

Highland County Board of Health

Tuesday January 15, 2019

Agenda

1. Call to Order
2. Roll Call
3. Resolution No. WPCLF 2019-00 Authorization
4. Merle Miller – HSTS Holding Tank Variance Request
5. PHAB update
6. Review - Act on minutes for the month of December, 2018
7. Review - Act on bills December 20, 2018 to January 15, 2019
8. 2018 Budget Revisions
9. Legislation Review – Bills we are monitoring
 - a. No Updates
10. Open Discussion
 - a. Levy
 - b. Strategic Plan Review
 - c. CHIP Action Plan Review
11. Adjourn





Public Health
Prevent. Promote. Protect.

Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

SITE EVALUATION

This is **NOT** a permit to install

Permit must be purchased at the Highland County Health Department prior to installation of system

Owner/ Applicant:	Marle Miller		
Mailing Address:	3640 Harriet Rd.		
City:	Hillsboro	State:	Ohio Zip: 45133
Location of Property:	10180 SE 124		
Township:	Marshall	City:	Zip:
Parcel Size:	104 Acres out of _____ Acres	Number of Bedrooms: 3	
Soil Type(s):	ToE1B RqC2	Water Supply: County	
Reason for Evaluation:	<input checked="" type="checkbox"/> New Construction	<input type="checkbox"/> Repair	<input type="checkbox"/> Lot Split

System Design

Design Flow:	360 gallons per day (GPD)	<i>Determined by information on application</i>	
Septic Tank:	1500 gallons with two compartments, two risers, and an effluent filter		
Pump Tank:	N/A	gallons with riser and high water alarm <input type="checkbox"/> Time Dosed <input type="checkbox"/> Demand Dosed	
Pretreatment Component:	N/A		
Service Contract Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Soil Absorption System:	<input checked="" type="checkbox"/> Trenches	<input type="checkbox"/> Other _____	<input type="checkbox"/> Discharging
Vertical Separation Distance:	30 ⁺ in. <i>Distance between infiltrative surface and limiting condition</i>		
Number of Trenches:	5	Trench Length:	120 ft. Trench Width: 24 in.
Trench Depth:	18 in. (maximum depth)	Total Area: 1200 ft. ²	
Gravel Depth:	12 in. (total depth)	Gravel depth (below pipe): 6 in.	
Soil Cap Needed:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No Depth of soil cap: _____ in.	

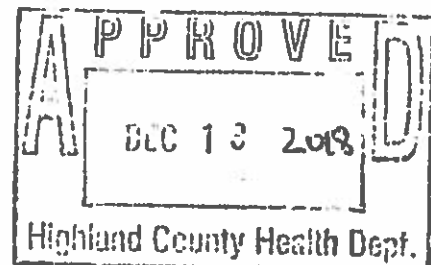
Soil cap should be seeded and mulched to prevent erosion immediately after installation

Comments: Tank must be installed shallow of sewer line fall should not exceed 2" in 10 ft to allow system to be installed higher on slope. This will result in larger area for future replacement.

Sanitarian: Chris Slope

Date Evaluated: 12/13/18

Sketch of system layout on reverse side. This approval will remain valid for five years after date of issuance.





Resolution No.: WPCLF - 2019 - 00 (Authorization)

A RESOLUTION AUTHORIZING JARED WARNER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE HIGHLAND COUNTY GENERAL HEALTH DISTRICT FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS:

Whereas, the HIGHLAND COUNTY GENERAL HEALTH DISTRICT seeks to repair and/or replace failing home sewage treatment systems; and

Whereas, the HIGHLAND COUNTY GENERAL HEALTH DISTRICT intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

BE IT RESOLVED by the HIGHLAND COUNTY BOARD OF HEALTH of the HIGHLAND COUNTY GENERAL HEALTH DISTRICT, Ohio:

SECTION 1. That JARED WARNER be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the HIGHLAND COUNTY GENERAL HEALTH DISTRICT, HILLSBORO, Ohio.

SECTION 2. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: 1/15/19 after 1 reading. Vote: Yeas 3 Nays

Approved: 1/15/19

Attest: Jared Warner
Board of Health Secretary

Joe R. Harts
President of Board of Health

Offered by: C. Edgington

Seconded by: R. McClray



Highland County General Health District

1487 North High St Suite 400 Hillsboro OH 45133



Public Health
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Resolution for Replacement Levy January 15, 2019

A resolution authorizing Jared Warner to complete the application, certification, and other related agreements for the placement of a Replacement Levy on the ballot for May 7th, 2019.

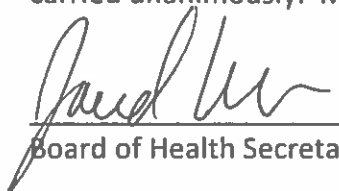
Whereas the Highland County General Health District seeks to replace the existing 1989 levy with a replacement levy; and

Whereas the Highland County General Health District intends to place the levy on the May 2019 Ballot, now therefore,

Be it resolved by the Highland County Board of Health of the Highland County General Health District, Ohio:

- Jared Warner is authorized to complete the required documentation for placing a Replacement Levy on the ballot for may 2019.
- This resolution is in effect as of January 15, 2019, as determined by the Highland County Board of Health.

Passed after 1 reading. Motion to pass by Mr. Edgington. Seconded by Mr. McCray. Motion carried unanimously. Mr. Holt: Yea; Mr. McCray: Yea; Mr. Edgington: Yea


Board of Health Secretary 2/19/19
Date


Board of Health President/Vice President 2/19/19
Date



HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Month:	JANUARY	Year:	2019
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SEWAGE PROGRAM			
127	Sewage Consultations		11 Installer Registration - year-to-date
1	WPCLF Grants Closed		5 Septage Hauler Registration - year-to-date
6	Lot Splits/Minor Sub: Approved		4 Service Provider Registration - year-to-date
	Lot Splits/Minor Sub: Disapproved		2 Pending applications

TOWNSHIP	ST/SOM Inspections	Site Eval. Insp.	Final and 12 Month Insp.	Completed Flats	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	ST/SOM Permits Issued
Brush Creek				1					
Clay									
Concord									
Dodson	1								1
Fa rfield	1	1							1
Hamer	1	1		1					1
Liberty	1	3	2	1					
Jackson	2								2
Madison		2		1					
Marshall									
New Market									
Paint		4		2					3
Penn		1	4	1					1
Salem				1					
Union		2		1					
Washington	1	2							1
White Oak									
TOTALS	7	16	6	9					10

PRIVATE WATER SYSTEM (PWS) PROGRAM									
	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Samples	MMO-MDG:	DT:	OTHER:	Total Samples
Inspections	1	1		2	# Taken	2	6	1	9
Consultations	9	12	3	24	# Safe	1	4	n/a	n/a
Approved	3	n/a	n/a	3	# Unsafe	1	2	n/a	n/a
Disapproved		n/a	n/a	0					
New Permits	1		n/a	1					
Alt. Permits			n/a	0					
Sealing Permits			n/a	0					
						Water Haulers			
						3	Registrations - Year-to-date		
						1	Truck Inspections		
						1	Consultations		

FOOD PROGRAM								
Licenses Issued	FSO Risk-I-N	RFE Risk-I-N	Vending	Temporary FSO	Temporary RFE	Mobile FSO	Mobile RFE	
Commercial	0	0	0	0	0	0	0	
Non-Commercial	0	0	n/a	0	0	n/a	n/a	
	Risk	Vending	Micro-Markets	Temporary FSO/RFEs	Mobiles	NonHC-Mobiles	Summer Feed	Total
Plan Review Received	2					n/a	n/a	2
Inspections (All types)	54							54
Consultations	208	3	3		31			245
Foodborne Outbreaks								
Reported								0
Consultations								0

ADDITIONAL ENVIRONMENTAL HEALTH PROGRAMS								
	Body Art	Campgrounds	Jails	Resident Camps	School Program	Solid Waste Program	Swimming Pools	Day Care - Requested
2019 Total Licenses Issued	3		n/a	3	n/a			n/a
Temporary/Time-Limited			n/a	n/a	n/a	n/a	n/a	n/a
Inspections	2			n/a			1	
Consultations	3	4		3		2		
Plan Review	1	1 Temp.	n/a		n/a	n/a	n/a	n/a

Specialty Consultations		Animal Bites		Nuisances	
1	Bed Bugs	5	# Reported - Dogs		Reported
	Carbon Monoxide		# Reported - Others		Abated
	Formaldehy	8	Investigations	16	Consultations
1	Lead in Water	9	Consultations	7	Inspections
1	Lead Paint		Heads to Lab		
	MHP		Positive		
3	Mold				
	Radon				
	Other				

DATE	ENVIRONMENTAL STAFF MEETINGS AND TRAININGS
1/17/2019	Local Emergency Planning Meeting
1/24/2019	Adient - Highland County Emergency Management Tabletop Exercise - Greenfield, Ohio
1/3; 1/15	PHAB
1/15/2019	BOH
1/4; 1/11; 1/17; 1/25	Sewage Committee
1/4; 1/7; 1/8;	EH Tech Interviews

Highland County General Health Dist

Public Health Nursing Report

January 2

2019

A. OFFICE

Office Visits	
Phone Calls	170
Pregnancy Tests	1
Lead Tests	1
Children Services Exams	0
Newborn Screenings	0
Lice Checks	5
PPD Skin Tests	16
PHN Visits	0
Tick Collections	0

B. CARE-A-VAN (CAV)

CAV Visits	4
Blood Glucoses	0
Blood Pressures	1
Lab Draws	0
Child Immunizations	6
Adult Immunizations	0

C. IMMUNIZATIONS

Child Immunizations	110
Adult Immunizations	0
Adult Influenza	2
Adult Pneumonia	0

D. SPECIALITY CLINICS

Senior Citizens BP	14
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Walk-In Clinics

1st Wednesday	
AM Total Seen	6
AM Total Imm.	10
PM Total Seen	8
PM Total Imm.	32
2nd Wednesday	
Total Seen	16
Total Imm.	38
3rd Wednesday	
Total Seen	8
Total Imm.	14

4th Wednesday
 Total Seen 4
 Total Imm. 16

5th Wednesday N/A
 Total Seen
 Total Imm.

Eye Clinic
 Total Seen
 New
 Recheck 0

E. LABORATORY SERVICES

Test	Number of Tests
Varicella	1
Totals	1

F. COMMUNICABLE DISEASE

Disease	Total Cases
Campylobacteriosis	
Chlamydia	10
Cryptosporidiosis	
Gonococcal	2
Hepatitis A	14
Hepatitis B	6
Hepatitis C	9
Hepatitis C	
Influenza A	11
Influenza B	
Hemophilus Infuenza	1
Meningitis	1
Streptococcal Group A	
Streptococcal Group B	
Streptococcus Pneum.	3
Varicella	1
Shiga Toxin	
Syphillis	1

G. BCMH

Home Visits	0
Community Based Visits	0
Office Visits	2
PHN Referrals	0

Active Cases
Billed to Date

125
\$630.00

January provided the nursing division with some
Wednesdays. We are currently manning the de
The work load has been divided between the tv
Even with these changes the division continues

January 16,2019: Hepatitis B vaccine clinic at H

January 29,2019: Hepatitis A vaccine clinic at L,



No Eye Clinic This Month

HDH Lab Charge per Test	Total HDH Lab Charge	Patient Fee
\$79.00	\$ 79.00	\$50.00

Note

Bacterial (not N. Meninitis)

Suspected

the changes. Our vaccine clinics are now held on
department with two nurses and a medical clerk.
two nurses with the much needed help of the medical clerk.
to run efficiently.

Robert; (Barb Eaglin R.N.) 13 vaccines given.

John Goff Center; (Katy Lewis R.N.) 14 vaccines given.



HCHD Received	Notes
(\$29.00)	

ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Name: **COMBINED REPORT**

Month: **DECEMBER**

Year: **2018**

PRIVATE WATER SYSTEMS (new)

_____ Inspections
5 Consultations
1 Completed - Approved
2 Disapproved

WATER SUPPLIES (other private supplies)

1 Inspections
3 Consultations

PUBLIC WATER SUPPLIES

_____ Inspections
2 Consultations

WATER SAMPLES

7 Private
0 Public

[1 HARDNESS]

3MUG 1QT Acceptable

1MUG 2 QT Not Acceptable

WATER HAULER

1 Inspections
2 Consultations

NUISANCES

2 Reported
_____ Inspections
18 Consultations
_____ Abated

ANIMAL BITES

4 Number Reported - Dogs
_____ Number Reported - Others
5 Investigations
9 Consultations
_____ Heads to Lab
_____ Positive

FOOD SERVICE

51 Inspections
14 Consultations

FOODBORNE OUTBREAKS

_____ Reported
_____ Investigations

VENDING FOOD SERVICE

_____ Inspections

SEWAGE SYSTEMS

18 Inspections
118 Consultations
2 Completed
9 Site Evaluations
2 LOT SPLITS

PUBLIC SEWAGE SYSTEM

_____ Inspections
2 Consultations

MINOR SUBDIVISION

_____ 2 Approved
_____ Disapproved

LOAN EVALUATIONS

_____ Inspections
_____ Consultations
_____ Completed

SEPTAGE HAULER

_____ Inspections
5 Consultations

SOLID WASTE & INFECTIOUS WASTE

_____ Inspections
5 Consultations
_____ Abated

BODY ART

2 Inspections
6 Consultations

SCHOOLS

9 Inspections
1 Consultation

R V PARKS AND CAMPS

_____ Inspections
_____ Consultations

RESIDENT CAMPS

_____ Inspections
_____ Consultations

SWIMMING POOLS, ETC.

_____ Consultations

_____ Inspections
_____ Consultations

OTHER SERVICES

_____ Radon
_____ Lead Paint
_____ Lead, Water
_____ Formaldehyde
_____ Carbon Monoxide
_____ Bed Bug
_____ 1 Mold

OTHER SERVICES (continued)

_____ Jail: Consults.
_____ Jail: Inspections
_____ Daycare: Consults.
_____ Daycare: Insp.
_____ MHP Consults.

TOWNSHIP	Site Eval.	Finals
Brush Creek	2	
Clay		1
Concord		
Dodson		
Fairfield		1
Hamer		
Liberty		
Jackson	1	
Madison		

TOWNSHIP	Site Eval.	Finals
Marshall	1	
New Market	1	
Paint	2	
Penn		
Salem	1	
Union		
Washington	1	
White Oak		

PERMITS AND LICENSES ISSUED

_____ Com. RFE Risk I-IV
_____ Com. Temporary RFEs
_____ 1 Mobile RFEs
_____ 1 Com. FSO Risk I-IV
_____ Com. Tempary FSOs
_____ Mobile FSOs

_____ 3 Private Water Systems
_____ Private Water Systems, Alterations
_____ Private Water Systems, Sealing
_____ Water Haulers
_____ Sewage Disposal System
_____ Sewage Disposal System, Alteration
_____ Sewage System Installers
_____ Septage Hauler
_____ STSO&M ISSUED

_____ NC RFE Risk I-IV
_____ NC RFE Temps.
_____ Mobile FSOs
_____ NC FSO Risk I-IV
_____ NC FSO Temps.
_____ Vending FSO

_____ R V Parks/Camps
_____ Temp. Camps
_____ Resident Camps
_____ Public Pools/Spas
_____ 2 Body Art (BA)
_____ 1 Time-Limited BA

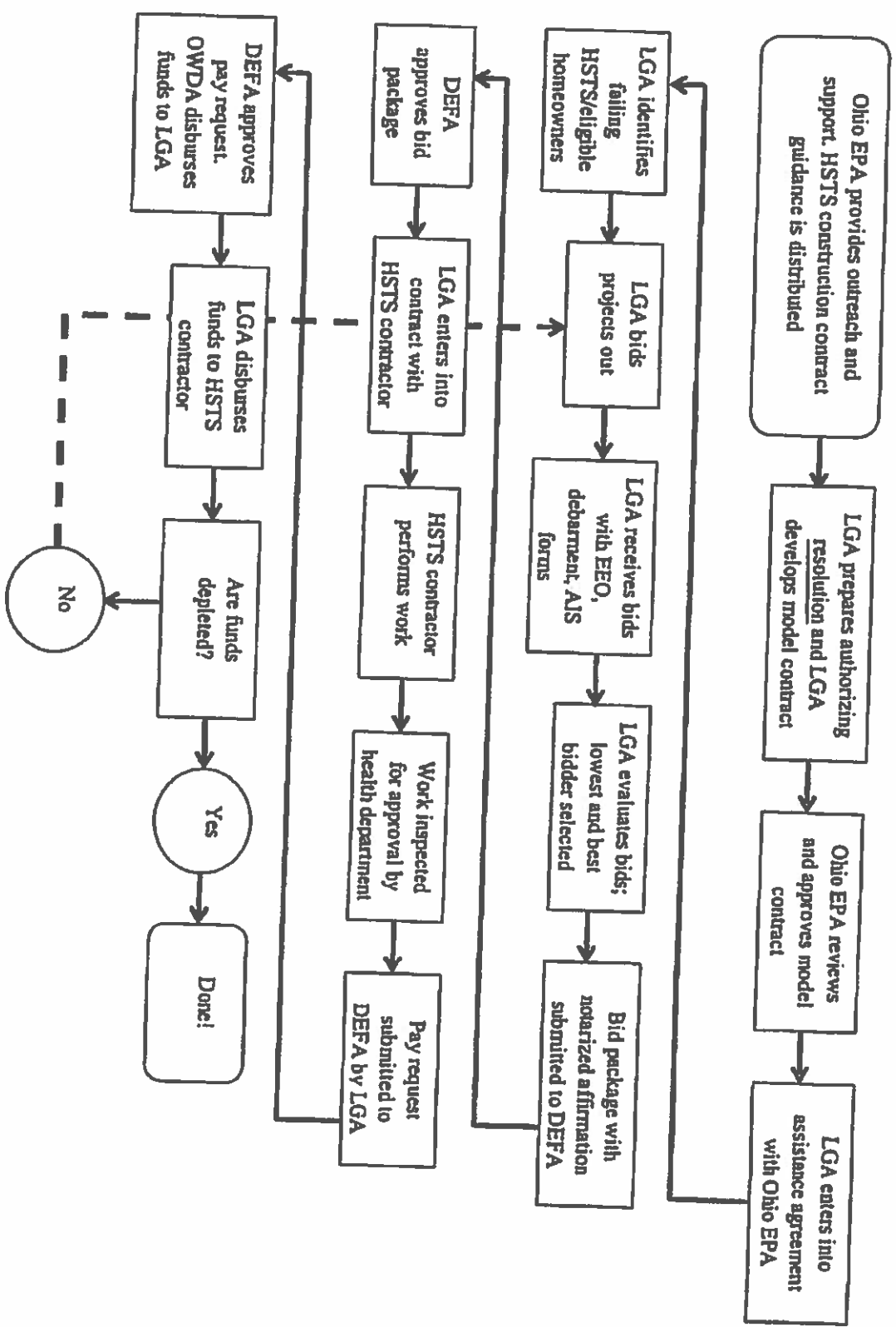
MEETINGS AND TRAINING CLASSES

_____ 12/7/2018 Sewage Meeting - Warren Co. - Chris
_____ 12/4/2018; 12/4/2018 - Env. Staff meetings
_____ 12/4/2018 PHAB meeting - Anna
_____ 12/6/2018 Community Assessment meeting - Anna
_____ 12/6/2018; 12/13/2018; 12/21/2018 - Sewage Committee Meetings - Chris & Anna

WPCLEF

2019 HSTS Principal Forgiveness Flow Chart

LGA - Highland Co Health Dept.



Projects Receiving Household Sewage Treatment System (HSTS) Funds in PY 2019
November 28, 2018

WPCLF

Adams County Health Department	2019 HSTS Repair & Replacement Program	\$150,000
Ashland County	2019 HSTS Repair/Replacement Program	\$150,000
Atkins County	2018 HSTS Replacement Program	\$150,000
Belmont County	Belmont County HSTS Program 2019	\$150,000
Board of County Commissioners of Harrison County, Ohio	Harrison County HSTS Repair/Replacement Project 2019	\$150,000
Brown County Health Department	WPCLF HSTS Funding 2019	\$150,000
Builer County	2019 HSTS Repair/Replacement Program	\$150,000
Carroll County	Carroll County HSTS Repair Program 2019	\$150,000
Clark County	Clark County Combined Health District HSTS Program 2019	\$150,000
Clermont County General Health District	2019 Septic Rehabilitation Program HSTS	\$150,000
Columbiana County Health Department	2019 Home Sewage Treatment Replacement Program	\$150,000
Columbus	2019 HSTS Repair/Replacement Program	\$150,000
Crawford County	2019 HSTS Funding	\$50,000
Crawford County General Health District	2019 HSTS Repair & Replacement Program	\$150,000
Cuyahoga County Board of Health	Cuyahoga County HSTS Repair/Replacement Program 2018	\$150,000
Dahe County General Health District	2019 HSTS Repair/Replacement Project	\$150,000
Delaware County General Health District	2019 Delaware County General Health District HSTS Project	\$150,000
Erie County Health Department	Erie County 2019 WPCLF HSTS Replacement	\$150,000
Fairfield County Department of Health	2018 WPCLF HSTS Program	\$150,000
Fayette Soil and Water Conservation District	Fayette County HSTS Program 2019	\$150,000
Franklin County Public Health	FCPH HSTS Repair/Replacement 2019	\$150,000
Fulton County Health Department	2018 HSTS Repair/Replacement Program	\$150,000
Galena County	2019 HSTS Repair/Replacement Program	\$150,000
Geauga County Health District	2018 HSTS Repair/Replacement in Hancock County	\$150,000
Hancock County	2018 HSTS Repair/Replacement Program	\$150,000
Harrison County	2018 HSTS Pollution Abatement Project	\$150,000
Henry County	2019 HSTS Repair/Replacement Program	\$150,000
Highland County General Health District	2018 Household Sewage Treatment System Repair/Replacement	\$150,000
Hocking County	2019 WPCLF HSTS Assistance Program	\$150,000
Holtzman County	2019 HSTS Repair/Replacement Program	\$150,000
Jackson County Health Department	2019 HSTS Repair & Replacement Program	\$150,000
Lake County General Health District	2018 HSTS Repair/Replacement Program	\$150,000
Lawrence County Health Department	2019 WPCLF HSTS Project	\$150,000
Licking County Health Department	2019 Licking County HSTS Assistance Project	\$150,000
Logan County Health District	2019 Household Sewage Treatment System Nuisance Abatement	\$150,000
Lorain County	2019 HSTS Repair/Replacement Program	\$150,000
Madison County/London City Health District	Madison County HSTS Repair/Replacement 2019	\$94,000
Martinsburg County District Board of Health	WPCLF HSTS Funding 2019	\$150,000
Madison County Public Health	2019 HSTS Replacement	\$150,000
Meigs County General Health District	2018 Household Sewage Treatment System Funding Project	\$150,000
Miland County Public Health	2019 HSTS Repair/Replacement in Miland County	\$90,000
		\$150,000

Marion County	2019 HSTS Repair/Replacement Project	\$150,000
Morgan County	Morgan County HSTS Improvements 2019	\$150,000
Morrow County	Morrow County HSTS Assistance 2019	\$150,000
Muskingum County	Home Sewage Treatment System (HSTS) 2019	\$150,000
	2019 Nutrient Reduction Assistance for Low Income Homeowners	\$150,000
Paulding County Health Department	Paulding County Repair/Replacement of Failed HSTS Funds 2019	\$150,000
Pickaway County General Health District	2019 Pickaway County HSTS Repair/Replacement Project	\$150,000
Pike County General Health District	2019 Pike County WPCLF HSTS Upgrade Project	\$150,000
Portage County Combined General Health District	Portage County 2019 HSTS Repair/Replacement Project	\$150,000
Putnam County Health Department	2019 Putnam County Repair/Replacement of Failed HSTS	\$150,000
Richland County	2018 HSTS Repair & Replacement Program	\$150,000
Ross County	Ross County HSTS Repair and Replacement Project 2019	\$150,000
Sandusky County Health Department	2018 Sandusky County HSTS Funding	\$150,000
Scioto County	2019 HSTS Repair/Replacement Program	\$150,000
Seneca County General Health District	2019 Seneca HSTS Repair/Replacement	\$150,000
Shelby	2018 Shelby City HSTS Repair/Replacement Program	\$150,000
Stark County Health Department	2019 Stark County Septic Repair & Replacement Program	\$150,000
Summit County	Failing HSTS Replacement Program 2019	\$150,000
Todd-Lucas County Health Department	HSTS Repair/Replacement Program 2019	\$150,000
Trumbull County	2018 Home Sewage Treatment System Reserve Program	\$150,000
Tuscarawas County Health Department	Handship Septic Repairs 2019	\$150,000
Union County Health Department	2019 Union County Septic System Repair Project	\$150,000
Vernon County	Residential Septic System Repair/Replacement 2019	\$50,000
Warren County Combined Health District	2019 Warren County HSTS Repair & Sewer Connection Project	\$100,000
Washington County Health Department	2019 WPCLF HSTS Upgrades	\$150,000
Wayne County Health Department	2018 Household Sewage Treatment System Replacement	\$150,000
Walburn County Health Department	2019 HSTS Repair & Replacement Program	\$150,000
Wood County Health District	2019 Failing Septic System Replacement Program HSTS	\$150,000
Wyandot County General Health District	2019 Wyandot County Failed HSTS Replacement Assistance	\$150,000
		\$10,344,000

Highland County General Health District

Public Health Nursing Report

December 2018

A. OFFICE

Office Visits	107
Phone Calls	152
Pregnancy Tests	0
Lead Tests	0
Children Services Exam	0
Newborn Screenings	0
Lice Checks	1
PPD Skin Tests	22
PHN Visits	2
Tick Collections	0
Lab Draws	4

B. CARE-A-VAN (CAV)

CAV Visits	3
Blood Glucoses	1
Blood Pressures	1
Lab Draws	1
Immunizations	1

C. IMMUNIZATIONS

Immunizations	114
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D. SPECIALITY CLINICS

Senior Citizens BP	28
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Walk-In Clinics

1st Monday	
Total Seen	18
Total Imm.	49

2nd Monday	
Total Seen	8
Total Imm.	13

3rd Monday	
Total Seen	14
Total Imm.	29

4th Monday
 Total Seen N/A
 Total Imm. N/A
 5th Monday
 Total Seen N/A
 Total Imm. N/A

Eye Clinic
 Total Seen 2 o Eye Clinic
 New 0
 Recheck 2

E. LABORATORY SERVICES

Test	Number of Tests	HDH Lab Charge per Test	Total HDH Lab Charge	Patient Fee	HD Receive	Notes
Basic Metabolic Panel	1	\$ 9.99	\$9.99	\$ 20.00	\$20.00	
Comprehensive Metabolic Panel	1	\$ 14.39	\$ 14.39	\$ 35.00	\$35.00	
Hemoglobin in A1C	0	\$ -	\$ -	\$ -	\$0	
Hepatic Function Panel	1	\$ 8.61	\$ 8.61	\$ 25.00	\$25.00	
Vit D	1	\$40.33	\$40.33	\$55.00	\$55	
Vit B12	1	\$20.54	\$20.54	\$32.00	\$32.00	
Lipid	1	\$ 17.33	\$17.33	\$ 30.00	\$30.00	
PSA-Screen	0	\$ -	\$ -	\$ -	\$0	
PTINR	1	\$ 5.36	\$5.36	\$ 15.00	\$15.00	
MMR Titer	0	\$ -	\$ -	\$ -	\$0	
T4 Free	1	\$12.28	\$12.28	\$25.00	\$25	
CBC with d	1	\$ 10.59	\$ 10.59	\$ 25.00	\$25.00	
TSH	1	\$ 22.89	\$ 22.89	\$ 40.00	\$40.00	
Totals	10	\$ 162.31	\$ 162.31	\$ 302.00	\$ 302.00	

F. COMMUNICABLE DISEASE

Disease	Total Cases	19
Campylobacteriosis	1	
Chlamydia	5	

Cryptosporidiosis	0	
E. coli	0	
Gonococcal	2	
Hepatitis A	3 confirm	2 suspected
Hepatitis B	1 probable	
Hepatitis C-NEW	2	
Hepatitis C-RECHECK	0	
Influenza A	0	
Legionellosis	0	
Pneumonia	0	
Lyme Disease	0	
Meningitis		
Pertussis	0	
RMSF		
Streptococcal Group A	0	
Streptococcal Group B	0	
Tuberculosis	1 active	
Varicella		
Shigatoxin	0	
Haemophilus		
Influenza	0	
Strep Pneumonia	1	
Mumps	0	
Salmonella	0	

G. BCMH

Home Visit	2
Communit	0
Office Visit	2
PHN Referr	0
Active Case	109
Billed to Da	\$5,760

F. SUMMARY

A second case of TB was diagnosed ater the patient expired. Cause of death was not related to the tuberculosis. Cause of death was due to failure to thrive and CHF.





Highland County General Health District

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Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

Public Health
Cent. Promote. Protect.

January 15, 2019

Highland County Budget Commission
County Administration Building
Hillsboro, Ohio 45133

Dear Budget Commission Members:

At its regularly scheduled board meeting held on January 15, 2019, the Highland County General Health District Board of Health and Fiscal Officer requested the Attached revised budget for the Highland County General Health District. These budget revisions are being made to assure all amounts are in line with the previous year balances.

Sincerely;

Connie J. Page
Fiscal Officer

Jared Warner
Health Commissioner
Secretary, Board of Health

John Holt
President, Board of Health



HIGHLAND COUNTY GENERAL HEALTH DISTRICT Departmental Budget for the Year 2018

Code	Expenditure Classification	Appropriation for Year 2018	Final Appropriation for Year 2018	Revised Appropriation for Year 2018
Fund:	General Health			
Expenditures:				
0245-E000-E01-006	Salaries	\$ 628,500.00	\$ 590,000.00	(38,500.00)
0245-E000-E02-040	Office Supplies	\$ 140,000.00	\$ 120,000.00	(20,000.00)
0245-E000-E03-060	Equipment	\$ 10,000.00	\$ 1,000.00	(9,000.00)
0245-E000-E04-070	Contract Repairs	\$ 13,000.00	\$ 13,000.00	-
0245-E000-E05-075	Contract Services	\$ 120,000.00	\$ 115,000.00	(5,000.00)
0245-E000-E07-050	Mileage	\$ 20,000.00	\$ 20,000.00	-
	Meetings	\$ 2,500.00	\$ 2,500.00	-
	Board Members Pay	\$ 5,800.00	\$ 5,800.00	-
0245-E000-E09-045	Printing & Advertising	\$ 3,500.00	\$ 3,000.00	(500.00)
0245-E000-E10-010	P.E.R.S.	\$ 94,000.00	\$ 94,000.00	-
0245-E000-E11-025	Workers Compensation	\$ 7,650.00	\$ 6,000.00	(1,650.00)
0245-E000-E12-090	Other - Miscellaneous	\$ 22,000.00	\$ 3,500.00	(18,500.00)
0245-E000-E13-080	Transfers Out	\$ 5,000.00	\$ 5,000.00	-
0245-E000-E14-090	Property Tax Deductions/Fees	\$ 18,000.00	\$ 18,000.00	-
0245-E000-E15-020	Insurance	\$ 122,000.00	\$ 110,000.00	(12,000.00)
0245-E000-E16-015	Medicare	\$ 9,100.00	\$ 8,500.00	(600.00)
0245-E000-E17-090	Remit to State	\$ 48,000.00	\$ 45,000.00	(3,000.00)
0245-E000-E18-075	Independent Contractors	\$ 28,000.00	\$ 20,000.00	(8,000.00)
0245-E000-E19-075	Sewage Contracts	\$ 205,500.00	\$ 177,839.30	(27,660.70)
0245-E000-E20-075	BCJI Imp Contract	\$ 7,000.00	\$ -	(7,000.00)
				-
		<u>\$ 1,509,550.00</u>	<u>\$ 1,358,139.30</u>	(151,410.70)

HIGHLAND COUNTY GENERAL HEALTH DISTRICT

Departmental Budget for the Year 2018

Fund:	General Health	Appropriation for Year 2018	Final Appropriation for Year 2018	Revised Appropriation for Year 2018
Receipts:				
	Balance carryover	256,044.92	256,149.80	104.88
4140-E000-E01.900	State Subsidy/Grants	8,177.00	15,380.00	7,203.00
4140-E000-E02.500	Gross Property Tax - Inside Settlements	125,000.00	139,735.00	14,735.00
4140-E000-E03.500	Gross Property Tax - Outside Settlements	354,000.00	392,250.00	38,250.00
4140-E000-E04.500	Special Assessment Fees			-
4140-E000-E04.900	Installer Registrations	1,350.00	2,000.00	650.00
4140-E000-E05.900	Sewage/Septic Permits	15,000.00	20,300.00	5,300.00
4140-E000-E06.900	Vital Statistics	63,000.00	62,000.00	(1,000.00)
4140-E000-E07.900	BCMh	5,000.00	4,500.00	(500.00)
4140-E000-E07.900	Immunizations	135,000.00	100,000.00	(35,000.00)
4140-E000-E07.900	Laboratory Testing	3,000.00	2,500.00	(500.00)
4140-E000-E07.900	Other Nursing Services	1,000.00	1,000.00	-
4140-E000-E07.900	PPD/Skin Tests	2,800.00	2,600.00	(200.00)
4140-E000-E08.900	STSOM Inspections (FKA Aeration Insp.)	15,000.00	9,900.00	(5,100.00)
4140-E000-E08.900	Loan Inspections	197.00	197.00	-
4140-E000-E08.900	Site Evaluations	11,000.00	12,900.00	1,900.00
4140-E000-E09.900	Septic Hauler	250.00	250.00	-
4140-E000-E10.900	Other Receipts	500.00	38.00	(462.00)
4140-E000-E12.500	Gross Property Tax Rollbacks and Personal Property (Intergovernmental)	70,560.00	70,000.00	(560.00)
4140-E000-E13.900	MRC Sponsorship Grant	-		-
4140-E000-E14.900	Mac Project Funds Grant	41,000.00	56,500.00	15,500.00
4140-E000-E16.900	P.H. Emergency Preparedness Grant	67,000.00	84,700.00	17,700.00
4140-E000-E17.900	Plumbing Fees	12,800.00	8,000.00	(4,800.00)
4140-E000-E18.900	Body Art Licenses	200.00	570.00	370.00
4140-E000-E19.900	Reimbursements	27,000.00	23,000.00	(4,000.00)
4140-E000-E20.900	Ohio Sewage Reimbursements Independent Contractor	260,000.00	30,000.00	(230,000.00)
4140-E000-E21.900	Reimbursements	10,000.00	18,892.04	8,892.04
4140-E000-E22.900	BCJI Imp Reimb.	25,000.00	-	(25,000.00)
		1,509,878.92	1,313,361.84	(196,517.08)

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Wednesday, December 19, 2018

The Highland County General Health District Board of Health held its December, 2018 meeting on December 19, with the following members present:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes

1. Call to Order

The meeting was called to order by Mr. Holt at 4:30PM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes
Anna McCoppin, Director of Environmental Health
Philip Webb, Sanitarian
Chris Shope, Sanitarian
Connie Page, Fiscal Officer
Jared Warner, Health Commissioner

3. James R. and Jessica N. Rhoades, 6948 Prouty Drive, Hillsboro, OH - Sewage variance request

Mr. Shope presented a proposed variance for the use of a holding tank at the property of James and Jessica Rhodes. After discussion, Mr. Edgington made a motion to grant a variance for using a holding tank until summer, and requiring that Mr. Shope be provided monthly copies of pumping receipts. Dr. Karnes seconded the motion. Motion carried unanimously.

4. Brian Pitzer, 4525 SR 73, Hillsboro, OH - Sewage variance request

Mr. Shope presented a proposed variance to allow the installation of household septic components closer than 10' to the property line. After discussion, Mr. McCray made a

motion to grant a variance for the installation of HSTS components closer than 10' to the property line. Mr. Edgington seconded the motion. Motion carried unanimously.

5. Resolution No. WPCLF 2018-7 [100%]

Ms. McCoppin presented a resolution for a WPCLF project on 109 Woodland Dr. Hillsboro, Ohio. After discussion, Dr. Karnes made a motion to award the project to Cody Wheeler Septic and Installation, for the repair/replacement of the 109 Woodland Dr. Hillsboro, Ohio septic system for the amount of \$16,700.00. Mr. Edgington seconded the motion. Motion carried unanimously.

6. Resolution No. WPCLF 2018-8 [50%]

Ms. McCoppin presented a resolution for a WPCLF project on 10860 Colliver Rd., Hillsboro, Ohio. After discussion, Dr. Karnes made a motion to award the project to Cody Wheeler Septic and Installation, for the repair/replacement of the septic system for 10860 Colliver Rd., Hillsboro, Ohio in the amount of \$4,500.00. Mr. Edgington seconded the motion. Motion carried unanimously.

7. Resolution No. WPCLF 2018-9 [85%]

Ms. McCoppin presented a resolution for a WPCLF project on 3486 Rural Rd., Hillsboro, Ohio. After discussion, Dr. Karnes made a motion to award the project to Cody Wheeler Septic and Installation, for the repair/replacement of the septic system for 3486 Rural Rd., Hillsboro, Ohio in the amount of \$17,850.00. Mr. McCray seconded the motion. Motion carried unanimously.

8. Resolution No. WPCLF 2018-10 [85%]

Ms. McCoppin presented a resolution for a WPCLF project on 19314 Petersburg Rd., Hillsboro, Ohio. After discussion, Dr. Karnes made a motion to award the project to Cody Wheeler Septic and Installation, for the repair/replacement of the septic system for 19314 Petersburg Rd., Hillsboro, Ohio in the amount of \$12,7500.00. Mr. McCray seconded the motion. Motion carried unanimously.

9. PHAB Update

Mr. Warner provided an update on PHAB activities. A new Community Health Assessment process is underway. The first community meeting was held on December 6 at the health department. Domains 1, 2, 3, 4, and 5 have seen significant progress made in identifying documentation for PHAB.

10. Review – Act on minutes for December, 2018

Mr. Edgington made a motion to approve the December 2018 minutes. Mr. McCray seconded the motion. Motion carried unanimously.

11. Review – Act on Bills for November 21, 2018 – December 19, 2018

Ms. Page provided a list of bills for November 21, 2018 – December 19, 2018. After discussion, Mr. Edgington made a motion to approve the bills. Mr. McCray seconded the motion. Motion carried unanimously.

12. 2018 Budget Revisions

Ms. Page provided an overview of the proposed final changes to the 2018 budget. After discussion, Dr. Karnes made a motion to approve the 2018 budget. Mr. Edgington seconded the motion. Motion carried unanimously.

13. 2019 Budget Revisions

Ms. Page provided an overview of the proposed changes to the 2019 budget. After discussion, Mr. Edgington made a motion to approve the 2019 budget. Mr. McCray seconded the motion. Motion carried unanimously.

14. Legislation Review

Mr. Warner provided an update on legislation and policy that is being proposed or implemented in Ohio. New Ohio legislation for allowing dogs on patios was discussed. Credit Card and LHD Name legislation was discussed. Medical Marijuana was discussed. Health in all policies legislation was discussed.

15. Open Discussion

Strategic Plan Review – Mr. Warner provided an update on the strategic plan action items. Most items remain on track for completion, while a few deadlines may need adjusted or extended.

CHIP Action Plan Review – Mr. Warner provided an overview of progress made on CHIP Action Plan items. Many action items have shown significant progress in 2018.

Local TB Activity – Mr. Warner discussed a local TB case that the nursing department has been managing.

Position Descriptions Update – Mr. Warner reported that progress continues to be made in the development of position specific job descriptions. 4 positions descriptions have been created to date.

Debbie Iles Resignation – Mr. Warner reported that Ms. Iles resigned from her position as Director of Nursing. Plans for future hiring were tabled until January.

Cost of Living Adjustments – Due to budget concerns and the failure of the recent levy attempt, the decision was made to table cost of living adjustments for staff payroll until a future time. No COL increases will be implemented in 2019.

16. Adjourn

Mr. McCray made a motion to adjourn the meeting. Mr. Holt seconded the motion. Motion carried unanimously. Meeting was adjourned at 6:45 PM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

Estimated Health Salary Costs for January		Actual Health Salary Costs for December	
Item	Cost	Item	Cost
Salaries	\$35,473.48	Salaries	\$39,881.48
Salaries PHEP	\$2,016.66	Salaries PHEP	\$2,016.66
PERS - Employer Pickup	\$1,415.44	PERS - Employer Pickup	\$1,415.44
PERS - Monthly Contributions	\$5,583.40	PERS - Monthly Contributions	\$5,583.40
PERS - PHEP	\$282.34	PERS - PHEP	\$282.34
Medicare	\$555.28	Medicare	\$555.28
Medicare - PHEP	\$25.24	Medicare - PHEP	\$25.24
United Healthcare	\$6,893.43	United Healthcare	\$7,598.28
United Healthcare - PHEP	\$859.92	United Healthcare - PHEP	\$859.92
Total Estimated	\$53,105.19	Total	\$58,218.04

Health Expenses to be Paid			
Payee	Cat. Number	Item	Cost
McKesson	E2	Medical Supplies	\$ 154.90
GSK	E2		\$ 602.86
Time Warner Cable/Spectrum	E5	Internet	\$ 109.99
ComDoc	E5	Maintenance & Usage fees	\$ 177.64
Mitchell & McCormick Inc	E5	Medical Billing Invoices (FKA UPP)	\$ 125.00
Xerox	E5	Monthly Lease	\$ 214.29
AT&T	E5	Caravan Hot Spot	\$ 57.23
Environment Control	E5	Office Cleaning	\$ 225.00
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$ 187.50
Highland District Hospital	E5	Lab Testing	\$ 162.31
Charter Communications/Spectrum	E5	Phone Service	\$ 365.49
Pitney Bowes	E5	Postage Meter Lease	
North High Business center	E5	First quarter condo fees	\$ 9,089.50
Public Entities Pool of Ohio	E5	2019-2020 Contribution	\$ 9,027.00
Local Public Health Services	E5	1st quarter payment for Collaborative	\$ 2,009.25
Barbara Eaglin	E7	December Mileage	\$ 29.12
Chris Shope	E7	December Mileage	\$ 297.96
Brittane Dance	E7	December Mileage	\$ 148.20
Anna McCoppin	E7	December Mileage	\$ 81.12
Philip Webb	E7	December Mileage	\$ 42.12
US Postal Service	E12	Postage for Meter	\$ 1,000.00
Treasurer, State of Ohio	E17	Quarterly Vital Statistics Fees	\$ 10,140.24
John McKamey	E19	Refund (overpayments)	\$ 44.00
Total General Health Expenses from 12/20/18 - 1/15/19			\$ 34,290.72

Full amount Discount
\$614.50 \$ 11.64

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	G1	Employee Salaries	
PERS	G1	Monthly Contributions	
Medicare	G1	Employer Medicare	
Workers Comp	G11	Workers Comp	
Treasurer, State of Ohio	G2	FSO Remits	\$ 28.00
Treasurer, State of Ohio	G2	RFE Remits	\$ 28.00
Philip Webb	G3	December Mileage	\$ 47.32
Anna McCoppin	G3	December Mileage	\$ 16.12
Baileys Test Strips and Thermometers	G4	Thermometers & Supplies	
Total General Health Expenses from 12/20/18 - 1/15/19			\$ 119.44

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	S78	Employee Salaries	\$ -
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	\$ 222.00
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	\$ 54.00
Masi Labs	S83	Water Sample Testing	\$ 200.52
Anna McCoppin	S87	December Mileage	\$ 21.32
Philip Webb	S87	December Mileage	\$ 33.80
Total General Health Expenses from 12/20/18 - 1/15/19			\$ 531.64

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
Total General Health Expenses from 12/20/18 - 1/15/19			\$ -

RV Park Expenses to be Paid

Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	\$ -
Workers Comp	E1	Workers Comp	\$ -
Anna McCoppin	E03	December Mileage	
Total General Health Expenses from 12/20/18 - 1/15/19			\$ -

Fund	12/1/2018	Dec. Receipts	Dec. Expenses	12/31/2018
General Health Fund	\$255,931.93	\$84,059.42	\$72,809.15	\$267,182.20
R/V Trailer Parks Fund	\$7,298.85	\$176.00	\$105.36	\$7,369.49
Swimming Pool Fund	\$2,756.84		\$98.93	\$2,657.91
Restaurant Fund	\$18,934.41	\$768.00	\$2,615.05	\$17,087.36
Private Water Funds	\$7,564.51	\$833.66	\$236.77	\$8,161.40
Capital Improvements	\$61,619.86			\$61,619.86
Totals	\$354,106.40	\$85,837.08	\$75,865.26	\$364,078.22