

Highland County Board of Health

Tuesday July 16, 2019

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Sewage Nuisance – 13395 Cynthiana Rd., Hillsboro, OH**
- 4. PH Nurse Position Changes**
- 5. PHAB update – Quality Improvement, Performance Management**
- 6. Legislative Review**
- 7. Review - Act on minutes for the month of June**
- 8. Review - Act on bills June 19, 2019 to July 16, 2019**
- 9. Open Discussion**
 - a. Hep A Immunization Grant**
 - b. Financial Audit**
 - c. JFS Event**
 - d. Medical Billing Improvements**
 - e. Health Insurance Changes**
 - f. Health Survey Updates**
- 10. Adjourn**

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Tuesday, July 16, 2019

The Highland County General Health District Board of Health held its July, 2019 meeting on July 16, with the following members present:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Absent: John Griffith, Craig Edgington

1. Call to Order

The meeting was called to order by Mr. Holt at 4:35PM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Philip Webb, Sanitarian
Connie Page, Fiscal Officer

3. Sewage Nuisance – 13395 Cynthiana Rd., Hillsboro Ohio

Mr. Webb presented information to the board about a sewage nuisance located at 13395 Cynthiana Rd., Hillsboro Ohio. After discussion, Mr. Holt made a motion to allow Mr. Webb to refer the case to the prosecutor at his discretion. Dr. Karnes seconded the motion. Motion carried unanimously.

4. PHAB Update

Mr. Warner discussed the ongoing PHAB project, including work done on the Workforce Development Plan and Quality Improvement Plan.

5. Legislation Review

- a. Mr. Warner discussed the draft budget bill language that included a proposed additional soda tax, and a potential authority for county level tobacco tax levies.

6. Review – Act on minutes for June, 2019

Mr. McCray made a motion to approve the June 2019 Minutes with the addition of a brief discussion of workforce development survey discussion that took place. Dr. Karnes seconded the motion. Motion carried unanimously.

7. Review – Act on Bills for June 19, 2019 – July 16, 2019

Ms. Page provided a list of bills for June 19, 2019 – July 16, 2019. After discussion, Dr. Karnes made a motion to approve the bills. Mr. McCray seconded the motion. Motion carried unanimously.

8. Open Discussion

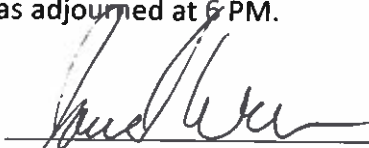
- a. Hep A Immunization Grant – Mr. Warner reported that the health department was successful in applying for a grant to support Hepatitis A response efforts. The health department received approximately \$7,900.
- b. Financial Audit – Mr. Warner discussed the ongoing financial audit being conducted. A final report will be available soon. The health department appears to have done substantially better in this audit review than the previous one.
- c. JFS Event – Mr. Warner discussed the upcoming JFS back to school event, scheduled for July 31st and August 1st.
- d. Medical Billing Improvements – Mr. Warner discussed possible changes to the nursing billing policy to include collecting patient responsibility from individuals based on EOB results. Much more research is needed before making this change, but Mr. Warner requested board support for creating a formal proposal. The board agreed, and Mr. Warner will work with Ms. Rusch to develop a formal proposal for a later board meeting.
- e. Health Insurance Changes – Mr. Warner discussed the increase in health insurance premiums announced by the county commissioners. Mr. Warner also discussed the potential for a future HSA policy option that the county may make available in January 2020.
- f. Health Survey Updates – Mr. Warner presented an overview of the ongoing health assessment survey. Collection of surveys has gone well, thanks in large part to David Lee's help. Mr. Lee is a graduate student who is working with the health department as part of a school practicum, and he has been instrumental in distributing the survey in the community.

9. Adjourn

Mr. McCray made a motion to adjourn the meeting. Mr. Holt seconded the motion. Motion carried unanimously. Meeting was adjourned at 6 PM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

August

Prepared by: Connie Page

Estimated Health Salary Costs for August		Actual Health Salary Costs for July	
Item		Item	Cost
Salaries	\$40,070.44	Salaries	\$40,070.44
PERS - Employer Pickup	\$707.72	PERS - Employer Pickup	\$707.72
PERS - Monthly Contributions	\$5,584.98	PERS - Monthly Contributions	\$5,584.98
Medicare	\$554.03	Medicare	\$554.03
Medical Mutal	\$9,163.05	Medical Mutual	\$9,163.05
Total Estimated	\$56,080.22	Total	\$56,080.22

Health Expenses to be Paid				Full amount	Discount
Payee	Cat. Number	Item	Cost		
Sanofi Pasteur	E2	Vaccines	\$ 3,352.94	\$3,455.22	-\$ 102.28
Jani-Chem	E2	Supplies	\$ 254.47		
McKesson	E2	Medical Supplies	\$ 635.27		
GSK	E2	Vaccine	\$ 7,537.69	\$7,687.70	-\$ 150.01
Merck	E2	Vaccines	\$ 4,130.96	\$4,214.50	-\$ 83.54
SOS	E2	Copy papers, toner, batteries, notepad	\$ 293.43		
Fifth Third	E2	ballast and supplies for lights	\$ 52.39		
Cameco Communicatiosn	E3	Ads for Nursing and EH positions	\$ 120.00		
Pitney Bowes	E5	Lease	\$ 106.09		
The Baldwin Group	E5	BCMh Program License	\$ 254.70		
ComDoc	E5	Maintence & Usage fees	\$ 214.61		
AT&T	E5	Caravan Hot Spot	\$ 57.23		
Environmental Control	E5	Office Cleaning	\$ 225.00		
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$ 900.00		
Highland District Hospital	E5	Lab Testing	\$ 71.23		
Charter Communications/Spectrum	E5	Phone Service	\$ 357.68		
Time Warner Cable	E5	Internet Service	\$ 109.99		
Stericycle	E5	Sharps Disposal	\$ 47.96		
LiftOff, LLC	E5	Email License Fee	\$ 408.00		
Ohio Public Health Combined Conf	E7	Combined Conference 2019	\$ 230.00		
Shirley Cox	E7	Flags for EH	\$ 23.57		
Shirley Cox	E7	Mileage to Columbus (Training)	\$ 79.56		
Brittance Dance	E7	July Mileage	\$ 204.36		
Chris Shope	E7	July Mileage	\$ 334.88		
Anna McCoppin	E7	July Mileage	\$ 26.52		
Philip Webb	E7	July Mileage	\$ 43.68		
Brittance Dance	E7	Reimb for supplies for training day	\$ 26.64		
Indy Sumner	E12	Reimburse for STSOM	\$ 44.00		
Greg Ellenberger	E12	Reimburse for STSOM	\$ 44.00		
James Cornett	E12	Reimb for overpayment of Plumbing	\$ 50.00		
K & B Plumbing	E12	Reimb for overpayment of Plumbing	\$ 50.00		
Lauren Habedank	E12	Reimburse for DC (wrong county)	\$ 22.00		
Matthew Arnold	E12	Reimburse for Mobile Permit	\$ 110.00		
Treasurer, State of Ohio	E17	Sewage Remits	\$ 736.00		
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 5.00		
Cody Wheeler	E19	Judy Franklin Project	\$ 11,305.00		
ER Construction - Eric Stegbauer	E19	Aaron Saunders Project	\$ 2,850.00		
DC Construction - Doug Crum	E19	William Maas Project	\$ 25,600.00		
Total General Health Expenses from 07/17/19-8/20/19			\$ 60,914.85		

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	G1	Employee Salaries	
PERS	G1	Monthly Contributions	
Medicare	G1	Employer Medicare	
Workers Comp	G11	Workers Comp	
Treasurer, State of Ohio	G2	FSO Remits	\$ 56.00
Treasurer, State of Ohio	G2	RFE Remits	
Philip Webb	G3	July Mileage	\$ 155.48
Anna McCoppin	G3	July Mileage	\$ 67.60
Total Restaurant Expenses from 07/17/19-8/20/19			\$ 279.08

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	S78	Employee Salaries	\$ -
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	
Masi Labs	S83	Water Sample Testing	\$ 667.78
Workers Comp	S86	Workers Comp	
Anna McCoppin	S87	July Mileage	\$ 36.92
Philip Webb	S87	July Mileage	\$ 57.20
Total Private Water Expenses from 07/17/19-8/20/19			\$ 761.90

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
Workers Comp	E11	Workers Comp	
Anna McCoppin	E07	July Mileage	
Philip Webb	E02	July Mileage	\$ 22.36
Treasurer, State of Ohio	E03	Pool License Remits	-
Total Swimming Pool Expenses from 07/17/19-8/20/19			\$ 22.36

RV Park Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	
Workers Comp	E1	Workers Comp	
Philip Webb	E03	July Mileage	\$35.88
Anna McCoppin	E03	July Mileage	\$25.48
Total RV Park Expenses from 07/17/19-8/20/19			\$ 61.36

Fund	7/1/2019	July Receipts	July Expenses	7/31/2019
General Health Fund	\$386,186.47	\$57,144.57	\$110,020.60	\$333,310.44
R/V Trailer Parks Fund	\$11,324.84	\$145.00	\$739.87	\$10,729.97
Swimming Pool Fund	\$4,864.48		\$76.90	\$4,787.58
Restaurant Fund	\$42,230.40	\$1,387.00	\$1,805.87	\$41,811.53
Private Water Funds	\$7,286.97	\$2,339.23	\$755.71	\$8,870.49
Capital Improvements	\$61,619.86			\$61,619.86
Totals	\$513,513.02	\$61,015.80	\$113,398.95	\$461,129.87

Highland County General Health District

Public Health Nursing Report

June 2019

A. OFFICE

Office Visits	151
Phone Calls	147
Pregnancy Tests	1
Lead Tests	0
Children Services Exams	1
Newborn Screenings	1
Lice Checks	4
PPD Skin Tests	14
PHN Visits	0
Tick Collections	0

B. CARE-A-VAN (CAV)

CAV Visits	14
Blood Glucoses	1
Blood Pressures	1
Lab Draws	1
Child Immunizations	11
Adult Immunizations	1

C. IMMUNIZATIONS

Child Immunizations	119
Adult Immunizations	67
Adult Influenza	0
Adult Pneumonia	0

D. SPECIALTY CLINICS

Senior Citizens BP	51
Walk-In Clinics	
1st Wednesday	
AM Total Seen	4

AM Total Imm. 6
 PM Total Seen 11
 PM Total Imm. 24
 2nd Wednesday
 Total Seen 15
 Total Imm. 11
 3rd Wednesday
 Total Seen 11
 Total Imm. 8
 4th Wednesday
 Total Seen 8
 Total Imm. 8
 5th Wednesday
 Total Seen 0 No 5th Monday
 Total Imm. 0

Eye Clinic
 Total Seen 0 No eye clinic this month
 New 0
 Recheck 0

E. LABORATORY SERVICES

Test	Number of Tests	HDH Lab Charge per Test
Basic Metabolic Panel	1	\$ 9.40
Hepatic Function Panel	1	\$ 9.08
Lipid	2	\$ 14.80
PSA-Screen	12	\$ 20.44
PTNR	1	\$ 4.37
Testosterone	1	\$ 93.00
Varicella Titer	1	\$ 23.31
Totals	19	

F. COMMUNICABLE DISEASE

Disease	Total Cases	Note
Campylobacteriosis	0	
Chlamydia	3	

Cryptosporidiosis	0	
Gonococcal	0	
Hepatitis A	4	
Hepatitis B	1	
Hepatitis C	8	
Hepatitis C	1	New
Influenza A	0	Rechecks
Lyme Disease	2	
Meningitis	0	
Pertussis	0	
RMSF	0	
Streptococcal Group A	0	
Streptococcal Group B	0	
Varicella	0	

G. BCMH

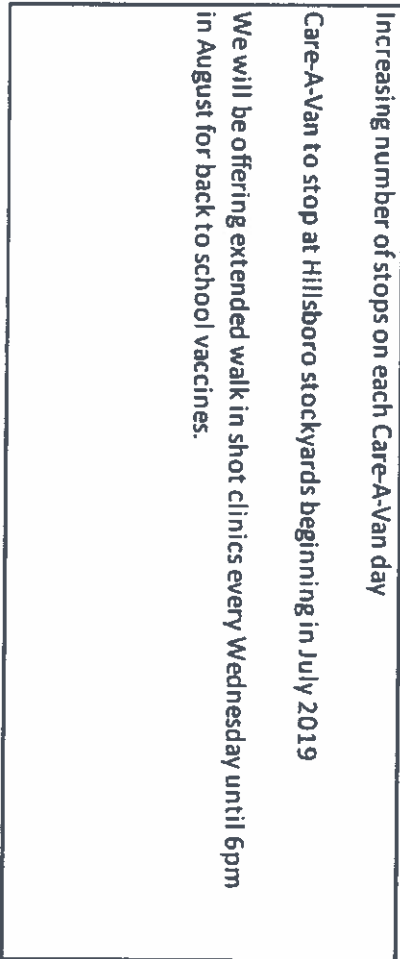
Home Visits	0
Community Based Visits	0
Office Visits	2
PHN Referrals	0
Active Cases	129
Billed to Date	\$ 2,830.00

F. SUMMARY

Increasing number of stops on each Care-A-Van day

Care-A-Van to stop at Hillsboro stockyards beginning in July 2019

We will be offering extended walk in shot clinics every Wednesday until 6pm in August for back to school vaccines.



From: Highland County Commissioners commissioners@co highland oh us
Subject: Important update on county health insurance
Date: July 11, 2019 at 3:03 PM



To: Anneka Collins acollins@hcprosecutor.org, Bill Fawley bfawley@co highland oh us, cfauber@highlandcountyeng.org, dbarrera@highlandcoso.com, dbuccilla@highdd.org, dbushelman@highlandcoso.com, Gary Abernathy gabernathy@co highland oh.us, Gary Breeden gbreeden@co highland oh us, Greenfield Court greenfieldcourt@co highland oh us, HC Airport hocairport@co highland oh us, hcollins@hcvictimwitness.com, Highland County Recorder recorder@co highland oh us, highland@ohiosecretaryofstate.gov, highlandcoll@yahoo.com, Ike Hodson ihodson@hccpc.org, Jeff Duncan jduncan@co highland oh us, Judge Coss judgecoss@hccpc.org, Juvenile Court General juvenilecourt@hccpc.org, jwarner@highlandcountyhealth.org, katie e adams@jfs ohio gov, kelly wehrung@yahoo.com, pam bushelman@oh nacdn.net, Terry Britton tbritton@co highland oh us, Tim Hazelwood thazelwood@co highland oh.us, Vickie Warnock vwarnock@co highland oh us, Dog Kennel hcdognkennel@co highland oh us, Chuck.Taylor@jfs ohio gov

Please share the following memo with your employees.

July 11, 2019

To All County Departments and Employees,

As you know, we have been exploring the idea of offering our county employees a Health Savings Account as an alternative option to the traditional insurance plan that has been offered for many years. Our insurance brokers, David Brown and Belinda McCollum with Brown-Rayburn, held two meetings Wednesday with employees to explain how HSA's work and to gauge employee interest. Unfortunately, many of our employees were unable to attend either of those sessions.

David and Belinda met with us later to share the results of their meetings. They believe there is substantial interest in HSA's, but they recognized that many employees, especially those who were unable to attend either of the meetings, have many questions.

At the same time, we were facing a deadline of Friday, July 12, to decide whether to proceed with an HSA option in time for it to be effective on August 1, when the new insurance period takes effect. We were faced with deciding whether to commit to the HSA option immediately or waiting until next summer to explore it again.

Fortunately, thanks to David, Belinda and Medical Mutual of Ohio, we are able to offer a middle ground solution that we believe will be best for everyone. For now, during this current July enrollment period, only the traditional insurance plan is being offered. However, Medical Mutual has agreed to allow us to offer the HSA option later this year, which would take effect Jan. 1, 2020, for those who decide to make the switch. This compromise assures us that our employees will have more time to explore the difference between traditional and HSA insurances, and will also allow David and Belinda to come back later this summer or early fall to meet with all employees who did not have a chance to attend Wednesday's meetings.

Most likely, enrollment for the HSA option will tentatively be offered this November, with the new payroll deductions happening in December, and the plan taking effect in January. Again, as always, the Health Savings Account plan is an option; traditional insurance will remain available to those who wish to maintain their current plan.

As we announced at an earlier meeting, we are facing a 4.9 percent increase in insurance premiums. As you know, the county picks up 80 percent of those costs, while the employee picks up 20 percent. This increase will be reflected in deductions beginning with the July 26 payroll. New bi-weekly insurance deductions will be as follows:

	<u>Current</u>	<u>Beginning 7/26</u>
Single	\$ 70.49	\$ 73.94
Family	\$176.22	\$184.85

We will continue to keep you apprised and offer more information on a regular basis in the coming weeks. Thanks for all you do, and for working with us on this important issue.

Jeff Duncan
Terry Britton
Gary Abernathy
Highland County Commissioners

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Name:	COMBINED STATS		
Month:	JUNE	Year:	2019

SEWAGE PROGRAM					
127	Sewage Consultations		20 YTD	2	Installer Registration
	WPCLF Grants Closed		11 YTD	3	Septage Hauler Registration
2	Lot Splits/Minor Sub: Approved		8 YTD	1	Service Provider Registration
	Lot Splits/Minor Sub: Disapproved				

TOWNSHIP	STSOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek								1	
Clay	1		1		1	1			
Concord	1								1
Dodson			1						
Fairfield	3	1			2			1	3
Hamer									
Liberty	2	2	1		1	2			2
Jackson	1	1							2
Madison	1		1		1				1
Marshall		1			1				1
New Market									1
Paint	2	1							
Penn							1		
Salem			1	1					1
Union	2	2			2	1			2
Washington			2	1					1
White Oak					2				
TOTALS	13	8	7	2	10	4	1	2	15

PRIVATE WATER SYSTEM (PWS) PROGRAM									
	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Samples	MMO-MUG:	QT:	OTHER:	Total Samples
Inspections		6		6	# Taken	10	4	9	23
Consultations	8	35		43	# Safe	7	1		
Approved					# Unsafe	3	3		
Disapproved						Water Haulers			
New Permits	2			2nd Quarter			Registrations		
Alt. Permits							Truck Inspections		
Sealing Permits							Consultations		

FOOD PROGRAM									
Licenses Issued	Commercial	Non-Commercial	FSO Risk I-IV	RFE Risk I-IV	Vending	Temporary FSO	Temporary RFE	Mobile FSO	Mobile RFE
								3	
						2			
	Risk	Vending	Micro-Markets	Temporary FSO/RFEs	Mobiles	NonHC-Mobiles	Summer Feed	Total	
Plan Review Received	1				1			2	
Inspections (All types)	10			3	3	3		19	
Consultations	16			9	8	2		35	
Foodborne Outbreaks									
Reported									
Consultations									

ADDITIONAL ENVIRONMENTAL HEALTH PROGRAMS								
	Body Art	Campgrounds	Jails	Resident Camps	School Program	Solid Waste Program	Swimming Pools	Day Care - Requested
Licenses/Approvals								
Temporary/Time-Limited		4						
Inspections		4	1	1			5	
Consultations		16	2	3		2	8	
Plan Review								

Specialty Consultations		Animal Bites		Nuisances	
2	Bed Bugs	12	#r Reported - Dogs		Reported
	Carbon Monoxide	2	# Reported - Others		Abated
	Formaldehy	10	Investigations	11	Consultaitons
	Lead in Water	24	Consultations	7	Inspections
	Lead Paint	1	Heads to Lab		
	MHP		Positive		
	Mold				
	Radon				
2	Other LEGINELLA				

DATE	ENVIRONMENTAL STAFF MEETINGS AND TRAININGS
6/7; 6/14; 6/27	Sewage Committee
18-Jun	BOH
25-Jun	Health Comm. Univ. - Anna