

Highland County Board of Health

Tuesday, August 20, 2019

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. EH Monthly Stats**
- 4. RCORP Grant**
- 5. Possible Office Furniture Spending Approval – Chairs, front entry way desk other items from East Ambulance**
- 6. Continuing Education – PHAB Planning Process and Key Agency Documents.**
 - a. Strategic Plan Review**
 - b. CHA Update**
 - c. CHIP Review**
- 7. 2019 Budget Update**
- 8. 2020 Budget Draft developed**
- 9. Review - Act on minutes for the month of July 2019**
- 10. Review – Act on bill July 17, 2019 to August 20, 2019**
- 11. Open Discussion**
- 12. Adjourn**

Highland County General Health District

Public Health Nursing Report

July 2019

A.	OFFICE	
	Office Visits	231
	Phone Calls	141
	Pregnancy Tests	4
	Lead Tests	0
	Children Services Exams	4
	Newborn Screenings	0
	Lice Checks	9
	PPD Skin Tests	29
	PHN Visits	0
	Tick Collections	0
B.	CARE-A-VAN (CAV)	
	CAV Visits	10
	Blood Glucoses	0
	Blood Pressures	6
	Lab Draws	0
	Child Immunizations	2
	Adult Immunizations	2
C.	IMMUNIZATIONS	
	Child Immunizations	216
	Adult Immunizations	94
	Adult Influenza	0
	Adult Pneumonia	1
D.	SPECIALITY CLINICS	
	Senior Citizens BP	24
	Rainsboro BP	18
	Walk-In Clinics	
	1st Wednesday	
	AM Total Seen	15
	AM Total Imm.	27
	PM Total Seen	7
	PM Total Imm.	17
	2nd Wednesday	
	Total Seen	16
	Total Imm.	24
	3rd Wednesday	
	Total Seen	23
	Total Imm.	39
	4th Monday	
	Total Seen	17
	Total Imm.	26

Total Seen 44 Back to School Event
 Total Imm. 94

Eye Clinic

Total Seen 0 no eye clinic
 New 0
 Recheck 0

E. LABORATORY SERVICES

Test	Number of Tests	HDH Lab Charge per Test	Total HDH Lab Charge
Lipid	1	\$ 14.80	\$ 14.80
PTINR	1	\$ 7.37	\$ 7.37
Varicella Titer	2	\$ 23.31	\$ 46.62
Totals	4		\$ 68.79

F. COMMUNICABLE DISEASE

Disease	Total Cases	Note
Campylobacteriosis	1	
Chlamydia	11	
Cryptosporidiosis	0	
Gonococcal	1	
Hepatitis A	3	
Hepatitis B	2	rechecks
Hepatitis C-NEW	3	
Hepatitis C-RECHECK	14	
Influenza A	0	
Lyme Disease	1	
Meningitis	0	
Pertussis	3	3 children, 2 households=outbreak
RMSF		
Gonococcal	4	
Syphilis	1	

G. BCMH

Home Visits	2
Community Based Visits	0
Office Visits	2
PHN Referrals	0
Active Cases	118
Billed to Date	\$ 3,440.00

F. SUMMARY

Care-A-Van-added stops at Leesburg and Union Stockyards. The Care-A-Van also went to the Back to School event on 7/31 and 8/1. The vaccination total for that event was 122 vaccinations for 61 children. HCHD also had an information table inside the event. Community visits included 2 BCMH home visits and a vaccine clinic at Hobart where 12 adults were vaccinated for Hep B.

Patient Fee	CHD Receive	Notes
\$ 30.00	\$ 30.00	
\$ 15.00	\$ 15.00	
\$ 90.00	\$ 180.00	
	\$ 225.00	

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Name:	COMBINED ENVIRONMENTAL HEALTH DIVISION TOTALS		
Month:	JULY	Year:	2019

SEWAGE PROGRAM					
265	Sewage Consultations		22 YTD	2	Installer Registration
2	WPCLF Grants Closed		12 YTD	1	Septage Hauler Registration
1	Lot Splits/Minor Sub: Approved		8 YTD	0	Service Provider Registration
	Lot Splits/Minor Sub: Disapproved	1	Truck Insp.	1	Land Application Inspection

TOWNSHIP	STSOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek									
Clay	1	1	1	1		1			2
Concord		2							
Dodson									
Fairfield	1	3	2	1	1	2			2
Hamer		1							
Liberty	3	1	5	2	1		1	1	6
Jackson		1	3	1	1	1			1
Madison	2	2	3	2	1				4
Marshall	1							1	1
New Market									
Paint	1				2	1			
Penn	2				1				1
Salem						1			
Union		1	4	1	1	1	1		1
Washington		1							
White Oak			2	1					1
TOTALS	11	13	20	9	8	7	2	2	19

PRIVATE WATER SYSTEM (PWS) PROGRAM									
	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Samples	MMO-MUG:	QI:	OTHER:	Total Samples
Inspections	2	2		4	# Taken	10	6	7	23
Consultations	9	34	4	47	# Safe	9	3		
Approved					# Unsafe	1	3		
Disapproved						Water Haulers			
New Permits						Registrations			
Alt. Permits						Truck Inspections			
Sealing Permits						Consultations			

FOOD PROGRAM								
Licenses Issued	FSO Risk I-IV	RFE Risk I-IV	Vending	Temporary FSO	Temporary RFE	Mobile FSO	Mobile RFE	
Commercial	1				5	2		
Non-Commercial	0				4			
	Risk	Vending	Micro-Markets	Temporary FSO/RFEs	Mobiles	NonHC - Mobiles	Summer Feed	Total
Plan Review Received	1		1		3			5
Inspections (All types)	19			11	5	21	1	57
Consultations	22		2	37	11	3		75
Foodborne Outbreaks								
Reported								
Consultations								

ADDITIONAL ENVIRONMENTAL HEALTH PROGRAMS								
	Body Art	Campgrounds	Jails	Resident Camps	School Program	Solid Waste Program	Swimming Pools	Day Care - Requested
Licenses/Approvals								
Temporary/Time-Limited		2						
Inspections		6	1				4	
Consultations		20	2	2			2	
Plan Review		3						

Specialty Consultations		Animal Bites		Nuisances	
1	Bed Bugs	1	#r Reported - Dogs		Reported
	Carbon Monoxide	1	# Reported - Others	7	Abated
	Formaldehy	2	Investigations	23	Consultaitons
	Lead in Water	6	Consultations	2	Inspections
	Lead Paint	1	Heads to Lab		
	MHP		Positive		
4	Mold				
	Radon				
5	Other: Ticks/Millipeeds /Std				

DATE	ENVIRONMENTAL STAFF MEETINGS AND TRAININGS
7/3;7/12; 7/19; 7/26	Sewage Committee Meetings
18-Jul	LEPC meeting
18-Jul	Staff meeting
16-Jul	BOH Meeting
31-Jul	Back to School Event

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Tuesday, July 16, 2019

The Highland County General Health District Board of Health held its July, 2019 meeting on July 16, with the following members present:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Absent: John Griffith, Craig Edgington

1. Call to Order

The meeting was called to order by Mr. Holt at 4:35PM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Philip Webb, Sanitarian
Connie Page, Fiscal Officer

3. Sewage Nuisance – 13395 Cynthiana Rd., Hillsboro Ohio

Mr. Webb presented information to the board about a sewage nuisance located at 13395 Cynthiana Rd., Hillsboro Ohio. After discussion, Mr. Holt made a motion to allow Mr. Webb to refer the case to the prosecutor at his discretion. Dr. Karnes seconded the motion. Motion carried unanimously.

4. PHAB Update

Mr. Warner discussed the ongoing PHAB project, including work done on the Workforce Development Plan and Quality Improvement Plan.

5. Legislation Review

- a. Mr. Warner discussed the draft budget bill language that included a proposed additional soda tax, and a potential authority for county level tobacco tax levies.

6. Review – Act on minutes for June, 2019

Mr. McCray made a motion to approve the June 2019 Minutes with the addition of a brief discussion of workforce development survey discussion that took place. Dr. Karnes seconded the motion. Motion carried unanimously.

7. Review – Act on Bills for June 19, 2019 – July 16, 2019

Ms. Page provided a list of bills for June 19, 2019 – July 16, 2019. After discussion, Dr. Karnes made a motion to approve the bills. Mr. McCray seconded the motion. Motion carried unanimously.

8. Open Discussion

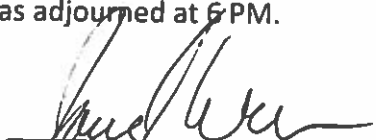
- a. Hep A Immunization Grant – Mr. Warner reported that the health department was successful in applying for a grant to support Hepatitis A response efforts. The health department received approximately \$7,900.
- b. Financial Audit – Mr. Warner discussed the ongoing financial audit being conducted. A final report will be available soon. The health department appears to have done substantially better in this audit review than the previous one.
- c. JFS Event – Mr. Warner discussed the upcoming JFS back to school event, scheduled for July 31st and August 1st.
- d. Medical Billing Improvements – Mr. Warner discussed possible changes to the nursing billing policy to include collecting patient responsibility from individuals based on EOB results. Much more research is needed before making this change, but Mr. Warner requested board support for creating a formal proposal. The board agreed, and Mr. Warner will work with Ms. Rusch to develop a formal proposal for a later board meeting.
- e. Health Insurance Changes – Mr. Warner discussed the increase in health insurance premiums announced by the county commissioners. Mr. Warner also discussed the potential for a future HSA policy option that the county may make available in January 2020.
- f. Health Survey Updates – Mr. Warner presented an overview of the ongoing health assessment survey. Collection of surveys has gone well, thanks in large part to David Lee's help. Mr. Lee is a graduate student who is working with the health department as part of a school practicum, and he has been instrumental in distributing the survey in the community.

9. Adjourn

Mr. McCray made a motion to adjourn the meeting. Mr. Holt seconded the motion. Motion carried unanimously. Meeting was adjourned at 6 PM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

August

Prepared by: Connie Page

Estimated Health Salary Costs for August		Actual Health Salary Costs for July	
Item		Item	Cost
Salaries	\$40,070.44	Salaries	\$40,070.44
PERS - Employer Pickup	\$707.72	PERS - Employer Pickup	\$707.72
PERS - Monthly Contributions	\$5,584.98	PERS - Monthly Contributions	\$5,584.98
Medicare	\$554.03	Medicare	\$554.03
Medical Mutal	\$9,163.05	Medical Mutual	\$9,163.05
Total Estimated	\$56,080.22	Total	\$56,080.22

Health Expenses to be Paid				Full amount	Discount
Payee	Cat. Number	Item	Cost		
Sanofi Pasteur	E2	Vaccines	\$ 3,352.94	\$3,455.22	-\$ 102.28
Jani-Chem	E2	Supplies	\$ 254.47		
McKesson	E2	Medical Supplies	\$ 635.27		
GSK	E2	Vaccine	\$ 7,537.69	\$7,687.70	-\$ 150.01
Merck	E2	Vaccines	\$ 4,130.96	\$4,214.50	-\$ 83.54
SOS	E2	Copy papers, toner, batteries, notepad	\$ 293.43		
Fifth Third	E2	ballast and supplies for lights	\$ 52.39		
Cameco Communicatiosn	E3	Ads for Nursing and EH positions	\$ 120.00		
Pitney Bowes	E5	Lease	\$ 106.09		
The Baldwin Group	E5	BCMh Program License	\$ 254.70		
ComDoc	E5	Maintence & Usage fees	\$ 214.61		
AT&T	E5	Caravan Hot Spot	\$ 57.23		
Environmental Control	E5	Office Cleaning	\$ 225.00		
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$ 900.00		
Highland District Hospital	E5	Lab Testing	\$ 71.23		
Charter Communications/Spectrum	E5	Phone Service	\$ 357.68		
Time Warner Cable	E5	Internet Service	\$ 109.99		
Stericycle	E5	Sharps Disposal	\$ 47.96		
LiftOff, LLC	E5	Email License Fee	\$ 408.00		
Ohio Public Health Combined Conf	E7	Combined Conference 2019	\$ 230.00		
Shirley Cox	E7	Flags for EH	\$ 23.57		
Shirley Cox	E7	Mileage to Columbus (Training)	\$ 79.56		
Brittance Dance	E7	July Mileage	\$ 204.36		
Chris Shope	E7	July Mileage	\$ 334.88		
Anna McCoppin	E7	July Mileage	\$ 26.52		
Philip Webb	E7	July Mileage	\$ 43.68		
Brittance Dance	E7	Reimb for supplies for training day	\$ 26.64		
Indy Sumner	E12	Reimburse for STSOM	\$ 44.00		
Greg Ellenberger	E12	Reimburse for STSOM	\$ 44.00		
James Cornett	E12	Reimb for overpayment of Plumbing	\$ 50.00		
K & B Plumbing	E12	Reimb for overpayment of Plumbing	\$ 50.00		
Lauren Habedank	E12	Reimburse for DC (wrong county)	\$ 22.00		
Matthew Arnold	E12	Reimburse for Mobile Permit	\$ 110.00		
Treasurer, State of Ohio	E17	Sewage Remits	\$ 736.00		
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 5.00		
Cody Wheeler	E19	Judy Franklin Project	\$ 11,305.00		
ER Construction - Eric Stegbauer	E19	Aaron Saunders Project	\$ 2,850.00		
DC Construction - Doug Crum	E19	William Maas Project	\$ 25,600.00		
Total General Health Expenses from 07/17/19-8/20/19			\$ 60,914.85		

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	G1	Employee Salaries	
PERS	G1	Monthly Contributions	
Medicare	G1	Employer Medicare	
Workers Comp	G11	Workers Comp	
Treasurer, State of Ohio	G2	FSO Remits	\$ 56.00
Treasurer, State of Ohio	G2	RFE Remits	
Philip Webb	G3	July Mileage	\$ 155.48
Anna McCoppin	G3	July Mileage	\$ 67.60
Total Restaurant Expenses from 07/17/19-8/20/19			\$ 279.08

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	S78	Employee Salaries	\$ -
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	
Masi Labs	S83	Water Sample Testing	\$ 667.78
Workers Comp	S86	Workers Comp	
Anna McCoppin	S87	July Mileage	\$ 36.92
Philip Webb	S87	July Mileage	\$ 57.20
Total Private Water Expenses from 07/17/19-8/20/19			\$ 761.90

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
Workers Comp	E11	Workers Comp	
Anna McCoppin	E07	July Mileage	
Philip Webb	E02	July Mileage	\$ 22.36
Treasurer, State of Ohio	E03	Pool License Remits	-
Total Swimming Pool Expenses from 07/17/19-8/20/19			\$ 22.36

RV Park Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	
Workers Comp	E1	Workers Comp	
Philip Webb	E03	July Mileage	\$35.88
Anna McCoppin	E03	July Mileage	\$25.48
Total RV Park Expenses from 07/17/19-8/20/19			\$ 61.36

Fund	7/1/2019	July Receipts	July Expenses	7/31/2019
General Health Fund	\$386,186.47	\$57,144.57	\$110,020.60	\$333,310.44
R/V Trailer Parks Fund	\$11,324.84	\$145.00	\$739.87	\$10,729.97
Swimming Pool Fund	\$4,864.48		\$76.90	\$4,787.58
Restaurant Fund	\$42,230.40	\$1,387.00	\$1,805.87	\$41,811.53
Private Water Funds	\$7,286.97	\$2,339.23	\$755.71	\$8,870.49
Capital Improvements	\$61,619.86			\$61,619.86
Totals	\$513,513.02	\$61,015.80	\$113,398.95	\$461,129.87