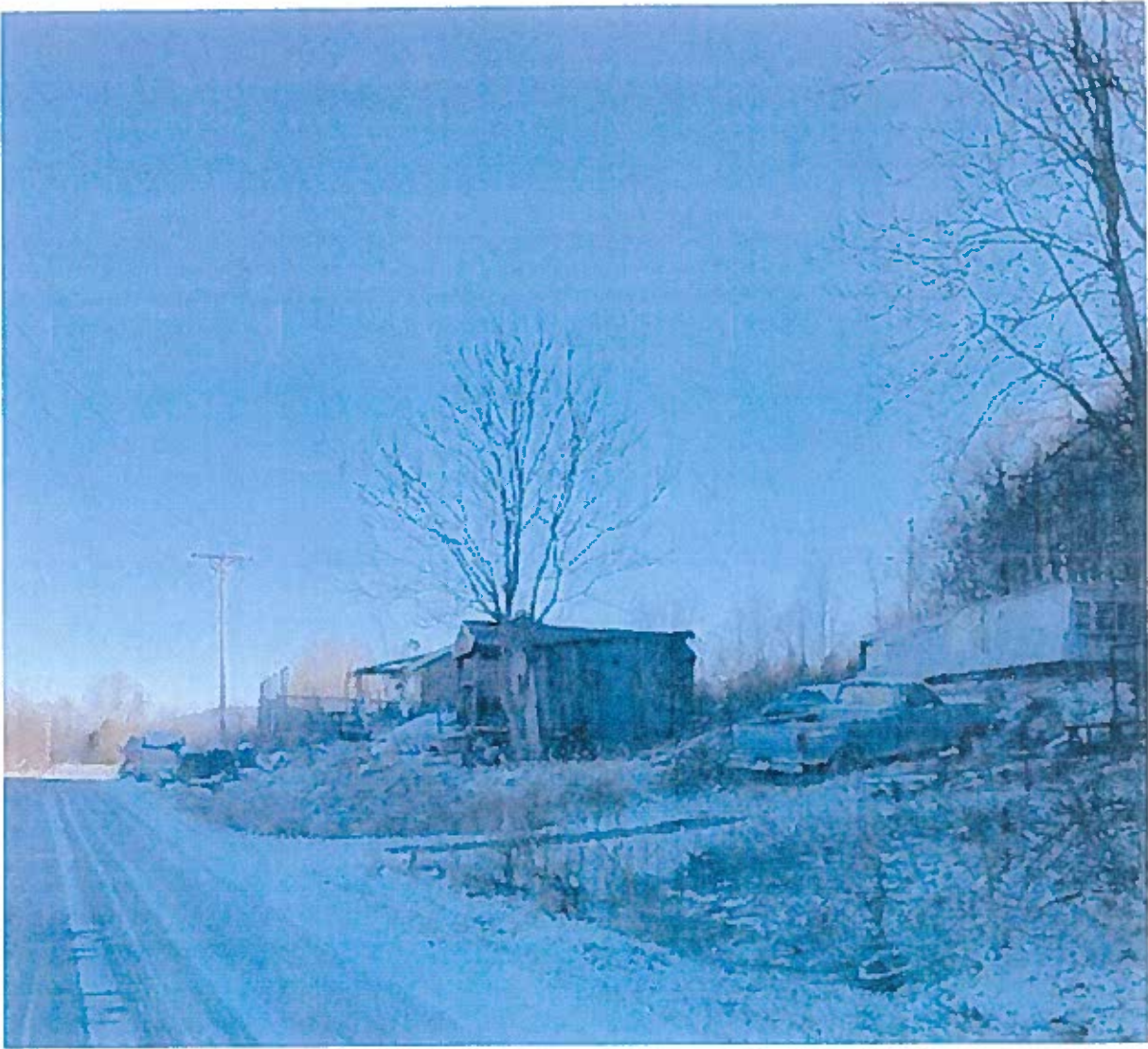
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Sanitarian-In-Training  
Environmental Health Division

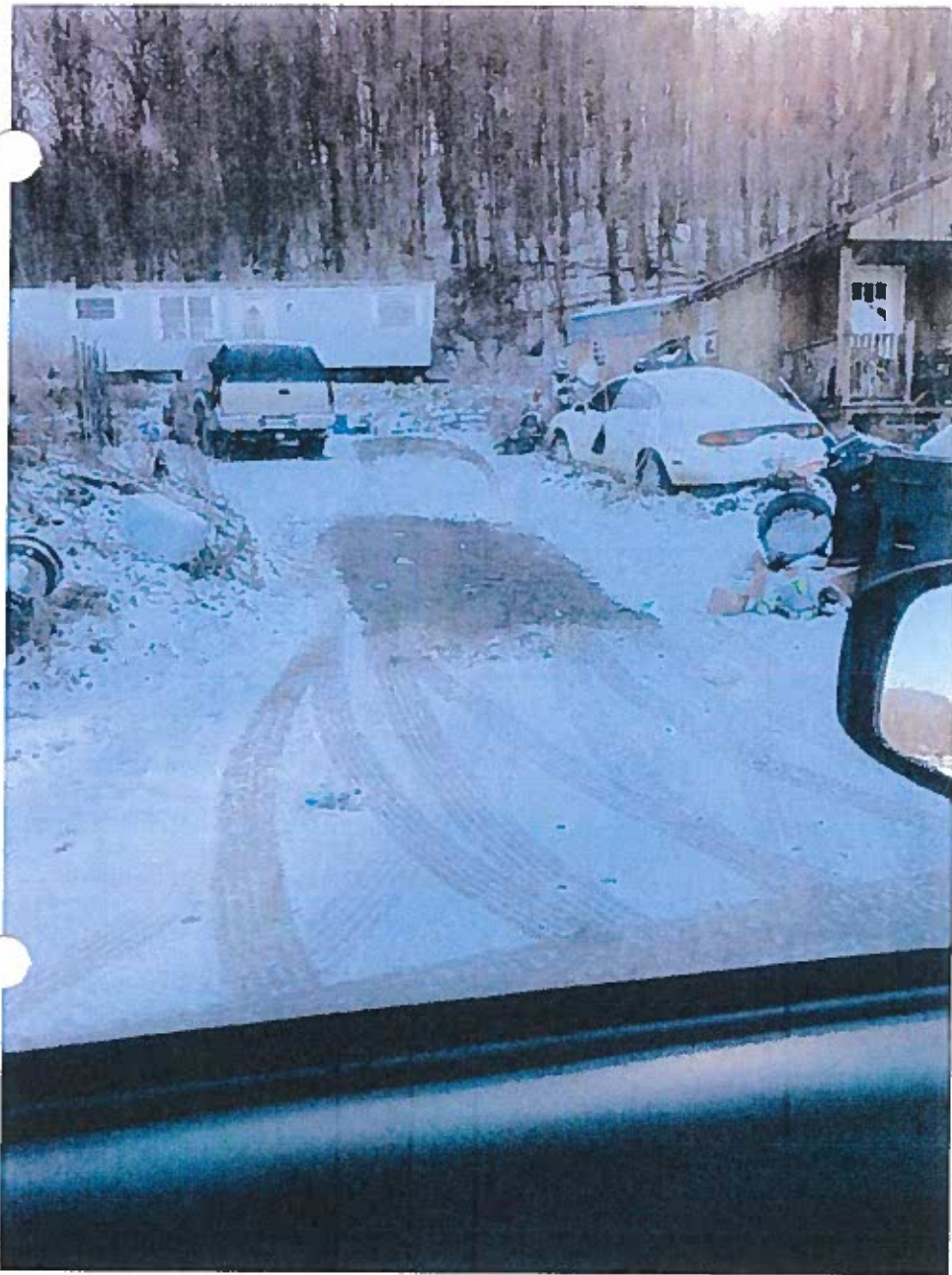
CC:


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5134  
1/19/21 Carmel Road OH



1/19/21 5134 Carmel Rd. CA



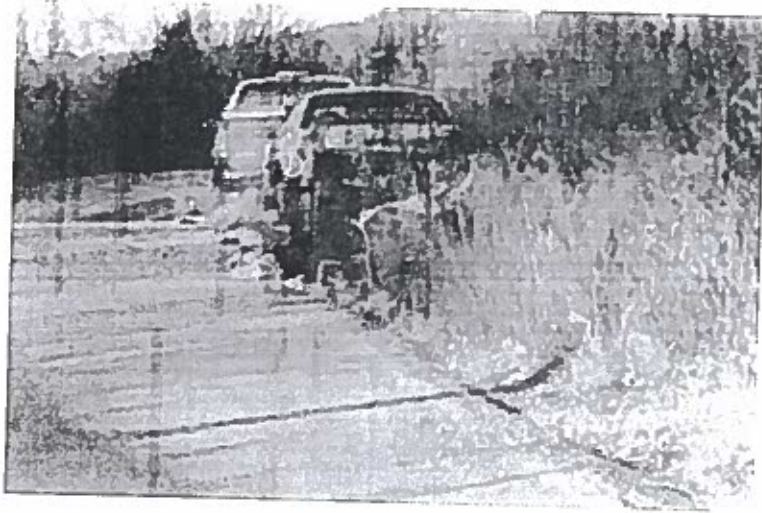


11/10/20 5134 Carmel Road CA

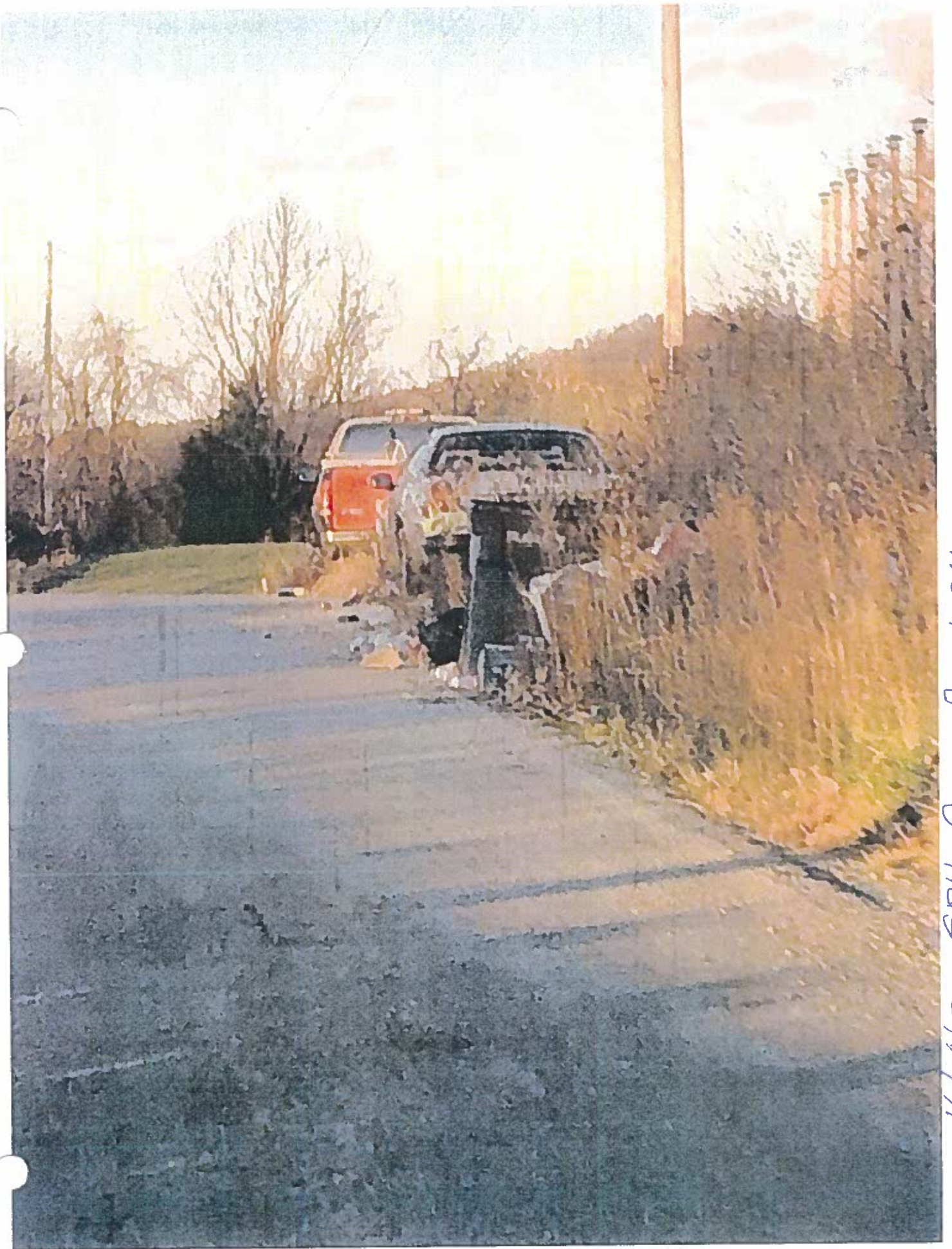


11/16/20 5034 Caswell Street CA





11/10/20 OK



11/10/20 SRB4 Camel Road CH  
 HSIG 12001711



HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

<b>Combined EH Stats</b>	<b>DECEMBER 2020</b>
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I. SEWAGE PROGRAM			
	# of Variance Requests		0 Installer Registration (I)
134	Sewage Consultations		24 Year to Date: I
5	Lot Splits/Minor Sub: Approved		0 Septage Hauler Registration (SH)
1	Lot Splits/Minor Sub: Disapproved		10 Year to Date: SH
0	Grant Jobs Approved		0 SH Truck Inspections
	2019 WPCLF Grants Closed		0 Service Provider Registration (SP)
	2019 Funding 150,000		12 Year to Date: SP
	2020 WPCLF \$150,000		2 Installer Training/Testing YTD

TOWNSHIP	STSOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek		1	2		1	1			
Clay									
Concord		1			1	1			
Dodson				1	2				1
Fairfield				2	1				2
Hamer		1			2				4
Liberty					1				3
Jackson				1					
Madison					1				
Marshall									
New Market	2	1			1				1
Paint		1			2	1			
Penn							1		1
Salem									
Union				1	1				1
Washington	1	1			2				1
White Oak									
<b>TOTALS</b>	<b>3</b>	<b>6</b>	<b>2</b>	<b>5</b>	<b>15</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>14</b>

II. Animal Bites	
7	# Reported - Dogs
	# Reported - Others
3	Investigations
12	Consultations
	Heads to Lab
	Positive

III. Specialty Consultations			
	Bed Bugs		Mold
	Carbon Monoxide		Radon
	Formaldehy		PHAB
	Lead in Water	8	COVID CONSULTS
	Lead Paint	32	COVID COMPLAINTS
	MHP	1	PLUMBING

Animal Bite Breakdown								
Type	Events	Human Exposures	Type	Events	Human Exposures	Type	Events	Human Exposures
Dog	5	4	Bats			Reptiles/Other		
Cat			Raccoons			Farm Animals		
Rabbits/Mice/Squirrel			Ferrets			Non Highland County	1	1

IV. FOOD PROGRAM											
Licenses Issued	FSO Risk I-IV	RFE Risk I-IV	Vending	Temporary FSO	Temp orary RFE	Temp orary FSO	Mobile FSO	Mobile RFE	Summer Feed	Total	
Commercial	1									1	
Non-Commercial										0	
YTD Total Licenses Issued										0	

Action	Risk	Vending	Micro-Markets	Temporary FSO/RFEs	Mobiles	NonHC-Mobiles	Summer Feed	Total
Plan Review Received								0
Inspections (All types)	26				1			27
Consultations	27				1			28
Complaints								0
FB Outbreaks Reported								0
FB Outbreaks Consult.								0

V. PRIVATE WATER SYSTEM (PWS) PROGRAM									
	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Sa	Bacterial	OTHER:	Total Samples	
Inspections	3			3	# Taken	6		6	
Consultations	14	10		24	# Safe	5			
Approved	2			2	# Unsafe	1			
Disapproved				0	<b>Water Haulers</b>				
New Permits	9			9	0	Water Hauler Registrations(WH)			
Alt. Permits				0	2	Year to Date: WH Registered			
Sealing Permit				0		Truck Inspections			
Other Permits				0		Consultations			



VI. Nuisances & Solid/IW Program						
Type	# Received	Inspections	Consultations	Invalid	Abated	Other
Solid/Infectious Waste Complaints (EPA citation)		1	2			
Trash Complaints (Local code)		25	10		9	
Sewage Complaints from Public		1	6		1	
Sewage - Failing STSOM						
All Other Complaints		1	5			
<b>Total Complaints</b>	<b>0</b>	<b>28</b>	<b>23</b>	<b>0</b>	<b>10</b>	
Year to Date						
Solid and IW Waste Compliance Review			3			

VII. ADDITIONAL PROGRAMS								
Type	Body Art	Campground	Day Care	Jail	Resident Camp	School Program	Swimming Pool	Other
Licenses/Approvals								
Licenses/Approvals YTD	5							
Previous Year Totals								
Temporary/Time-Limited								
Temp/Time-Limited YTD								
Plan Review								
Temp. Fac. Plan Review								
Inspections	5			1		1		
Consultations	14			1	7	1	2	
Complaints								

VIII. EH Program Comments, Needs, Explanations of above stats etc.

DATE	Scheduled Surveys
Postponed until July 2021	ODH Food
Postponed until July 2021	ODH Private Water Program
2019 Surveys	12/2019 ODH Campgrounds; 12/2019 ODH Pools; 11/2019 Ohio EPA Solid Waste
2020	12/22/20 EPA Solid waste

DATE	MEETINGS/TRAININGS
12/3; 12/11; 12/18; 12/24	SEWAGE COMMITTEE
23-Dec	BOH
12/10/2021; 12/17; 12/31; 12/31	STAFF MEETING
	EH DIV STAFF MEETING
12/10/2020; 12/12	Cassandra: Pool Training, BA training, Well training; NEHA EH learning tool
12/8/2021; 12/2	COVID - EH DIR. MEETING
12/10/2021; 12/17	Sup meeting - COVID
13/30	Zoom court - HCHD vs. N. Douglas
18-Dec	ODH temp camp training
13/30	Zoom court - HCHD vs. N. Douglas
18-Dec	ODH temp camp training

Calendar Year	Grant Year	Amount Approved for	Date Closed	Spent	% Used
2018	2017	\$300,000.00	12/31/2018	\$46,461.80	15%
2019	2018	\$200,000.00	12/31/2019	\$180,407.35	90%
2020	2019	\$150,000.00	12/31/2020	\$24,385.80	16%
2021	2020	\$150,000.00	12/31/2021		
2022	2021	TBD	12/31/2022		



Prepared by: Connie Page

Estimated Health Salary Costs for January		Actual Health Salary Costs for December	
Item	Cost	Item	Cost
Salaries	\$47,452.24	Salaries	\$47,452.24
PERS - Employer Pickup	\$707.72	PERS - Employer Pickup	\$707.72
PERS		PERS	
Medicare	\$981.05	Medicare	\$981.05
Medical Mutual	\$12,524.34	Medical Mutual	\$12,524.34
<b>Total Estimated</b>	<b>\$61,665.35</b>	<b>Total</b>	<b>\$61,665.35</b>

Health Expenses to be Paid			
Payee	Cat. Number	Item	Cost
McKesson	E2	Medical Supplies	\$ 5,064.48
GSK	E2	Medical Supplies	\$ 1,322.32
Sanofi	E2	Vaccines	\$ 4,265.14
SOS	E2	Various office supplies	\$ 262.01
Direct to Business	E2	Disinfecting wipes	\$ 79.50
Bonnie Rusch	E2	Timers and misc supplies for Nursing	\$ 16.55
Connie Page	E2	Reimb for vacuum, and office supplies	\$ 360.18
Stethoscope	E2	New stethoscopes	\$ 855.87
Fifth Third	E2	Signs, cell phones and Quickbooks	\$ 1,153.46
Time Warner Cable	E5	Internet	\$ 119.99
ComDoc	E5	Maintenance and usage fees	\$ 344.41
Xerox	E5	Monthly Lease	\$ 214.29
Environment Control	E5	Office Cleaning	\$ 225.00
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$ 705.00
Time Warner	E5	Phone Service	\$ 394.62
Local Public Health Services	E5	1st quarter payment for Collaborative	\$ 2,009.25
AT&T	E5	Cell Phones	\$ 209.43
Public Entities Pool of Ohio	E5	2021-2022 Anniversary Contribution	\$ 9,347.00
Cassandra Hudnell	E7	December Mileage	\$ 210.08
Chris Shope	E7	December Mileage	\$ 120.64
Brittane Dance	E7	December Mileage	\$ 32.24
Anna McCoppin	E7	December Mileage	\$ 18.20
Philip Webb	E7	December Mileage	\$ 83.72
Ernest Zimmerman	E12	Refund Site Evaluation (receipt#95511	\$ 400.00
Treasurer, State of Ohio	E17	Quarterly Vital Statistics Fees	\$ 9,392.08
Treasurer, State of Ohio	E17	Sewage Remits	\$ 296.00
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 5.00
Ohio Treasurer of State	E17	Quarterly Marcs Radio	\$ 210.00
<b>Total General Health Expenses from 12/23/20 -1/20/21</b>			<b>\$ 37,716.46</b>

Full amount	Discount
\$1,348.70	-\$ 26.38
\$4,308.22	\$ 43.08

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	G1	Employee Salaries	
PERS	G1	Monthly Contributions	
Medicare	G1	Employer Medicare	
Workers Comp	G11	Workers Comp	
Treasurer, State of Ohio	G2	FSO Remits	\$ 28.00
Treasurer, State of Ohio	G2	RFE Remits	\$ -
Philip Webb	G3	December Mileage	\$ 53.04
Anna McCoppin	G3	December Mileage	
Baileys Test Strips and Thermometers	G4	Thermometers & Supplies	
<b>Total General Health Expenses from 12/23/20 -1/20/21</b>			<b>\$ 81.04</b>

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	\$ 666.00
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	\$ 162.00
Masi Labs	S83	Water Sample Testing	\$ 228.25
Anna McCoppin	S87	December Mileage	
Philip Webb	S87	December Mileage	\$ 81.64
<b>Total General Health Expenses from 12/23/20 -1/20/21</b>			<b>\$ 1,137.89</b>

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
<b>Total General Health Expenses from 12/23/20 -1/20/21</b>			<b>\$ -</b>

RV Park Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	\$ -
Workers Comp	E1	Workers Comp	\$ -
Anna McCoppin	E03	December Mileage	
<b>Total General Health Expenses from 12/23/20 -1/20/21</b>			<b>\$ -</b>

Fund	12/1/2020	Dec. Reciepts	Dec. Expenses	12/31/2020
General Health Fund	\$701,020.00	\$93,533.42	\$174,599.24	\$619,954.18
R/V Trailer Parks Fund	\$14,000.44		\$79.39	\$13,921.05
Swimming Pool Fund	\$5,835.68		\$103.26	\$5,732.42
Restaurant Fund	\$64,482.49	\$300.00	\$1,649.32	\$63,133.17
Private Water Funds	\$18,239.80	\$792.50	\$7.79	\$19,024.51
Capital Improvements	\$61,619.86			\$61,619.86
<b>Totals</b>	<b>\$865,198.27</b>	<b>\$94,625.92</b>	<b>\$176,439.00</b>	<b>\$783,385.19</b>

was 441.99 but after meeting we found we had a credit to use \*see email thread attached



## MINUTES

### BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Thursday, December 23, 2020

The Highland County General Health District Board of Health held its December, 2020 meeting on December 23, with the following members present:

Mr. John Holt  
Mr. Rob McCray  
Mr. Craig Edgington  
Dr. Julie Karnes

1. Call to Order

The Board of Health meeting was called to order by Mr. Holt at 1:05PM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt  
Mr. Rob McCray  
Mr. Craig Edgington  
Dr. Julie Karnes  
Jared Warner, Health Commissioner  
Bonnie Rusch, Director of Nursing  
Connie Page, Fiscal Officer

3. Review - Act on minutes for the month of November, 2020

Mr. Warner presented the minutes for the November, 2020 BOH Meeting. Dr. Karnes made a motion to approve minutes. Mr. Edgington seconded the motion. Motion passed unanimously.

4. Bills from November 19, 2020 to December 23, 2020

Ms. Page presented the bills from November 19, 2020 to December 23, 2020. Dr. Karnes made a motion to approve the bills. Mr. McCray seconded the motion. Motion passed unanimously.

5. 2020 Budget Revision

Ms. Page presented an overview of the proposed 2020 budget revision. After discussion, Dr. Karnes made a motion to approve the budget. Mr. Edgington seconded the motion. Motion carried unanimously.

6. Quality Improvement

- Network Upgrade – Mr. Warner provided a project update on the network systems improvements to allow better coordination of COVID-19 response
  - Care-A-Van Project – Ms. Rusch and Mr. Warner provided an update on the new CAV proposed for purchase by the health department. After discussion, Dr. Karnes made a motion to approve the purchase. Mr. Edgington seconded the motion. Motion carried unanimously.
7. COVID-19 Updates – Mr. Warner provided an update on current COVID-19 activities in the county for the following topic areas:
- Case Updates
  - Vaccine Update
  - Grant Management and Final Funds
8. BOH Officer Selection for 2021  
After discussion, Mr. Edgington made a motion to retain Mr. Holt as BOH President, and Mr. McCray as BOH Vice President. Dr. Karnes seconded the motion. Motion carried unanimously.
9. Open Discussion
10. Adjourn  
Mr. Edgington made a motion to adjourn the meeting. Mr. McCray seconded the motion. Motion carried unanimously. Meeting was adjourned at 2:30PM.



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John Holt  
President, Board of Health



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Jared Warner, MEM, RS  
Health Commissioner  
Secretary, Board of Health