Highland County Board of Health

Tuesday February 19, 2019

Agenda

- 1. Call to Order
- 2. Roll Call
- 3. 9564 Black Rabbit Rd. Leesburg, Jon and Holly Burgess HSTS Holding Tank Variance Request
- 4. PHAB update
- 5. Review Act on minutes for the month of January, 2019
- 6. Review Act on bills January 15, 2019 to February 19, 2019
- 7. Legislation Review Bills we are monitoring
 - a. RFSAC Review of Dogs on Patio Rules
 - b. SB 302 Health and Equity in All Policies
 - c. HB 65 Next Steps
- 8. Open Discussion
 - a. Levy
 - b. EH Technician Hire
- 9. Adjourn

To whom it may concern:

We are writing this letter to request a variance to put a septic tank in at our new house at 9564 Black Rabbit Rd. Leesburg. We have been told that it is too wet to put in a leach line so we would like to get the tank in to be able to use. Our house should be completed in the next 4-6 weeks and this is the only thing that we would need in order to move in. Right now, my husband, myself, and our 2 children have been living with our parents and in our travel trailer for the last 8 months. It is extremely important to us to be able to move into our house. We understand that we will have to pump out the holding tank as necessary as we do not want to contaminate the watershed and we understand it is our responsibility to have it pumped out as needed. We appreciate you taking the time to consider this.

Sincerely,

Jon and Holly Burgess

h h	04120
Receipt # 89338	Permit # -022502
Local Health District	Power's To least 11
Hirlian)	Permit To Install or Alter
The issuage of this partition of the par	a Sewage Treatment System
Site Review Application, associated (ees, and the following	nts of OAC rule 3701-29-09(B) are complete as documented below.
Completed Soil Evaluation in accordance with OAC rule 370 (Completed STS Design, in accordance with OAC rule 3701-	11-29-07. If waived by the Board of Health state why
Reliable incremental replacement plan as per OAC rule Application for Permit and associated fees Proof of registration with the Oats 504 City	3701-29-09 (C).
Proof of registration with the Ohio EPA Class V injection well pro This sewage treatment system permit is being issued to	o:
Consignate Representative's Name (printed)	MANUALA SCACK TOWNSHIP
Property/Street Address, Clif., OH (location of the Installation, repla	cament or alteration)
STS Contractor(s) performing the work.	
1 Ferguson Excounting 16	Installer Registration #
Company Address Gorber Road Ced	arville, OH. 45314
Company Name No TE 17 19 17	Installer Registration #
Company Address	NOT A REGISTER TO ENSTALLIE IN
The installation, replacement or alteration shall comply with the approval, the design, and Chapter 3701-29 of the Administrative. The owner of the STS and/or an authorized agent shall be respinstaller, and Ohio EPA, if applicable. The protection of the sewage treatment system area is required. This installation, replacement or alteration permit may be ravok quality of the work, or if other conditions arise that are not in co. This permit is valid for one (1) year from the data issued by the	consible for all coordination between the local health district, designer, soil evaluator, if prior to, during, and after construction. ed by the board of health prior to its expiration if a change in site conditions, the mpliance with Chapter 3701-29 of the Administrative Code Board of Health
Sewage Treatment System Permit Requirements Sewage Treatment System:	
1 / Soil Absorption 2 I NPDES System Gray Water Recycling System: 1 D Type 1 2 D Type 2	3 Tonk Replacement 4. If Tank Replacement
System Description:	3 D Type 3 4. D Type 4
4 Cheretrealment to 18°-30" leach lines 5 C Sep	realment to shallow leach lines 3.
10 Other 11 O Sept	ic Tank to LPP 12. O Pretreatment to LPP
Soil Depth Credit (if applicable) 1 Cl One foot credit aflowed 2 D Two	[ool credit allowed
Was a variance granted by the Board of Health prior to this p Date Approved (if Yes);	ermit being lasued? Yes No
Comments	Variance requested for OAC 3701-29-
PROPERTY OWNER OF DESIGNATE REPRESENTATIVE SIGNATE	IRE (if applicable) DATE OF SIGNATURE:
Sloger Ferguson	122 aug 2018
DATE ICCUED / / D	E (1) YEAR FROM THE DATE ISSUED.
PERMIT ISAUED BY (IRS or SIT ONLY) PERMIT ISAUED BY (IRS or SIT ONLY) SIGNATURE SIGNA	Treatment
PERMIT EXTENSION Date Approve	Date Expires 88038



remain valid for five years after thate of issuance.

Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephane: (937) 393-1941 * Fax: (937) 393-4694 * Email: infoa highlandcountyhealth.org

Hill Mar Copy Health Dept.

SITE EVALUATION
Permit must be purchased at the Western 12 a permit to install
Owner/ Applicant: Debase 1) Debase 1) Owner/ Applicant:
Mailing Address: 764.
City: Socration City to Five Points Rd.
LUCKHOD AT Property.
Township D Block Robbit C (2000 C)
City:
Water Supply:
Reason for Evaluation: Wew Construction Deep. Well
Z Lot Split
Design Flow: 21 10 System Design
Pallons per day (CDD)
Dosed Pump Tank: Pagallons with riser and high water alarm Time Dosed Demand
Pretreatment Component: NA
Service Contract B.
Sail Absorption 5
Alumbia Comparation distance: 30 in. Distance between infiltrative surface and the
Number of Trenches: 5 Trench Length: 120 ft. Trench Width: 24 in
in. (maximum denth) Total A. Januari, 27 III.
draver bepth: // in. (total denth)
Soil Cap Needed: Tyes Wales Graver depth (below pipe): in.
Soil cap should be seeded and mulched to prevent erosion immediately after installation
prevent erosion immediately after installation
Comments: System to be installed on contain in arm " B" (negrost to
istation of contact in them by negrest to
hone while love grow "A" will be good to
hone) while love are. "A" will be replacement area. System to
Colour contact an lot. Mantain representan an proposed well site.
seperates his poposal well site.
Kessent plumper will regume as a
beserved blumbing -ill regime a bind.
Sanitarian: Chris Shope [1] 19 19 19 (0) W 15 [6]
Date Evaluated: 7/26/18
Sketch of system layout on reverse side. Titles and the system layout on reverse side.
Sketch of system layout on reverse skile. This approval will

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Tuesday, January 15, 2019

The Highland County General Health District Board of Health held its January, 2019 meeting on January 15, with the following members present:

Mr. John Holt Mr. Rob McCray Mr. Craig Edgington

1. Call to Order

The meeting was called to order by Mr. Holt at 4:40PM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Philip Webb, Sanitarian
Anna McCoppin, Director of Environmental Health
Connie Page, Fiscal Officer
Jared Warner, Health Commissioner

3. Resolution No. WPCLF 2019-00 Authorization

Ms. McCoppin provided a brief overview of the sewage grant funding available to HCHD in the 2019 period. The 2019 EPA funding level was set at \$150,000. Mr. Edgington made a motion to approve the grant authorization with Mr. Warner acting with signatory authority for the project period. Mr. McCray seconded the motion. Motion carried unanimously.

4. Merle Miller, HSTS Holding Tank Resolution, Hillsboro, OH - Sewage variance request

Ms. McCoppin presented a proposed variance to allow a property owner to use a septic tank for wastewater storage until the weather improved enough to allow full system installation. Mr. McCray made a motion to approve the variance request with the stipulation that septic pump receipts must be submitted to the health department monthly until the system fully installed. Mr. Edgington seconded the motion. Motion carried unanimously.

5. PHAB Update

Mr. Warner provided an update on PHAB activities. A new Community Health Assessment process is underway. The first community meeting was held on December 6 at the health department. Significant progress has been made on documentation collection.

6. Review – Act on minutes for December, 2018 Mr. McCray made a motion to approve the December 2018 minutes

Mr. McCray made a motion to approve the December 2018 minutes. Mr. Edgington seconded the motion. Motion carried unanimously.

7. Review – Act on Bills for December 20 – January 15, 2019

Ms. Page provided a list of bills for December 20 – January 15, 2019. After discussion, Mr. Edgington made a motion to approve the bills. Mr. McCray seconded the motion. Motion carried unanimously.

8. 2018 Budget Revisions

Ms. Page presented an updated 2018 final budget report. Discussions with the county auditor's office led to some minor changes to the previously reviewed and approved budget appropriations. Mr. Edgington made a motion to approve the revised 2018 budget. Mr. McCray seconded the motion. Motion carried unanimously.

9. Legislation Review

No legislation review was conducted at this meeting.

10. Open Discussion

EH Technician – Mr. Warner provided an update on the EH Technician hiring process. After discussion, Mr. McCray made a motion to authorize Mr. Warner to proceed with candidate selection and allow candidate start time as soon as appropriate in the hire process. Mr. Edgington seconded the motion. Motion carried unanimously.

May 2019 Levy – The BOH discussed the possibility of running a levy in May. This levy could cost between \$11,000 to \$12,000. In order to address this expense, hiring a nursing director would be delayed for a few months. Mr. Edgington made a motion to place the levy on the May Primary Ballot. Mr. McCray seconded the motion. Motion carried unanimously.

Strategic Plan Review – Mr. Warner provided an update on the strategic plan action items. Most items remain on track for completion, while a few deadlines may need adjusted or extended.

CHIP Action Plan Review – Mr. Warner provided an overview of progress made on CHIP Action Plan items. Many action items have shown significant progress in 2018.

Lipid Profiles – The BOH discussed funding to support 50 free lipid screenings for February 2019. Mr. Edgington made a motion to approve this expenditure. Mr. McCray seconded the motion. Motion carried unanimously.

Nursing Poverty Level and Sliding Fee Scales

Mr. Warner presented the BOH with updated poverty and sliding fee scales for 2019. After discussion, Mr. Edgington made a motion to approve this expenditure. Mr. McCray seconded the motion. Motion carried unanimously.

11. Adjourn

Mr. McCray made a motion to adjourn the meeting. Mr. Holt seconded the motion. Motion carried unanimously. Meeting was adjourned at 6:30 PM.

John Holt

President, Board of Health

Jared Warner, MEM, RS

Health Commissioner

Secretary, Board of Health

February 2/19/2019

p	re	nai	ed	hŵ:	Connie	Page
г		Pa:	cu	DT.	COLLINE	LOPE

Actual Health Salary Costs for February		Actual Health Salary Costs for January		
item	Cost	ftem	Cost	
Salaries	\$37,490.14	Salaries	\$37,490.14	
PERS - Employer Pickup	\$707.72	PERS - Employer Pickup	\$707.72	
PERS - Monthly Contributions	\$5,248.62	PERS - Monthly Contributions	\$5,248.62	
Medicare	\$516.61	Medicare	\$516.61	
Medical Mutual	\$7,048.50	Medical Mutual	\$7,048.50	
	\$51,011.59	Total	\$51,011.59	

Health Expenses to be Paid				
Payee	Cat. Number	Item	Cos	
SOS	E2	Receipt books, coper paper, labels. Etc.	\$	744.17
Pfizer	E2	Prevnar	\$	1,764.62
Ohio Pharmacy Services	E2	Vaccines	\$	136.25
GSK	E2	Vaccines	\$	1,155.72
Sanofi	E2	Medical Supplies	\$	92.23
McKesson	E2	Supplies	\$	495.95
Shirley Cox	E2	Flags for Environmental Health	\$	20.55
Fifth Third Bank	E3	External video card adapters	\$	133.71
Time Warner Cable/Spectrum	€5	Internet	\$	109.99
Stericycle	E5	Sharps Disposal	\$	19.43
ComDoc	E5	Maintence & Usage fees	\$	129.58
Mitchell & McCormick Inc	E5	Medical Billing Invoices (FKA UPP) DEC & JAN	\$	250.00
Xerox	E5	Monthly Lease		
AT&T	E5	Caravan Hot Spot	\$	57.23
Environmental Control	E5	Office Cleaning	\$	225.00
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$	1,957.50
Highland District Hospital	E5	Lab Testing	\$	79.00
Charter Communications/Spectrum	E5	Phone Service	\$	351.77
Snyder Solutions	E5	Support for Year End close out	\$	200.00
Pitney Bowes	E5	Postage Meter Lease	\$	106.09
Connie Page	E7	Sept - Jan Mileage	\$	41.60
Chris Shope	E7	January Mileage	\$	186.68
Brittane Dance	E7	January Mileage	\$	330.98
Anna McCoppin	E7	January Mileage	5	31 20
Philip Webb	E7	January Mileage	5	76.44
Ohlo Division of Real Estate & PL	E17	Burial Permits	\$	2.50
Betty Cooper	£19	85% reimb for fees and pump	\$	521.09
Barber's Septic Service	E19	85% reimb for septic install	\$	15,300 00
Total General Health Expenses from 1	/16/19-2/19/19	1	Ŝ	24,519,24

Restaurant Expenses to be Paid				
Category	Cat. Number	Item	Cost	7
Treasurer, State of Ohio	G2	FSO Remits	Sec. 4.	
Treasurer, State of Ohio	G2	RFE Remits	\$	28.00
Kyle Arn	G3	January Mileage		
Philip Webb	G3	January Mileage	\$	109.72
Anna McCoppin	G3	January Mileage	\$	2.60
Total Restaurant Expenses from	1/16/19-2/19/19		\$	140.32

Private Water Expenses to be Paid					
Category	Cat. Number	Item	Cost		
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	6	02C	
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	1		
Masi Labs	\$83	Water Sample Testing	5	326 13	
Chris Shope	\$87	January Mileage	5	16.64	
Kyle Arn	587	January Mileage			
Philip Webb	587	January Mileage	5	58.76	
Fotal Private Water Expenses from 1/16/19- 2/19/19			\$	401.53	

Category	Cat. Number	Item	Cost
Anna McCoppin	E07	January Mileage	\$ -
Philip Webb	E07		
Treasurer, State of Ohlo	E03	Pool License Remits	\$ -
Total Swimming Pool Expenses for	rom 1/16/19- 2/19/19	*	Š -

Full amount [D	scount
\$1,882.63	118.01
-5	136.25
\$1,179,00 -	23.28
+5	41.52

	RV Park Exp	Penses to be Paid	
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	E2	Campground remits	Ġ.
Anna McCoppin	€03	January Mileage	
Total RV Park Expenses from 1/16	5/19- 2/19/19		

1/1/2019	Jan. Recients	lan Evnences	1/31/2019
\$267,287,20			
		583,877.41	\$209,495.75
			\$7,655.88
		\$25.97	\$2,627.16
	\$237.00	\$1,848.12	\$15,542.01
\$8,085.16	\$1,270.44	\$906.74	\$8,448.86
\$61,619.86		720077	\$61,619.86
\$364,102,36	\$27.945.40	COC CED DA	\$305,389.52
	\$267,287,20 \$7,303,88 \$2,653,13 \$17,153,13 \$8,085,16	\$267,287.20 \$26,085.96 \$7,303.88 \$352.00 \$2,653.13 \$0.00 \$17,153.13 \$237.00 \$8,085.16 \$1,270.44 \$61,619.86	\$267,287.20 \$26,085.96 \$83,877.41 \$7,303.88 \$352.00 \$2,653.13 \$0.00 \$25.97 \$17,153.13 \$237.00 \$1,848.12 \$8,085.16 \$1,270.44 \$906.74 \$61,619.86



Highland County General Health District

1487 North High St. Suite 400 Hillshord, OH 45133.

Resolution for Replacement Levy January 15, 2019

A resolution authorizing Jared Warner to complete the application, certification, and other related agreements for the placement of a Replacement Levy on the ballot for May 7th, 2019.

Whereas the Highland County General Health District seeks to replace the existing 1989 levy with a replacement levy; and

Whereas the Highland County General Health District intends to place the levy on the May 2019 Ballot, now therefore,

Be it resolved by the Highland County Board of Health of the Highland County General Health District, Ohio:

- Jared Warner is authorized to complete the required documentation for placing a Replacement Levy on the ballot for may 2019.
- This resolution is in effect as of January 15, 2019, as determined by the Highland County Board of Health.

Passed after 1 reading. Motion to pass by Mr. Edgington. Seconded by Mr. McCray. Motion carried unanimously. Mr. Holt: Yea; Mr. McCray: Yea; Mr. Edgington: Yea

Board of Health Secretary

Date

Board of Health President/Vice President Date

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Month:	JANUARY	Year:	2019	

			SE	WAGE P	ROGRAL			MANAGES NA	NEW COLUMN
127	Sewage Cons				11	Installer Re	gistration - ye	ar-to-date	
1	WPCLF Grant				5		uler Registral		-date
6	Lot Splits/Mi	nor Sub; App	roved		- 4		vider Registra		
	Lot Splits/Mic	nor Sub: Disa	pproved		2	Pending ap	plications		
TOWNSHIP	STSOM	Site Eval: insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	installation Permit	Roplacomer t-Permit	Alteration Permit	STSOM Permits Issued
Brush Creek				1	tools, a Applican	Alternative - Aller a	All the state of the state of	Encode States Color	1 (0.000)
Clay						1			
Concord									-
Dodson	1								
Fa rfield	1	1							1
Hamer	1	1		1					1
Liberty	1	3	2	1					+ +
Jackson	2								2
Madison		2		1		-			
Marshall									
New Market				-					1
Paint		4		2					3
Penn		1	4	1					1
Salem			1	1					-
Union		2		1					
Washington	1	2							1
White Oak			1						+
TOTALS	7	16	6	9					10

		PRIV	ATE WATE	R SYST	TEM (PWS)	PROG	RAM		
	(new)	PWS (Other)	Public Water Supplies	Totals	Water. Samoles	MING:	Qn:	OTHER:	Total
Inspections	1	1		2	# Taken	2	6	1	9
Consultations	9	12	3	24	# Safe	1	4	n/a	n/a
Approved	3	n/a	n/a	3	# Unsafe	1	2	n/a	n/a
Disapproved		n/a	n/a	0	-		Water	Haulers	
New Permits	1		n/a	1	1 1	3	Registration		ite
Alt. Permits			n/a	0	1 t	1	Truck Inspec		
ealing Permits			n/a	O] [1	Consultation	IS	

			OOD PR	DGRAM				
Licenses Issued		PSO Risk I-	RFE RISKIT	Vending	Temporary FSO	Temporary	Mobile F50	Mobile REE
	Commercial	0	0	0	0	0	0	0
Non-	Commercial	0	0	n/a	0	0	n/a	n/a
	RISA	Vending	Micro- Maripots	Temporary FSO/RFEs	Mobiles	NonHC- Mobiles	Summer Feed	Total
Plan Review Received	2			Aspertitioning, Intimid	Nemator described of 1000	n/a	n/a	2
inspections (All types)	54							54
Consultations	208	3	3		31			245
dbome Outbreaks							901-1-51-3	
Reported								0
Consultations								0

	ADI	DITION	VAL ENVI	RONMEN	TAL HEA	LTH PRO	GRAMS		Maria In
		Body Art	Campgrounds	Jaks	Resident Camps	School Program	Solid Waste Program	Swimming Pools	Requested
	tal Licenses Issued	3		n/a	3	n/a		Name and Address of the Owner, where	n/a
Tempo	rary/Time-Limited			n/a	n/a	n/a	n/a	n/a	n/a
- A S- 7	Inspections	2			n/a			1	11, 0
2	Consultations	3	4		3		2		
	Plan Review	1	1 Temp.	n/a		n/a	n/a	n/a	n/a
Spec	iaity Consultati	ons	A	nimai Bit	95		Nuisance:	3	1
1	Bed Bugs		5	#r Reported - Dogs		Reported			
<u>.</u>	Carbon Monoxid	e		# Reported	- Others		Abated		
	Formaldehy		8	Investigation	ns	16	Consultaitor	ıs	
1	Lead in Water		9	Consultation	15	7	Inspections		
1	Lead Paint			Heads to La	b				l
	MHP			Positive		1			
3	Mold					•			
	Radon]						
	Other		1						

DATE	ENVIRONMENTAL STAFF MEETINGS AND TRAININGS
1/17/2019	Local Emergency Planning Meeting
1/24/2019	Adlent - Highland County Emergency Management Tabletop Exercise - Greenfield, Oho
1/3; 1/15	PHAB
1/15/2019	ВОН
1/4; 1/11; 1/17; 1/25	Sewage Committee
1/4; 1/7; 1/8;	EH Tech Interviews

Highland County General Health Dist

Public Health Nursing Report

January 2 2019

OFFICE	
· -	
	170
•	1
	1
	0
_	0
···	5
	16
	0
Tick Collections	0
CARE-A-VAN (CAV)	
	4
	0
· · · · · · · · · · · · · · · · · · ·	1
	0
	6
Adult Immunizations	0
IMMUNIZATIONS	
	110
	0
Adult Influenza	2
Adult Pneumonia	0
SPECIALITY CLINICS	
Senior Citizens BP	14
Walk-In Clinics	
1st Wednesday	
AM Total Seen	6
AM Total Imm.	10
PM Total Seen	8
	32
2nd Wednesday	
Total Seen	16
Total Imm.	38
3rd Wednesday	
	8
Total Imm.	14
	Office Visitis Phone Calls Pregnancy Tests Lead Tests Children Services Exams Newborn Screenings Lice Checks PPD Skin Tests PHN Visits Tick Collections CARE-A-VAN (CAV) CAV Visits Blood Glucoses Blood Pressures Lab Draws Child Immunizations Adult Immunizations Adult Immunizations Adult Influenza Adult Influenza Adult Pneumonia SPECIALITY CLINICS Senior Citizens BP Walk-In Clinics 1st Wednesday AM Total Seen PM Total Seen PM Total Imm. PM Total Seen Total Imm.

4th Wednesday

Total Seen 4

Total Imm. 16

5th Wednesday N/A

Total Seen Total Imm.

Eye Clinic

Total Seen

New

Recheck 0

E.	LABORATORY SERVICES	
	Test	Number of Tests
	Varicella	1
	-	
	Totals	1

F.	COMMUNICABLE DISEASE	
	Disease	Total Cases
	Campylobacteriosis	
	Chlamydia	10
	Cryptospoidiosis	
	Gonococcal	2
	Hepatitis A	14
	Hepatitis B	6
	Hepatitis C	9
	Hepatitis C	
	influenza A	11
	Influenza B	
	Hemophilus Infuenza	1
	Meningitis	1
	Streptococcal Group A	
	Streptococcal Group B	
	Streptococcus Pneum.	3
	Varicella	1
	Shiga Toxin	
	Syphillis	1
G.	всмн	
	Home Visits	0
	Community Based Visits	0
	Office Visits	2
	PHN Referrals	0

Active Cases
Billed to Date

125 \$630.00

January provided the nursing division with som Wednesdays. We are currently manning the de The work load has been divided between the tv Even with these changes the division continues

January 16,2019: Hepatitis B vaccine clinic at He

January 29,2019: Hepatitis A vaccine clinic at Ly

No Eye Clinic This Month

HDH Lab Charge per Test	Total HD	H Lab Charge	Patient Fee
\$79.00	\$	79.00	\$50.00

Note

Bacterial (not N. Meninitis)

Suspected

e changes. Our vaccine clinics are now held on partment with two nurses and a medical clerk. wo nurses with the much needed help of the medical clerk. to run efficiently.

obart; (Barb Eaglin R.N.) 13 vaccines given.

ynn Goff Center; (Katy Lewis R.N.) 14 vaccines given.

HCHD Received	Notes
(\$29.00)	