

Highland County Board of Health
Thursday, April 15, 2021

Agenda

1. Call to Order
2. Roll Call
3. Nursing and EH Monthly Reports
4. EH Food Fees Update
5. EH Nuisance Complaints
6. Review - Act on minutes for the month of March, 2021
7. Review - Act on bills March 18, 2021 to April 15, 2021
8. COVID-19 Updates
 - a. Case Updates
 - b. Vaccine Update
 - i. Equity Grant
 - ii. New Funding
 - iii. JNJ Pause
9. Open Discussion
10. Adjourn

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Combined EH Stats

March

2021

SEWAGE PROGRAM

Variances/Consultations/Lot Splits		WPCLF Breakdown					
Sewage Variance Requests		Calendar Year	Grant Year	Amount Approved for	Date Closed	Spent	% Used
Sewage Consultations	132						
Lot Splits/Minor Sub: Approved	6	2018	2017	\$300,000.00	12/31/2018	\$46,461.80	15%
Lot Splits/Minor Sub: Disapproved		2019	2018	\$200,000.00	12/31/2019	\$180,407.35	90%
Grant Jobs Approved		2020	2019	\$150,000.00	12/31/2020	\$24,385.80	16%
2020 WPCLF Grants Closed		2021	2020	\$150,000.00	12/31/2021		
Note: 1/1/2021 - Small flow program handed back to the Ohio EPA		2022	2021	\$150,000.00	12/31/2022	TBD	
		2023	2022	TBD	12/31/2022		

Contractor registration* as of 4/13/2021

Installer Registration (I)	0	Year to Date: I	15	Installer Training/Testing	0
Septage Hauler Registration (SH)	0	Year to Date: SH	8	SH Truck Inspections	0
Service Provider Registration (SP)	1	Year to Date: SP	12	Companies that offer O&M inspections on existing systems	12

TOWNSHIP	STSOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek						1			
Clay	3	4			2				
Concord		1							
Dodson									
Fairfield		1	1						
Hamer	1								
Liberty		1			4	1			1
Jackson									
Madison									
Marshall									
New Market									
Paint	1				1				
Penn									
Salem	2	1			2				
Union									
Washington		1	1		1				1
White Oak	1	1							
TOTALS	8	10	2	0	10	2	0	0	2
YTD Totals	24	15	1	2	10	0	0	0	12

PRIVATE WATER SYSTEM (PWS) PROGRAM

	PWS (new)	PWS (Other)	Public Water Supplies	Totals
Inspections			1	1
Consultations	2	13	9	24
Approved	2			2
Disapproved				
New Permits	3			
Alt. Permits				0
Sealing Permits				0
Other Permits				0

Water Haulers	
	Water Hauler Registrations(WH)
0	Year to Date: WH Registered
	Truck Inspections
	Consultations

Variance Requests	0
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Water Samples

Water Samples	QT Bacterial Samples (Taken by HCHD)	QT Bacterial Samples (not taken by HCHD)	OTHER: (HCHD staff)	OTHER: (Non-HD staff)	Total Samples
# Taken	4	1	3		8
# Safe	2		n/a	n/a	n/a
# Unsafe	2	1	n/a	n/a	n/a

Nuisances & Solid/IW Program

Type	# Received	Inspections	Consultation	Invalid	Abated	Other
Solid/infectious Waste Complaints (EPA citation)						
Trash Complaints (Local code)	1	12	21		4	
Sewage Complaints from Public	1	1				
Sewage - Failing STSOM			2			
Pest/Vector Complaints	1		3			1
All Other Complaints			4		1	
Total Complaints	3	13	30	0	5	0
Year to Date	3	10	37	0	5	0
Solid and IW Waste Compliance Review						

RABIES - ANIMAL BITE PROGRAM

# Reported - Dogs	3	Animal Bite Breakdown				
# Reported - Others	4	Type	Highland C,Events	Human Exposures	Non Highland Owner	Human Exposures
Investigations	6	Dog	3	3		
Consultations	13	Cat	1	1	1	1
Heads to Lab	0	Rabbits/Mice/Squirrel	1	1		
Positive	0	Bats				
YTD Reports dogs	10	Raccoons				
YTD Reports cat	3	Ferrets				
YTD Reports other	3	Reptiles/Other	Parrot	1		
YTD Reports Non HC	3	Farm Animals				
YTD Reports Victims	21	Non Highland County			1	1

III. Specialty Consultations

Bed Bugs	1	Mold				3/3/21, 3/4/21, 3/11/21, 3/18/21; 3/25/21
Carbon Monoxide		Radon				3/2/21; 3/4/21
Formaldehy		PHAB				Other:
Lead in Water		COVID CONSULTS	25			Other:
Lead Paint		COVID COMPLAINTS	24			Other:
MHP		YTD Covid Complaints	as of 4/13/21	34		Other:

Scheduled Surveys

Program	Agency	Last	Next Scheduled
Food - RFE	ODA		
Food - FSO	ODH		SUMMER 2021
Private Water Program	ODH		SUMMER 2021
Campgrounds	ODH	12/01/19	
Household Septic	ODH	10/01/19	
Swimming Pools	ODH	12/01/19	
Solid Waste & IW	EPA	12/01/20	

MEETINGS/TRAININGS

TITLE		Agency	Date	Date	Date	Date	Date	Date
Board of Health		HCHD	3/9/21	Food	Fees	3/18/21	Monthly	
Staff Meeting		HCHD	3/4/21					
EH Staff Meeting		HCHD						
Sewage Committee		HCHD	3/5/21	3/26/21				
Training:		ODA - FOOD Program	3/17/21					
		ODH - Food Program						
		Pool - ODH	3/4/21	3/16/21				
COVID Calls & trainings		Multiple						
Phil	Covid Clinic help		3/3/21	3/11/21	3/25/21			
Chris	Covid Clinic help		3/3/21	3/11/21	3/25/21			
Cassandra	Covid Clinic help		3/3/2021	03/04/21	03/11/21	3/18/21	3/25/21	3/3/21,
Anna -	Call/meetings		3/10	3/11	3/17/2021			
LEPC	Jared represented		3/22/21					



Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

Public Health
Prevent. Promote. Protect.

NOTICE OF VIOLATION

Date: 2/23/2021

Property Owner Name:	William Ward		
Mailing Address:	10901 Herbert Road		
City:	Hillsboro	State:	OH
Zip:	45133		

Re: Complaint

Nature of Complaint:	Received complaint regarding a house being burned
Parcel Number(s):	28-16-600-033.00, 28-16-600-034.00
Complaint Property Address:	11078 State Route 124 Hillsboro Ohio

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed an investigation.

Date of Investigation:	2/11/2021
Complaint was found to be:	<input checked="" type="checkbox"/> Valid - Corrective measures must be taken. <input type="checkbox"/> Not Valid - No further action needs to be taken. <input checked="" type="checkbox"/> Outside of the Jurisdiction of this agency at this time. (Portsmouth Local Air Agency/EPA)
At the time of the inspection the following was observed:	On 2/11/21, I visited the property and the house on the property has recently been on fire. A dumpster with parts of the house and equipment were on the property. On 2/22/21, I visited the property and the dumpster had been removed.

You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

OAC 3745-19-04 Open burning in unrestricted areas.
(A) No person or property owner shall cause or allow open burning in an unrestricted area except as provided in paragraphs (B) to (D) of this rule or in section 3704.11 of the Revised Code.
(B) Open burning shall be allowed for the following purposes without notification to or permission from the Ohio EPA, except as required in paragraph (B)(3)(f) of this rule:
(1) Heating tar, welding, acetylene torches, highway safety flares, heating for warmth of outdoor workers and strikers, smudge pots, and similar occupational needs.
(2) Bonfires, campfires and outdoor fireplace equipment, whether for cooking food for human consumption, pleasure, religious, ceremonial, warmth, recreational, or similar purposes, if the following conditions are met: (a) They are fueled with clean seasoned firewood, natural gas or equivalent, or any clean burning fuel with emissions that are equivalent to or lower than those created from the burning of seasoned firewood. (b) They are not used for waste disposal purposes. (c) They shall have a total fuel area of three

feet or less in diameter and two feet or less in height except when such fire is used for ceremonial purposes it may have a total fuel area no greater than five feet in diameter and five feet in height, if the ceremonial fire burns no longer than three hours.

(3) Disposal of residential waste or agricultural waste generated on the premises if the following conditions are observed:

(a) The fire is set only when atmospheric conditions will readily dissipate contaminants. (b) The smoke does not create a visibility hazard on roadways, railroad tracks, or air fields. (c) The fire is located at a point on the premises no less than one thousand feet from any inhabited building not located on said premises.

(d) The wastes are stacked and dried to provide the best practicable condition for efficient burning.

(e) No materials are burned which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials.

(f) Prior notification to the Ohio EPA in accordance with paragraph (B) of rule 3745-19-04 2 3745-19-05 of the Administrative Code shall be required for the disposal of agricultural waste if the size of waste pile exceeds twenty feet in diameter by ten feet in height (or four thousand cubic feet) and for residential waste if the size of the waste pile exceeds ten feet by ten feet by ten feet (or one thousand cubic feet).

Under Ohio law, these materials may not be burned anywhere in the state at any time: **OAC 3745-19**

- Garbage, any wastes created in the process of handling, preparing, cooking or consuming food
- Materials containing rubber, grease and asphalt or made from petroleum, such as tires, cars and auto parts, plastics or plastic-coated wire
- Dead animals

Other restrictions:

- Open burning is not allowed when air pollution warnings, alerts or emergencies are in effect.
- Fires cannot obscure visibility for roadways, railroad tracks or air fields.
- No wastes generated off the premises may be burned. For example, a tree trimming contractor may not haul branches and limbs to another site to burn.

This public health nuisance must be abated by the deadline.

Deadline(s):	March 22, 2021
Corrective Action(s):	1. Provide a plan of action for the removal of the remaining debris with a time frame by 3/22/2021. Any future burning must be authorized by local fire authority and

Highland County Health Department hours of operation:
8AM-5:30PM Mon. & Wed.; 8AM-4PM Tues., Thurs., & Fri.
Hours may vary during holiday weeks

	<p>Ohio EPA.</p> <p>2. Contact this office prior to the deadline to schedule a re-inspection for verification of compliance.</p> <ul style="list-style-type: none"> • Please note that under Ohio Administrative Code 3745-19-04 – the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials is prohibited. • Cease and desist the burning of materials containing rubber, grease, asphalt, liquid petroleum products, plastics, or building materials. All construction demolition needs to be properly removed to a licensed landfill.
Failure to comply:	<p><u>If the deadline is not met and our office contacted for an inspection</u>, your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting.</p> <p>Board meeting date: April 15, 2021</p>

Highland County Board of Health meets on the 3rd Thursday of each month at 9:00 AM in the Health Department's meeting room. These meetings are open to the public. If a meeting must be changed it will be posted on local news media, HCHD social media, and posted on the hall bulletin board.

Please contact this office with any questions or concerns regarding your responsibilities in this matter. Your questions will be best answered by the sanitarian handling this case. Updates regarding remediation actions should also be directed to this sanitarian:

HCHD Sanitarian handling this case:	Cassandra Hudnell
e-mail:	chudnell@highlandcountyhealth.org
Phone:	937-393-1941

Sincerely,

Cassandra Hudnell
 Sanitarian-In-Training
 Environmental Health Division

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CC:

Portsmouth Air Agency



4/16/21 11078 07 124 CH



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Public Health
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NOTICE OF VIOLATION

Date: **3/10/2021**

Property Owner Name:	Emily & Chat Heflin/ SURV				
Mailing Address:	6789 Heather Moor Trail				
City:	Hillsboro	State:	OH	Zip:	45133

Re: Complaint

Nature of Complaint:	Trash
Parcel Number(s):	33-16-902-028.00
Complaint Property Address:	6789 Heather Moor Trail

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed and investigation.

Date of Investigation:	11/19/2020
Complaint was found to be:	<input checked="" type="checkbox"/> Valid - Corrective measures must be taken. <input type="checkbox"/> Not Valid - No further action needs to be taken. <input type="checkbox"/> Outside of the jurisdiction of this agency at this time.
At the time of the inspection the following was observed:	Observed piles of trash all over the property.

You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

<u>OAC 3745-27-05 (C)</u> "No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person(s) responsible for the open dumping, the owner of the property, or the person(s) who allow or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734. of the Revised Code, and shall submit verification that the solid waste has been properly managed. [Comment: Prompt removal and disposal of solid waste does not relieve any obligations under state or federal environmental statutes. This may include environmental clean-up of the site and/or remediation of ground water contamination resulting from the open dumping.]"
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This public health nuisance must be abated by the deadline.

Deadline(s):	April 14, 2021
Corrective Action(s):	1. Contact this office prior to the deadline to schedule a re-inspection for verification of compliance. • Please note that under Ohio Administrative Code 3745-

	19-04 – the burning of materials which contain rubber, grease, asphalt, liquid petroleum products, plastics or building materials is prohibited.
Failure to comply:	<u>If the deadline is not met and our office contacted for an inspection</u>, your case will be turned over to the Highland County Board of Health at their next scheduled monthly board meeting.
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 Environmental Health Division

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6789/6791 Heather Maxx Trail CH



6789/6791 Heather Moor Trail CH

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Thursday, March 18, 2021

The Highland County General Health District Board of Health held its March, 2021 meeting on March 18, with the following members present:

Mr. John Holt
Mr. Craig Edgington
Dr. Julie Karnes
Mr. Tim Parry

1. Call to Order

The Board of Health meeting was called to order by Mr. Holt at 9:00AM.

2. Roll Call

The following individuals were present at the meeting:

John Holt
Craig Edgington
Dr. Julie Karnes
Tim Parry
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Bonnie Rusch, Director of Nursing
Connie Page, Fiscal Officer
Cassandra Hudnell, Sanitarian-in-Training

3. Nursing and EH Monthly Reports

Ms. McCoppin and Ms. Rusch presented monthly report statistics to the BOH.

4. EH Nuisance Complaints

a. Flat Run Rd. Nuisance – Billy Roberds - **TRASH/OPEN DUMPING/SOLID WASTE**

Ms. Hudnell presented information regarding the nuisance property currently under review by the BOH. After discussion, Dr. Karnes made a motion to provide an additional 60 days for nuisance abatement, and to move the case to the prosecutor if needed at the discretion of Ms. Hudnell. Mr. Parry seconded the motion. Motion carried unanimously.

5. Review - Act on minutes for the month of February, 2021
Mr. Warner presented the minutes for the February, 2021 BOH Meeting. Mr. Parry made a motion to approve minutes. Dr. Karnes seconded the motion. Motion passed unanimously.
6. Review - Act on minutes for the Special Meeting held on March 9th, 2021.
Mr. Warner presented the minutes for the March 9th, 2021 Special BOH Meeting. Dr. Karnes made a motion to approve minutes. Mr. Edgington seconded the motion. Motion passed unanimously.
7. Bills from February 18, 2021 to March 18, 2021
Ms. Page presented the bills from February 18, 2021 to March 18, 2021. Dr. Karnes made a motion to approve the bills. Mr. Edgington seconded the motion. Motion passed unanimously.
8. Quality Improvement
 - a. Network Upgrade – Mr. Warner provided a project update on the network systems improvements to allow better coordination of COVID-19 response.
 - b. Care-A-Van Project – Ms. Rusch provided a brief update on the new CAV project.
9. COVID-19 Updates – Mr. Warner provided an update on current COVID-19 activities in the county for the following topic areas:
 - a. Case Updates
 - b. Vaccine Update
 - c. Rapid Testing Kit Updates
10. Open Discussion

DAC Meeting Update – Mr. Warner reported on the recent District Advisory Council Update.

Legislative Update – SB 22 – Mr. Warner provided an update on the recently passed SB 22 which greatly impacts the executive branch’s ability to use executive order and health orders to address emergencies.

PHAB Update – Mr. Warner provided an PHAB update. PHAB has set a new time for their site visit. Additional details to come.

Nursing Billing Fees – Ms. Rusch presented an updated billing fee schedule from the Public Health Services Collaborative. Mr. Parry made a motion to approve the fee schedule. Dr. Karnes seconded the motion. Motion carried unanimously.

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PHAB Update – Mr. Warner provided an PHAB update. PHAB has set a new time for their site visit. Additional details to come.

Nursing Billing Fees – Ms. Rusch presented an updated billing fee schedule from the Public Health Services Collaborative. Mr. Parry made a motion to approve the fee schedule. Dr. Karnes seconded the motion. Motion carried unanimously.

11. Adjourn

Mr. Holt made a motion to adjourn the meeting. Dr. Karnes seconded the motion.
Motion carried unanimously. Meeting was adjourned at 10:05 AM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health

April

4/14/2021

Prepared by: Connie Page

Actual Health Salary Costs for April		Actual Health Salary Costs for March	
Item	Cost	Item	Cost
Salaries	\$53,766.46	Salaries	\$53,766.46
PERS - Employer Pickup	\$743.45	PERS - Employer Pickup	\$743.45
PERS - Monthly Contributions	\$7,527.30	PERS - Monthly Contributions	\$7,527.30
Medicare	\$435.22	Medicare	\$435.22
Medical Mutual	\$12,537.15	Medical Mutual	\$12,537.15
Total Estimated	\$75,009.58	Total	\$75,009.58

Health Expenses to be Paid			
Payee	Cat. Number	Item	Cost
SOS	E2	Office Supplies	\$ 3,608.73
GSK	E2	Vaccines	\$ 5,019.44
Grainger	E2	Janitorial cart	\$ 289.84
Pitney Bowes	E2	Ink for postage machine (2)	\$ 151.98
Connie Page	E2	Reimburse for supplies	\$ 42.62
Brittance Dance	E2	Reimburse for supplies	\$ 200.90
Timberlane Sporting Good	E2	Shirts for Volunteers	\$ 270.00
Shoelaces Catering	E2	Lunch for 2/25 and 4/2	\$ 680.00
Traditions	E2	Luch for 3/18 and 4/1	\$ 573.50
Fifth Third	E2	Lunches/snacks for clinics, Chargers for laptops,	\$ 1,215.68
Amazon	E2	Monitor stands, poster stands, wireless mice, chairs easels	\$ 947.93
Ohio Helping Hands	E2	2 months cleaning service	\$ 1,120.00
Shirley Cox	E2	Reimburse for Food Cowaburger	\$ 472.05
Fifth Third	E5	Quick Books monthly fee	\$ 75.08
North High Bus Center	E5	1st Quarter invoice missed in Dec.	\$ 9,089.50
Time Warner Cable/Spectrum	E5	Internet	\$ 119.99
Local Public Health Services	E5	Eclinical Works Feb - March	\$565.00
Stericycle	E5	Sharps removal	179.57
AT&T	E5	Cell phones	\$ 194.46
ComDoc	E5	Copier usage	\$ 876.76
Xerox	E5	Lease Payment	\$ 214.29
Ohio Treasurer of State	E5	Marc's Radio	\$ 210.00
HCFR Inspections, LLC	E5	Plumbing Permit Remits	\$ 1,470.00
Charter Communications/Spectrum	E5	Phone Service	\$ 396.91
Chris Shope	E7	March Mileage	\$ 212.68
Anna McCoppin	E7	March Mileage	\$ 10.40
Philip Webb	E7	March Mileage	\$ 109.20
Cassandra Hudnell	E7	March Mileage	\$ 149.76
Anna McCoppin	E7	Reimburse for postage	\$ 7.70
Michael Dorcy	E12	Refund site evaluation	\$ 200.00
Treasurer, State of Ohio	E17	Sewage Remits	\$ 148.00
Ohio Division of Real Estate & PL	E17	Burial Permits	\$ 5.00
Treasurer, State of Ohio	E17	Quarterly Vital Statistics Fees	\$ 11,396.08
Highland County Sheriff	E17	3 background checks	\$ 90.00
Total General Health Expenses from 3/18/21 - 4/14/21			\$ 40,313.05

Full amount | Discount

Restaurant Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	G2	FSO Remits	\$ 826.00
Treasurer, State of Ohio	G2	RFE Remits	\$ 672.00
Philip Webb	G3	March Mileage	\$ 109.20
Cassandra Hudnell	G3	March Mileage	\$ 61.88
Anna McCoppin	G3	March Mileage	\$ 76.44
Flagway	G4	RFE Refund	\$ 101.00
Joeys Pizza	G4	RFE refund	\$ 101.00
Old Dutch Hops	G4	Mobile Refund	\$ 20.50
Total Restaurant Expenses from 3/18/21 - 4/14/21			\$ 1,968.02

Private Water Expenses to be Paid			
Category	Cat. Number	Item	Cost
Treasurer, State of Ohio	S81	Private Water Permit Remit Fees(ODH)	\$ 222.00
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)	\$ 54.00
Troy Seeley	S83	Refund for incorrect sample charge	\$ 4.65
Masi Labs	S83	Water Sample Testing	\$ 183.75
Philip Webb	S87	March Mileage	
Cassandra Hudnell	S87	March Mileage	\$ 14.56
Total Private Water Expenses from 3/18/21 - 4/14/21			\$ 478.96

Swimming Pool Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries	E01	Employee Salaries	
PERS	E10	Monthly Contributions	
Medicare	E08	Employer Medicare	
Workers Comp	E11	Workers Comp	
Anna McCoppin	E07	March Mileage	\$ -
Philip Webb	E07	March Mileage	
Treasurer, State of Ohio	E03	Pool License Remits	\$ -
Total Swimming Pool Expenses from 3/18/21 - 4/14/21			\$ -

RV Park Expenses to be Paid			
Category	Cat. Number	Item	Cost
Salaries		Employee Salaries	
PERS		Monthly Contributions	
Medicare		Employer Medicare	
Treasurer, State of Ohio	E2	Campground remits	\$ -
Workers Comp	E1	Workers Comp	\$ -
Kyle Arn	E03	January Mileage	
Anna McCoppin	E03	January Mileage	
Total RV Park Expenses from 3/18/21 - 4/14/21			\$ -

Fund	3/1/2021	March Receipts	March Expenses	3/31/2021
General Health Fund	\$513,607.38	\$43,611.94	\$89,644.13	\$467,575.19
R/V Trailer Parks Fund	\$13,938.59	\$0.00	\$44.00	\$13,894.59
Swimming Pool Fund	\$6,666.28	\$0.00	\$112.84	\$6,553.44
Restaurant Fund	\$72,865.74	\$1,210.00	\$11,741.13	\$62,334.61
Private Water Funds	\$17,746.79	\$534.55	\$355.43	\$17,925.91
Capital Improvements	\$61,619.86			\$61,619.86
Totals	\$686,444.64	\$45,356.49	\$101,897.53	\$629,903.60