

Highland County Board of Health

Thursday, April 16, 2020

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Monthly EH Stats
- 4) Variance for Tracey Barnett
- 5) Trash Nuisance - Nancy Douglas
- 6) COVID 19 Spending
- 7) Performance Evaluation
- 8) PHAB Update
- 9) Act on minutes for month of March 2020
- 10) Act on bills March 20, 2020 – April 15, 2020
- 11) Open Discussion
 - a. COVID 19 Grant
 - b. Future Board Meeting
- 12) Adjourn

Combined EH Stats	MARCH 2020
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I. SEWAGE PROGRAM

0	# of Variance Requests		1	Installer Registration (I)
146	Sewage Consultations		11	Year to Date: I
3	Lot Splits/Minor Sub: Approved		0	Septage Hauler Registration (SH)
0	Lot Splits/Minor Sub: Disapproved		7	Year to Date: SH
1	Grant Jobs Approved		0	SH Truck Inspections
	2019 WPCLF Grants Closed		0	Service Provider Registration (SP)
	2019 Funding 150,000		4	Year to Date: SP
	2020 WPCLF		0	Installer Training/Testing

TOWNSHIP	STCOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STCOM Permits Issued
Brush Creek	2	0	1	0	1	0	0	0	0
Clay	0	0	0	0	0	0	0	0	0
Concord	0	1	0	0	3	0	0	0	1
Dodson	0	0	0	0	0	0	0	0	0
Fairfield	0	0	1	0	6	0	0	1	3
Hamer	0	0	0	0	0	0	0	0	0
Liberty	1	5	0	0	0	0	0	0	0
Jackson	1	0	0	0	0	0	0	0	1
Madison	0	1	0	0	0	0	0	0	0
Marshall	1	0	0	0	1	0	0	0	0
New Market	0	0	0	0	3	0	0	0	1
Paint	0	1	0	0	2	0	0	0	1
Penn	0	0	0	0	0	0	0	0	0
Salem	0	0	0	0	0	0	0	0	0
Union	0	0	0	0	0	0	0	0	0
Washington	0	0	3	0	0	0	0	0	1
White Oak	0	0	0	0	0	0	0	0	0
TOTALS	5	8	5	0	16	0	0	1	8

II. Animal Bites

6	# Reported - Dogs
1	# Reported - Others
5	Investigations
18	Consultations
0	Heads to Lab
0	Positive

III. Specialty Consultations

0	Bed Bugs	0	Mold
0	Carbon Monoxide	0	Radon
0	Formaldehy	0	PHAB
0	Lead in Water	4	Other: TICK
1	Lead Paint	1	Other: Tobacco
0	MHP	0	Other:

Animal Bite Breakdown

Type	Events	Human Exposures	Type	Events	Human Exposures	Type	Events	Human Exposures
Dog	6	6	Bats	0	0	Reptiles/Other	0	0
Cat	1	1	Raccoons	0	0	Farm Animals	0	0
Rabbits/Mice/Squirrel	0	0	Ferrets	0	0	Non Highland County	1	1

IV. FOOD PROGRAM

Licenses Issued	FSO Risk - IV	RFE Risk - IV	Vending	Temporary FSO	Temporary RFE	Mobile FSO	Mobile RFE	Total
Commercial	23	21	0	0	0	2	1	47
Non-Commercial	2	0	0	0	0	0	0	2
Renewal Month	February except for seasonals	February except for seasonals	February except for seasonals	n/a	n/a	Prior to 1st event	Prior to 1st event	
YTD Total Licenses Issued	101	71	1	3	0	8	7	191

Action	Risk	Vending	Micro-Markets	Temporary FSO/RFEs	Mobiles	NonHC - Mobiles	Summer Feed	Total
Plan Review Received	2	0	0	0	2	0	0	4
Inspections (All types)	5	0	0	0	6	0	0	11
Consultations	482	0	0	1	3	0	5	491
Complaints	3	0	0	0	0	0	0	3
FB Outbreaks Reported	0	0	0	0	0	0	0	0
FB Outbreaks Consult.	0	0	0	0	0	0	0	0

V. PRIVATE WATER SYSTEM (PWS) PROGRAM

	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Sa	Bacterial	OTHER:	Total Sa
Inspections	1	1	0	2	# Taken	10	0	10
Consultations	28	2	0	30	# Safe	9	0	9
Approved	1	0	0	1	# Unsafe	1	0	1
Disapproved	0	0	0	0	Water Haulers			
New Permits	0	0	0	0	0	Water Hauler Registrations(WH)		
Alt. Permits	0	0	0	0	0	Year to Date: WH Registered		
Sealing Permit	0	0	0	0	0	Truck Inspections		
Other Permits	0	0	0	0	1	Consultations		

VI. Nuisances & Solid/IW Program

Type	# Received	Inspections	Consultations	Invalid	Abated	Other
Solid/Infectious Waste Complaints (EPA citation)	1	1	1	0	1	
Trash Complaints (Local code)	1	10	16	0	0	
Sewage Complaints from Public	0	0	4	0	2	
Sewage - Failing STSOM	1	1	0	0	0	
All Other Complaints	6	0	8	0	2	
Monthly Totals	9	12	29	0	5	0
Year to Date Totals	16	32	70	0	5	0
Solid and IW Waste Compliance Review	0	1	6	0	1	

VII. ADDITIONAL PROGRAMS

Type	Body Art	Campground	Day Care	Jail	Resident Camp	School Program	Swimming Pool	Other
Licenses/Approvals	0	0	n/a	n/a	0	n/a	0	
Renewal Month	December	April	n/a	n/a	December or prior to opening	n/a	April	
Licenses/Approvals YTD	4		n/a	3	4	n/a		
Previous Year Totals	4	9	n/a	3	6	5 districts; 2 private	10	
Temporary/Time-Limited	0	2 paid for; 1 pending payment	n/a	n/a	n/a	n/a	n/a	
Temp/Time-Limited YTD	0	3	n/a	n/a	n/a	n/a	n/a	
Plan Review	0	n/a	n/a	0	0	0	n/a	
Temp. Fac. Plan Review	0	3	n/a	n/a	n/a	0	n/a	
Inspections	0	0	0	0	0	0	0	
Consultations	0	4	6	3	1	9	3	
Complaints	0	0	0	0	0	0	0	

VIII. EH Program Comments, Needs, Explanations of above stats etc.

Ideally have laptops for Chris and Shirley to be able to work at home when needed.

DATE	Scheduled Surveys
April	ODH Food - CANCELED - RESCHEDULED FOR FALL 2020
May	ODH Private Water Program - PENDING
2019 Surveys	12/2019 ODH Campgrounds; 12/2019 ODH Pools; 11/2019 Ohio EPA Solid Waste

DATE	MEETINGS/TRAININGS
3/3; 3/10; 3/20;	SEWAGE COMMITTEE
19-Mar	BOARD OF HEALTH
3/17; 3/23; 3/27	STAFF MEETING
18-Mar	Commissioners Meeting
16-Mar	CDC Conf. Call for FSOs
17-Mar	PROGRAM CONFERENCE CALL indicate program: Food
3/13; 3/14; 3/15;	Covid Meetings/ Conf. Calls

WPCLF Breakdown

Calendar Year	Grant Year	Amount Approved for	Date Closed	Spent	% Used
2018	2017	\$300,000.00	12/31/2018	\$46,461.80	15%
2019	2018	\$200,000.00	12/31/2019	\$180,407.35	90%
2020	2019	\$150,000.00	12/31/2020		
2021	2020	\$150,000.00	12/31/2021		
2022	2021	TBD	12/31/2022		



Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

Public Health
Prevent. Promote. Protect.

NOTICE OF VIOLATION

Date: 3/9/2020

Property Owner Name:	Nancy M Douglas		
Mailing Address:	6782 Heather Moor Trl		
City:	Hillsboro	State:	OH
Zip:	45133		

Re: Complaint

Nature of Complaint:	Large accumulation of trash in the back yard. Rats.
Parcel Number(s):	33-16-902-048.00
Complaint Property Address:	6782 Heather More Trail, Hillsboro, Ohio 45133

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed an investigation.

Date of Investigation:	2/21/2020
Complaint was found to be:	<input checked="" type="checkbox"/> xxx Valid - Corrective measures must be taken. <input type="checkbox"/> Not Valid - No further action needs to be taken. <input type="checkbox"/> Outside of the jurisdiction of this agency at this time.
At the time of the inspection the following was observed:	Large accumulation of trash on back porch. Large piles in the back and side yard.

You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

Health District Premise Maintenance Regulation 2.1:
 "No person shall store, place, burn or dispose on his premises or the premises of another or permit to accumulate on his premises, any solid waste in such a manner whereby it will become a rodent or insect harborage or breeding place, or create a health menace, unsanitary condition, or nuisance." *As adopted under authority of ORC 3709.21 & ORC 3709.22*

This public health nuisance must be abated by the deadline.

Deadline(s):	April 13, 2020
Corrective Action(s):	<ol style="list-style-type: none"> 1. Remove trash to a licensed landfill. 2. Retain receipts for proof of compliance. 3. Contact this office prior to the deadline to schedule a re-inspection for verification of compliance. <ul style="list-style-type: none"> • Please Note that under Ohio Administrative Code 3745-19-04 - the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or

	building materials is prohibited.
Failure to comply:	<u>If the deadline is not met and our office contacted for an inspection</u>, your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting.
	Board meeting date: April 16, 2020

Highland County Board of Health meets on the 3rd Thursday of each month at 9:00 AM in the Health Department's meeting room. These meetings are open to the public. If a meeting must be changed it will be posted on local news media, HCHD social media, and posted on the hall bulletin board.

Please contact this office with any questions or concerns regarding your responsibilities in this matter. Your questions will be best answered by the sanitarian handling this case. Updates regarding remediation actions should also be directed to this sanitarian:

HCHD Sanitarian handling this case:	Anna McCoppin
e-mail:	amccoppin@highlandcountyhealth.org
Phone:	937-393-1941 ext. 107

Sincerely,



Anna McCoppin, RS
 Director of Environmental Health.
 Registered Sanitarian
 Environmental Health Division

CC:

Highland County Health Department hours of operation:
 8AM-5:30PM Mon. & Wed.; 8AM-4PM Tues., Thurs., & Fri.
 Hours may vary during holiday weeks

Data For Parcel 33-16-902-048.00

Basic Data

Parcel: 33-16-902-048.00
Owner: DOUGLAS NANCY M
Address: 6782 HEATHER MOOR TL



[-] Map this property.

Tax Mailing Address

Tax Mailing Name: DOUGLAS NANCY M
Address: 6782 HEATHER MOOR TL
City State Zip: HILLSBORO OH 45133

Owner Address

Owner Name: DOUGLAS NANCY M
Address: 6782 HEATHER MOOR TL
City State Zip: HILLSBORO OH 45133

Geographic

City: UNINCORPORATED
Township: PAINT
School District: HILLSBORO CITY SCHOOL DISTRICT

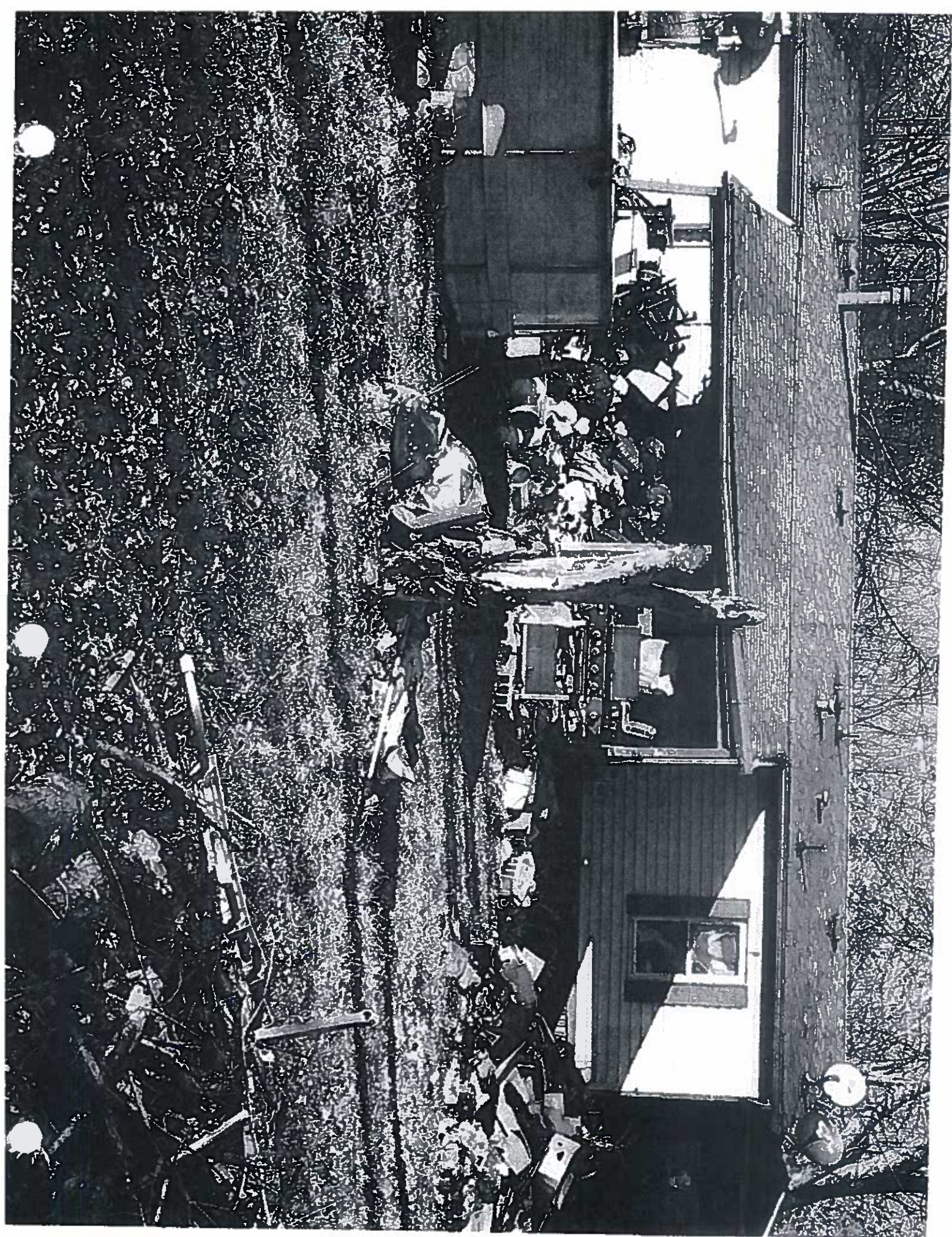
Legal

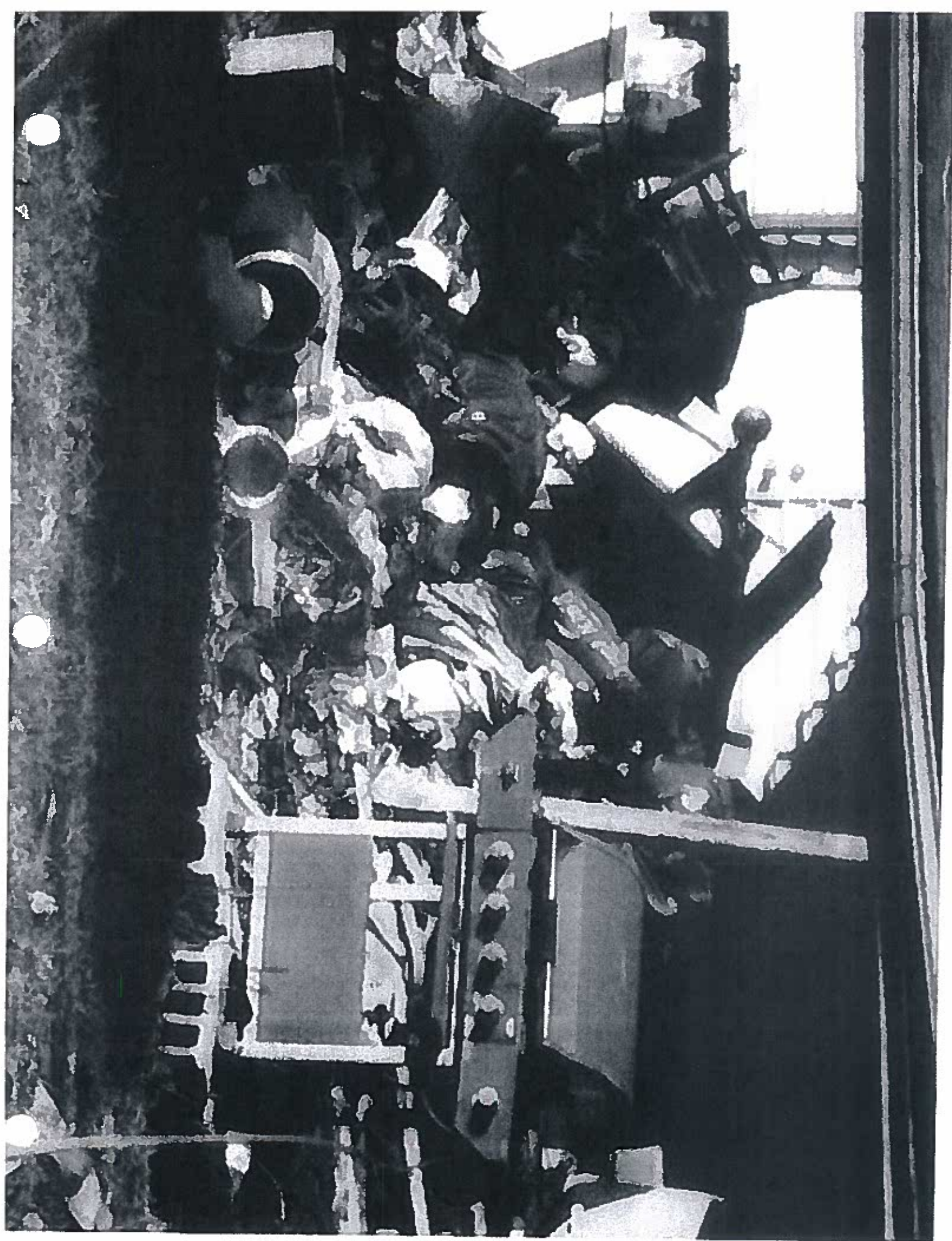
Legal Acres: 0.232	Homestead Reduction: NO
Legal Description: HIGHLAND HOLIDAY I/L 430	2.5% Reduction: YES
Land Use: 560 - MANUFACTURED HOMES	Foreclosure: NA
Neighborhood: 03301	Board of Revision: NO
Number Of Cards: 1	New Construction: NA
Annual Tax (Does not include delinquencies.): \$644.38	Divided Property: NA
Map Number:	Routing Number:

Notes

Notes: CURRENT DEED VOLUME/PAGE: 918/679

*GIS parcel shapefile last updated 3/3/2020 12:06:34 AM.
 The CAMA data presented on this website is current as of 3/2/2020 7:31:26 PM.*





Highland County General Health District

1487 N. High Street, Suite 400

Hillsboro, Ohio 45133

PHONE: (937) 393-1941

FAX: (937) 393-4694



Public Nuisance Complaint

Name of Complainant: SANDERS		Phone: 937-765 1253
Address: 11680 Highland Hills DR	City: Hillsboro	Zip: 45133
Statement (describe nuisance observed): THE PLACE IS FULL OF TRASH THE BACK YARD HAS OVER 100 more HUNDRED OR MORE BAGS. I HAVE TRAPED RATS AT FENCE FROM THERE POSUMMS. COON THIS IS VERY BAD. BACK YARD AND BOTH SHEDS FULL I'M SICK OF THIS MESS AND PEST. OVER		
Address of Nuisance: 6782 Heather Moore TR.	City: Hillsboro	Zip: 45133
Responsible Party (property owner): Don't know	Phone:	
Occupant (if different than owner):	Phone:	
Directions to Location: North Shore to Ayershire Turn Left ON Heather Moore. house on Left side		
Signature: J.E. Sanders	Date: 2-8-20	

Office Use Only

Inspection Results:

2/21/2020 Inspection of site - valid complaint - pictures taken. JMC

Highland County Health Department

1487 N. High Street Suite 400

Hillsboro, OH 45133

(937) 393-1941

Tracey Ruark-Barnett

2006 Buford Bardwell Road

Mt. Orab, OH 45154

(937) 725-4112

Subject: Variance Report

Please find a request for a variance to the Highland County Health Department rules regarding the distance between a foundation and edge of cistern.

Background: As owner of the home located at 2006 Buford Bardwell Road, after purchase in 2009, we needed a water supply, so my late husband installed a cistern. It wasn't brought to my attention until February 2020, that I do not have a permit for the cistern. During the site visit I found the cistern would be too close to the foundation of the garage.

After review and consultation with HCHD personnel, a few options were mentioned:

- 1) Possibly installing new system, holding tank, well or county water (\$40,000)
- 2) Variance request regarding the distance and other items would be submitted

Variance request: I, Tracey Ruark-Barnett owner of the home at 2006 Buford Bardwell Road, hereby request a variance to the rule regarding the distance between a foundation and a cistern. The existing cistern is in excellent working condition and is working well. At the present time, I use the system and the water tested safe for human consumption November 2019. Since then, I have spent \$6500.00 in upgrades to bring the cistern up to code. If this variance request is denied, I would incur a severe hardship as it is the only local facility.

Thank you for your attention to this matter.

Tracey Ruark-Barnett

PRIVATE WATER SYSTEM (PWS) OPTIONS FOR THIS PROPERTY	
1. UTILIZING EXISTING PWS SYSTEM:	2. INSTALL INSTALLING NEW SYSTEM:
<ul style="list-style-type: none"> • 23 Violations to the PWS code. • Variances would be needed for items that could not be verified or corrected under new PWS permit. • Variances would most likely be needed for the following items: 4, 5, 6, 7, 11, 16, 17, 18, 19, 21 (see below) • A new permit has been purchased to start addressing items. 	<ul style="list-style-type: none"> • New cistern or • Holding tank or • Well or • County Water –expensive per homeowner <p><i>Note: Could not utilize existing pond due to not having control of complete watershed</i></p>

Items 1, 2, 3

3701-28-03(A)	<i>No person shall construct, alter or seal a private water system, test well or part thereof, unless a valid permit for the system has been issued by the board of health pursuant to this rule.</i>
Non-compliance issues	<ol style="list-style-type: none"> 1. No permit for existing cistern installation. 2. Permit on file was for a well that had been previously disapproved. 3. No information on the abandonment of 2nd well. Proper sealing of well cannot be determined
Notes	According to property owner cistern was installed in 2009 after well collapsed. 3/17/2020 – Dale McCoy, PWS contractor applied for new PWS permit to upgrade existing cistern.

Items 4, 5 – VARIANCES REQUIRED

3701-28-12 (A)	<i>Cisterns, reservoir tanks, and hauled water storage tanks shall be watertight with a reasonably smooth, clean interior surface. All concrete tanks shall be made of materials and constructed in accordance with ASTM specifications C 913-2016. All plastic or fiberglass tank materials shall meet NSF standard 61-2016. All joints, connections, and other seams between component parts shall be sealed with nontoxic waterproof material that meets NSF standard 61-2016 or equivalent to prevent the loss of stored water and the infiltration of surface or ground water.</i>
Non-compliance issues	<ol style="list-style-type: none"> 4. No information on construction compliance and size of tank. 5. No information on connections/seams between components and material used
Notes	Per homeowner: JK Precast, 1000 Ambrust Ave., Washington Court House, Ohio 43160 740.335.2188; 5000 gallons; No proof of purchase; No proof that it meets compliance requirements.

Item 6 VARIANCE REQUIRED

3701-28-12 (D)	<i>Inlets to cisterns and hauled water storage tanks shall be of sufficient size and design to dissipate the pressure of the influent stream and minimize the stirring of any settled solids.</i>
Non-compliance issues	6. Compliance can't be determined
Notes	According to DT Excavation: 4-inch inlet with 4-inch NSF approved 4-inch PVC

Item 7 Variance Required

3701-28-12 (E)	<i>Cisterns, reservoir tanks, and hauled water storage tanks shall be set level and at an adequate depth or location to prevent frost heave. The bottom of the excavation shall be continuous, relatively smooth, and free of rocks. The bottom of the excavation shall have a minimum of four inches of material approved by the manufacturer of the tank. Tanks shall not bear on rock ledges. Backfill shall be free of any large stones or debris, and shall be placed in a manner consistent with tank manufacturer recommendations. Earth cover shall be graded to prevent water from standing over the cistern or hauled water storage tank.</i>
Non-compliance issues	7. Compliance can't be determined regarding the setting of the tank.
Notes	Grading was okay. According to DT Excavation: The cistern hole has 6 inches of #57 washed stone for bedding and was set level.

Item 8

3701-28-12 (F)	<i>Manholes or risers shall be sealed to the top of the cistern or hauled water storage tank: ...</i>
Non-compliance issues	8. No information regarding the sealing of the risers/manhole to the tank.
Notes	COULD BE FIXED UNDER A PERMIT

Item 9

3701-28-12 (F)(3)	<i>The manhole opening shall have a watertight cover with edges projecting a minimum of eight inches above the level of the surrounding surface. The edges of the manhole or riser cover shall overlap the curb and project downward a minimum of two inches. The covers shall be secured to minimize the danger of contamination, accidents, and unwarranted entry.</i>
Non-compliance issues	9. Cover is broken – is not watertight and is easily accessible.
Notes	COULD BE FIXED UNDER A PERMIT

Item 10

3701-28-12 (G)	<i>A cistern shall be equipped with outlet drain or overflow pipe. Outlet drains and overflow pipes are optional on hauled water storage tanks. Cistern and hauled water storage tank outlet drains and overflow pipes shall be a minimum of four inches in diameter and not be connected to any sewer, soil pipe, building drain, or other waste pipe. Outlet drains and overflow pipes shall be equipped with noncorroding animal guards with a maximum opening of 0.43 inches. Such drains are to discharge at a point free from flooding through an atmospheric break to prevent backflow.</i>
Non-compliance issues	10. No overflow could be determined.
Notes	COULD BE FIXED UNDER A PERMIT

Item 11 - Variance Required

3701-28-12 (G)	<i>Fittings and couplings which extend through the walls or the cover of cisterns and hauled water storage tanks shall all be cast in place, by the manufacturer. Couplings shall be made of cast brass, fiberglass, galvanized cast iron, flexible pipe to manhole connectors conforming to ASTM C-923 2013, or shall be two-piece friction clamps or longitudinally ribbed plastic so as to prevent turning in place and the entry of contamination or loss of stored water.</i>
Non-compliance issues	11. Fittings have been cemented in and cannot be verified. No information regarding conformance.
Notes	

Item 12

3701-28-12 (J)	<p><i>A minimum of one above-ground roof washer/diverter and debris filtering device or a combination type of device shall be provided on each cistern and for each one thousand five hundred square feet of roof area. All roof areas being utilized for rainwater capture shall be protected by a roof washer. All newly installed roof washers shall be of a design that will automatically divert the first ten gallons of rainfall runoff from the roof away from the cistern.</i></p> <p><i>(1) For the purposes of this rule "roof washer" means any manual or automatic diverter or other device that is designed to prevent the initial ten gallons of roof rainfall from entering a cistern.</i></p> <p><i>(2) For the purposes of this rule "debris trap" means a screened device or filter that removes larger debris such as leaves and twigs after the water has discharged from the gutter and prior to entering a cistern.</i></p> <p><i>(3) For the purposes of this rule "combination device" means a device that functions as both a roof washer for the first ten gallons and as a debris filter.</i></p> <p><i>(4) For the purposes of this rule "gutter guard" means any device installed on the gutters designed to help exclude leaves and twigs from entering the gutter.</i></p> <p><i>(5) The above-ground roof washer combination device or filtering device shall be provided with an above grade and easily removable debris trap with a minimum screen opening of one quarter inch. The debris trap shall be installed prior to the filtering device and designed to catch or entrap the larger debris before it enters the filter or cistern tank. The top of the roof washer combination device or filtering device shall extend above the ground a minimum of eight inches and have outlets of a minimum of four inches. All collected rainwater shall pass through the roof washer combination device or filtering device and the debris trap or combination device prior to entering the cistern.</i></p> <p><i>(6) The debris filter or combination device shall have a capacity of at least ten gallons for every fifteen hundred square feet of roof area. Each debris filter or combination roof washer/filter device shall have either several inches of one half inch to three-quarter inches of washed gravel or an equivalent filtering media or filtering component capable of removing larger particles.</i></p>
Non-compliance issues	12. System does not have components to meet this requirement.
Notes	COULD BE FIXED UNDER A PERMIT – Proposed: 1-Wisy WFF 100 Vortex roof washer Pre-Filter with 20" extension riser

Item 13, 14

3701-28-12 (L)	<i>The water intake for the pump in the cistern and hauled water storage tank shall be one of the following: (1) Be attached to a flotation device and be located a minimum of four inches below the surface of the water; (2) Cast in place and shall be otherwise designed to maintain the required depth settings in the water;...</i>
Non-compliance issues	13. Cannot determine where pipe terminates inside the cistern. 14. No flotation device/cannot determine if it is cast in place
Notes	COULD BE FIXED UNDER A PERMIT – Proposed: Floating intake filter for pump

Item 15

3701-28-12 (M)	<i>Water obtained from cisterns shall be continuously disinfected and filtered as prescribed in rule 3701-28-15 of the Administrative Code. Hauled water storage tanks that receive hauled water from a public supply as their only water source are not required to be provided with continuous disinfection.</i>
Non-compliance issues	15. Does not have a disinfection system.
Notes	COULD BE FIXED UNDER A PERMIT Proposed: 2-Big Blue 20 X 4.5 Sediment Filter Cartridges; 1-Big Blue Filter Wrench; 2-Big Blue Filter Mounting Brackets; 2-Micron Sediment Reduction Filters; 2- 20 X 4.5 5 Micron Carbon Block Filters; 1- UV Max Pro 10NSF Class A UV Sterilization System.

Item 16 - VARIANCE REQUIRED

3701-28-08 (B)	<i>All pipe and fittings utilized in the water piping system of a private water system outside and inside of a house or building, shall be of materials conforming to table 1 and 2 of this rule. All pipe and fittings utilized in private water systems shall also conform to NSF 61-2016.</i>
Non-compliance issues	16. Unable to determine some areas of piping.
Notes	Under drive; behind drywall in home. Proposed: Franklin C1 Cistern Pump; 1-Floating intake filter for pump 1-20 gallon Well-Rite pressure tank; 1-Pump control/tank tee kit; 1-Open Float Switch to turn pump off in case tank runs out of water; 1-Splice kit. According to DT Excavation: Inlet piping to cistern 4 inch PVC. Suction line to cistern 1 inch 200 PSI waterline.

Item 17 - VARIANCE REQUIRED

3701-28-08 (C)	<i>All pipes and valves shall also be protected from freezing or other physical damage. Valves shall be installed so that they are accessible from the surface of the ground by means of an open stack.</i>
Non-compliance issues	17. Lines at tank currently around 6in deep – lines were full of water.
Notes	According to DT Excavation: 4-inch PVC inlet line cast into tank less than a foot deep. Cistern not in operation inlet line probably full of water. Outlet suction line at least 3 foot deep.

Item 18 - VARIANCE REQUIRED

3701-28-08 (C)	<i>All pipe fittings and nipples shall be approved for installation with the pipe material and shall conform to the respective pipe standards or one of the standards listed in table 605.5 or table 605.8 of rule 4101:3-6-01 of the Administrative Code. All pipe fittings and nipples utilized in private water systems shall also conform to NSF 61-2016.</i>
Non-compliance issues	18. Cannot be determined.
Notes	According to DT Excavation: Pipe fittings inlet side, rubber boot with clamp. Outlet line brass fittings.

Item 19 May need Variance

3701-28-08	<i>Table 1: Water service pipe (outside use) Polyethylene (PE) plastic pipe ASTM D2239-2012a; CSA B 137.1 2017</i>
Non-compliance issues	19. Black pipe appears to run behind drywall for an extensive amount of length prior to pressure tank.
Notes	COULD BE FIXED UNDER A PERMIT

Item 20

3701-28-08 (E)	<i>Each private water system shall be equipped with a down turned sampling faucet for the sole purpose of collecting water samples. The down turned sampling faucet shall... (2) Be equipped with an additional down turned sampling faucet just after each stage of the treatment system, retention tank of the treatment system or ultraviolet light disinfection system for any private water system requiring continuous disinfection or other point of entry treatment system;... (4) Be installed not less than eight inches above the floor or ground surface and in a location with sufficient area and access to place a container for capturing the flushed water; (5) Be installed with a down turned angle no less than forty-five degrees from the horizontal; (6) Be a non-threaded sample faucet that provides a controllable flow of water for proper sampling; (7) Not have an attached or built-in check valve which may harbor microbial contamination...</i>
Non-compliance issues	20. Does not have one
Notes	Undetermined by photographs submitted 3/31/2020 COULD BE FIXED UNDER A PERMIT

Item 21 -Variance Required

3701-28-08 (Q)	<i>Water suction lines shall be constructed of materials approved under this rule.</i>
Non-compliance issues	21. Unable to determine – under driveway and behind wall
Notes	Variance required for underground/ COULD BE FIXED UNDER A PERMIT (below filter) Mr. McCoy proposed installing components: Franklin c1 cistern pump; 1-floating intake filter ; for pump; 1-20 gallon well-rite pressure tank; 1-pump control/tank tee kit; 1-open float switch to turn pump off in case tank runs out of water; 1-splice kit According to DT excavation: 1 inch waterline runs through schedule 40 pvc 4 inch under driveway.

Item 22

3701-28-08 (x)	<i>If any part of the pump, distribution system, or any connection malfunctions or becomes defective in such a fashion that contamination may occur, the pump or connection or part of the distribution system shall be promptly repaired or replaced as necessary to prevent contamination.</i>
Non-compliance issues	22. Settling tank – north side is damaged; Settling tank lid is damaged. Cistern lid is damaged
Notes	COULD BE FIXED UNDER A PERMIT

Item 23

3701-28-08 (Q)	<i>All electrical connections for private water system controls and motors shall be installed in accordance with the manufacturer's specifications.</i>
Non-compliance issues	23. Undetermined.
Notes	COULD BE FIXED UNDER A PERMIT

MINUTES

SPECIAL BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Tuesday, March 9, 2020

The Highland County General Health District Board of Health held a special board meeting on March 9th, 2021, with the following members present:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes

1. Call to Order

The Board of Health meeting was called to order by Mr. Holt at 9:05AM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Dr. Julie Karnes
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Connie Page, Fiscal Officer
Shirley Cox, Registrar

3. Emergency 2021 EH Fees Resolution

Mr. Warner, Ms. McCoppin, and Ms. Cox presented information to the Board about an error that had been made in fee calculations for the 2021 licensing period. A spreadsheet error resulted in an overcharge of fees to licensed food programs. After consultation with the Ohio Department of Health, Ms. McCoppin and Ms. Cox corrected the spreadsheet and presented the BOH with a revised fee schedule. After discussion, Mr. Holt made a motion to approve to waive the 3-readings rule and pass the resolution as an emergency, with fees effective for the entirety of the 2021 license period. Refunds will be issued for those who had paid for licenses already, and updated invoices will be sent out to those who have not yet paid. Dr. Karnes seconded the motion. Motion carried unanimously.

4. Ms. Page presented a budget line-item revision needed to allow for refunds of overpayments from the Food fund. After discussion, Dr. Karnes made a motion to

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Thursday, March 19, 2020

The Highland County General Health District Board of Health held its March, 2020 meeting on March 20, with the following members present:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Mr. Craig Edgington
Mr. Tim Parry

1. Call to Order

The meeting was called to order by Mr. Holt at 9:05AM. Mr. Holt accepted the reservation of Mr. Griffith from the Board of Health, and welcomed Mr. Parry to the Board.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Mr. Craig Edgington
Mr. Tim Parry
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Connie Page, Fiscal Officer
Brittane Dance, Emergency Response Coordinator

3. Monthly EH and Nursing Stats

The Board reviewed monthly activity from EH and PHN Divisions

4. Variance for Charles May

Ms. McCoppin presented information on a property located at 9960 Centerfield Rd., Leesburg, OH. Mr. Charles May requested a variance to allow household sewage system components to be closer than necessary to a structure. This variance would disappear once home and HSTS construction is completed. Dr. Karnes made a motion to approve the variance. Mr. Edgington seconded the motion. Motion carried unanimously.

5. Tammy Smith Bid Opening

A bid opening was conducted for the Tammy Smith property. 2 bids were submitted, with Vic Shepard's bid being the lowest. Dr. Karnes made a motion to accept the bid from Mr. Shepard. Tim Parry seconded the motion. Motion carried unanimously.

6. February 2020 BOH Minutes

Mr. Warner presented the minutes for the February 2020 BOH Meeting. Mr. Holt made a motion to approve minutes. Mr. McCray seconded the motion. Motion passed unanimously.

7. Bills from February 21, 2020 to March 10, 2020

Ms. Page presented the bills from February 21, 2020 to March 10, 2020. Mr. Edgington moved to approve bills. Dr. Karnes seconded the motion. Motion passed unanimously.

8. Open Discussion

a. Election Discussion

Mr. Warner discussed the changes in the election process, and what impact this might have on how the health levy moved forward.

b. Increased Spending Limit Discussion


Mr. Warner discussed the need for emergency authority to make purchases larger than the normal \$500 limit. After discussion, Mr. Edgington made a motion to approve Mr. Warner to spend up to \$5,000 in health department funds for COVID-19 response, provided that Mr. Warner also immediately notify the BOH and properly document the need for immediate spending. Mr. McCray seconded the motion.

c. COVID-19 Updates


Mr. Warner provided an update on COVID-19 and local response efforts as the county prepared for local impacts.

9. Adjourn

Dr. Karnes made a motion to adjourn the meeting. Mr. McCray seconded the motion. Motion carried unanimously. Meeting was adjourned at 10:30 AM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

April

4/14/2020

Prepared by: Connie Page

Estimated Health Salary Costs for April		Actual Health Salary Costs for March	
Item	Cost	Item	Cost
Salaries	\$41,222.59	Salaries	\$41,222.59
PERS - Employer Pickup	\$707.72	PERS - Employer Pickup	\$707.72
PERS - Monthly Contributions	\$5,771.16	PERS - Monthly Contributions	\$5,771.16
Medicare	\$560.59	Medicare	\$560.59
Medical Mutual	\$11,196.57	Medical Mutual	\$11,196.57
Total Estimated	\$59,458.63	Total	\$59,458.63

Health Expenses to be Paid			
Payee	Cat. Number	Item	Cost
SOS	E2	Office Supplies	\$ 151.28
McKesson	E2	Medical Supplies	\$ 257.44
GSK	E2	Engerix-B	\$ 478.74
Fifth Third	E2	Doorbell, copy paper and toner	\$ 286.18
Time Warner Cable/Spectrum	E5	Internet	\$ 123.59
Local Public Health Services	E5	2nd quarter payment for Collaborative	2009.25
AT&T	E5	Caravan Hot Spot	\$ 57.23
Environmental Control	E5	Office Cleaning	\$ 225.00
Xerox	E5	Lease Payment	\$ 214.29
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$ 360.00
Charter Communications/Spectrum	E5	Phone Service	\$ 353.29
Hamilton County Public Health	E5	Epidemiology Services	\$ 2,100.00
Chris Shope	E7	March Mileage	\$ 146.21
Brittane Dance	E7	March Mileage	\$ 99.84
Anna McCoppin	E7	March Mileage	\$ 71.24
Philip Webb	E7	March Mileage	\$ 55.12
Katie Lewis	E7	March Mileage	\$ 19.76
Barb Eaglin	E7	March Mileage	\$ 54.08
Fifth Third	E7	Hotel expense (ECW training)	\$ 90.66
Treasurer, State of Ohio	E17	Sewage Remits	\$ 35.00
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 2.50
Treasurer, State of Ohio	E17	Quarterly Vital Statistics Fees	\$ 10,607.84
Treasurer, State of Ohio	E17	Rabies test - Rat bite	\$ 30.00
Total General Health Expenses from 3/20/20 - 4/15/20			\$ 17,828.54

Full amount | Discount

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	G2	FSO Remits	\$ 728.00
Treasurer, State of Ohio	G2	RFE Remits	\$ 616.00
Philip Webb	G3	March Mileage	\$ 54.08
Anna McCoppin	G3	March Mileage	
Total Restaurant Expenses from 3/20/20 - 4/15/20			\$ 1,398.08

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	
Masi Labs	S83	Water Sample Testing	\$ 34.00
Philip Webb	S87	March Mileage	\$ 41.60
Anna McCoppin	S87	March Mileage	
Chris Shope	S87	March Mileage	\$ 13.00
Total Private Water Expenses from 3/20/20 - 4/15/20			\$ 88.60

Swimming Pool Expenses to be Paid

Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
Workers Comp	E11	Workers Comp	
Anna McCoppin	E07	March Mileage	\$ -
Philip Webb	E07	March Mileage	
Treasurer, State of Ohio	E03	Pool License Remits	\$ -
Total Swimming Pool Expenses from 3/20/20 - 4/15/20			\$ -

RV Park Expenses to be Paid

Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	\$ -
Workers Comp	E1	Workers Comp	\$ -
Kyle Arn	E03	January Mileage	
Anna McCoppin	E03	January Mileage	\$ 9.88
Total RV Park Expenses from 3/20/20 - 4/15/20			\$ 9.88

Fund	3/1/2020	March Receipts	March Expenses	3/31/2020
General Health Fund	\$275,967.87	\$42,042.79	\$74,182.43	\$243,828.23
R/V Trailer Parks Fund	\$11,132.52	\$150.00	\$20.50	\$11,262.02
Swimming Pool Fund	\$4,457.87		\$32.53	\$4,425.34
Restaurant Fund	\$70,239.64	\$13,509.00	\$8,014.86	\$75,733.78
Private Water Funds	\$11,923.65	\$687.00	\$349.03	\$12,261.62
Capital Improvements	\$61,619.86			\$61,619.86
Totals	\$435,341.41	\$56,388.79	\$82,599.35	\$409,130.85

Swimming Pool Expenses to be Paid

Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
Workers Comp	E11	Workers Comp	
Anna McCoppin	E07	March Mileage	\$ -
Philip Webb	E07	March Mileage	
Treasurer, State of Ohio	E03	Pool License Remits	\$ -
Total Swimming Pool Expenses from 3/20/20 - 4/15/20			\$ -

RV Park Expenses to be Paid

Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	\$ -
Workers Comp	E1	Workers Comp	\$ -
Kyle Arn	E03	January Mileage	
Anna McCoppin	E03	January Mileage	\$ 9.88
Total RV Park Expenses from 3/20/20 - 4/15/20			\$ 9.88

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General Health Fund	\$275,967.87	\$42,042.79	\$74,182.43	\$243,828.23
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