

Highland County Board of Health

Thursday, June 18, 2020

Agenda

- 1) Call to Order
- 2) Roll Call
- 3) Monthly EH Stats
- 4) Nursing Report
- 5) COVID 19 – Grant Funding
- 6) Jared's update
- 7) Budget revisions
- 8) Act on minutes for month of May 2020
- 9) Act on bills May 21 – June 17
- 10) Open Discussion
 - a. Evaluation results
- 11) Adjourn

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Combined EH Stats

MAY

2020

I. SEWAGE PROGRAM

	# of Variance Requests				Installer Registration (I)
164	Sewage Consultations			12	Year to Date: I
1	Lot Splits/Minor Sub: Approved				Septage Hauler Registration (SH)
	Lot Splits/Minor Sub: Disapproved			8	Year to Date: SH
	Grant Jobs Approved				SH Truck Inspections
	2019 WPCLF Grants Closed				Service Provider Registration (SP)
	2019 Funding 150,000			5	Year to Date: SP
	2020 WPCLF			0	Installer Training/Testing

TOWNSHIP	STSOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek	1		1						1
Clay	4								2
Concord					1				
Dodson									
Fairfield	2	4	3		1				
Hamer									
Liberty	1		3		3				1
Jackson		1			1				
Madison		3	1	1					1
Marshall									
New Market	2		1						1
Paint	1	1	1	1					3
Penn			2		1				
Salem			1						
Union	1								1
Washington					2				
White Oak									
TOTALS	12	9	13	2	9	0	0	0	10

V. PRIVATE WATER SYSTEM (PWS) PROGRAM

	PWS (new)	PWS (Other)	Public Water Supplies	Totals		Water Samples	Bacterial Samples	OTHER:	Total Samples
Inspections	2	2		4		# Taken	4		
Consultations	11	10	2	23		# Safe	2		
Approved				0		# Unsafe	2		
Disapproved				0		Water Haulers WH			
New Permits				0		1	Water Hauler Registrations		
Alt. Permits				0		1	Year to Date: WH Registered		
Sealing Permit				0		2	Truck Inspections		
Other Permits				0		2	Consultations		

VI. Nuisances & Solid/IW Program

Type	# Received	Inspections	Consultations	Invalid	Abated	Other
Solid/Infectious Waste Complaints (EPA citation)						
Trash Complaints (Local code)		1	10			
Sewage Complaints from Public			1			
Sewage - Failing STSOM		2	1		1	
All Other Complaints			1			
Total Complaints	0	3	13	0	1	
Year to Date						
Solid and IW Waste Compliance Review						

VII. ADDITIONAL PROGRAMS

Type	Body Art	Campground	Day Care	Jail	Resident Camp	School Program	Swimming Pool	Other
Licenses/Approvals		2					3	
Licenses/Approvals YTD								
Previous Year Totals								
Temporary/Time-Limited								
Temp/Time Limited YTD								
Plan Review								
Temp. Fac. Plan Review								
Inspections		1						
Consultations	3	7		1			3	
Complaints								

VIII. EH Program Comments, Needs, Explanations of above stats etc.

COVID-19 MASS EMAILS SENT TO VARIOUS PROGRAM FACILITIES AND OPERATORS: 5/8 FOOD, CAMPS, RESIDENT CAMPS, POOLS; 5/15 FOOD, CAMPS, BA, POOLS; 5/23 RESIDENT CAMPS; 5/25 CAMPS; 5/26 FOOD

SURVEYS

POSTPONED	ODH Food
POSTPONED	ODH Private Water Program
2019 Surveys	12/2019ODH Campgrounds; 12/2019 ODH Pools; 11/2019Ohio EPA Solid Waste

MEETINGS/TRAININGS

5/8; 5/15;	
5/26	SEWAGE COMMITTEE
5/21	BOARD OF HEALTH
5/4;	
5/5/2020	STAFF MEETING - TOPIC COVID
	EH DIV STAFF MEETING
	PHAB
	HEALTH SPACE
	PROGRAM CONFERENCE CALL indicate program:
5/12; 5/19;	
5/26	COVID EH DIRECTORS MEETING
5/19	COVID UPTOWN BUSINESS MEETING

Highland County General Health District

Public Health Nursing Report

2020 YTD Totals

(report 5.04)	Jan	Feb	Mar	April	May
A. OFFICE					
Office Visits	270	104	20	19	54
Phone Calls	144	148	390	356	254
Pregnancy Tests	0	0	0	0	1
Lead Tests	1	0	0	0	0
Children Services Exams	1	0	0	0	0
Newborn Screenings	0	0	1	0	1
Lice Checks	15	12	3	0	2
PPD Skin Tests	9	7	0	2	2
PHN Visits	0	0	0	0	0
Tick Collections	0	0	0	0	0
Lab Draws	8	20	1	0	0
B. CARE-A-VAN (CAV)					
CAV Visits	35	5	6		
Blood Glucoses	0	0	0		
Blood Pressures	2	0	0		
Lab Draws	2	0	1		
Child Immunizations	15	2	7		
Adult Immunizations	4	1	0		

C. IMMUNIZATIONS (REPORT 5.01)	Jan	Feb	Mar	April	May
Child Immunizations	221	58	6	0	64
Adult Immunizations	69	33	14	14	23
Adult Influenza	40	6	2	0	1
Adult Pneumonia	1	1	0	0	1

D. SPECIALITY CLINICS(5.01)	Jan	Feb	Mar	April	May
Senior Citizens BP	20	0	0	0	0
Rainsboro BP	8	15	0	0	0
Walk-In Clinics					
1ST WEDNESDAY					
Total Seen	0	10	14		
Total Imm.	0	17	40		
2nd Wednesday					
Total Seen	12	6	5		
Total Imm.	22	9	9		
3rd Wednesday					
Total Seen	8	11	6		
Total Imm.	18	26	11		
4th Wednesday					
Total Seen	10	3			
Total Imm.	19	3			
5th Wednesday					

Total Imm.	5	0		
Eye Clinic				
Total Seen	0	0	0	
New	0	0	0	
Recheck	0	0	0	

E. LABORATORY SERVICES

Number of Tests	Jan	Feb	Mar	April	May
Basic Metabolic Panel			1		
Comprehensive Metabolic Panel		1			
CBC with Diff & Platelet			1		
Hemoglobin A1C		1			
Hepatic Function Panel			1		
Iron		1			
TIBC					
Lipid		1	17		
PSA-Screen					
PTINR				1	
TSH					
Testosterone					
T4 Free					
MMR Titer		1			
Varicella Titer		2			
Pediatric Hemoglobin					
Pediatric Lead					
Pediatric Lead/Hemoglobin		1			
Totals		8	20	1	0

F. COMMUNICABLE DISEASE

Total Case Count	Jan	Feb	Mar	April	May
COVID 19	0	0	4	9	22
Campylobacteriosis	3	0	1	0	2
Chlamydia	3	11	5	4	5
Cryptosporidiosis	0	0	1	0	0
CP CRE	0	0	0	0	0
Gonococcal	1	3	0	1	1
Haemophilus Influenza	0	0	0	0	0
Hepatitis A	0	0	0	0	0
Hepatitis B-new	0	4	1	0	0
Hepatitis B-recheck	3	5	5	0	0
Hepatitis C-NEW	3	5	1	4	2
Hepatitis C-RECHECK	3	22	25	4	13
Influenza A	10	20	1	0	1
Influenza B	2	6	1	0	0
Legionellosis Pneumonia	0	0	0	0	0
Lyme Disease	0	0	0	0	0
Meningitis	0	0	0	0	0
Pertussis	0	0	0	0	2
Shigella	0	0	0	0	0

RMSF	0	0	0	0	0
Streptococcal Group A	0	0	0	0	0
Streptococcal Group B	0	0	0	0	0
Streptococcus pneumonia	0	1	0	0	1
Strep. Pyogenes	1	0	0	0	0
Tuberculosis	1	0	0	0	0
Salmonella	0	1	0	0	0
E. coli shiga toxin	0	0	0	0	0
Syphilis	0	0	0	0	0
Varicella	0	1	0	0	0

G.

BCMh	Jan	Feb	Mar	April	May
Home Visits	0	0	0	0	0
Community Based Visits	0	0	0	0	0
Office Visits	2	2	0	0	0
PHN Referrals	1	1	1	1	1
Active Cases	124	114	131	131	130
Billed to Date	720.00	1,680.00	2,340.00	3,300.00	4,140.00

						5
						0
						0
						0

134

15

4

11

June	July	Aug	Sept	Oct	Nov	Total
						1
						1
						1
						1
						1
						1
						0
						0
						18
						0
						1
						0
						0
						0
						1
						2
						0
						0
						1
						2
						0
						0
						1
						29

3

2

0

2

3

0

0

25

13

3

1

1

1

2

6

Not offered in 2019

1

Not offered in 2019

63

June	July	Aug	Sept	Oct	Nov	Total
						6
						28
						1
						0
						6
						0
						0
						5
						13
						15
						67
						32
						9
						0
						0
						0
						2
						0

12

92

1

1

17

0

45

29

95

127

46

1

0

110

4

9

1

						0
						0
						0
						2
						1
						1
						1
						0
						0
						1

0
6
0
0
0
2
3
1
2
5

June	July	Aug	Sept	Oct	Nov	Total
						0
						0
						4
						5
						1,680.00

5
0
28
1

7,540.00

10-Jul-20

Expense	Total Dollar Amount	Total Dollar Amount Remaining in Grant	\$ per hour	10-May-20	10-Jun-20
Barb Eaglin	\$4,908.42	\$0.00	\$31.08	\$255.64	\$ 4,652.78
Katy Lewis	\$7,518.88	\$0.00	\$47.56	\$391.60	\$ 7,127.28
Anna McCoppin	\$6,192.07	\$3,441.03	\$39.17	\$322.50	\$ 2,428.54
Connie Page	\$4,599.66	\$743.26	\$33.25	\$273.71	\$ 3,582.69
Bonnie Rusch	\$7,415.85	\$0.00	\$41.70	\$343.33	\$ 7,072.52
Chris Shope	\$4,289.30	\$2,780.79	\$27.13	\$233.40	\$ 1,275.11
Ebbie VanPelt	\$3,860.86	\$0.00	\$24.42	201.89	\$ 3,658.97
Phillip Webb	\$3,809.30	\$2,068.50	\$24.10	\$198.40	\$ 1,542.40
Shirley Cox	\$4,437.58	\$2,339.80	\$28.07	\$231.12	\$ 1,866.66
Supplies					\$ 43.49
					\$ 15.98
					\$ 6.44
					\$ 9.65
					\$ 16.11
					\$ 190.88
					\$ 77.16
					\$ 1.26
					\$ 0.44
					\$ 7.51
		\$ 11.89			
Laptops	\$6,960.00	\$5,269.74		\$1,690.26	
Video Conferencing	\$1,076.35	\$1,076.35			
	\$55,524.00	\$17,794.39		\$4,141.85	\$ 33,587.76

Expense	Total Dollar Amount	Total Dollar Amount Remaining in Grant	1st 2nd 3rd 4th 5th 6th					
			10-Jun-20	10-Jul-20	10-Aug-20	10-Sep-20	10-Oct-20	10-Nov-20
Chasity Davis	\$10,000.00	\$10,000.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Katy Lewis	\$10,000.00	\$0.00	\$10,000.00					
Bonnie Rusch	\$10,000.00	\$0.00	\$10,000.00					
Jared Warner	\$10,000.00	\$8,011.08	\$1,988.92					
Supplies	\$2,463.00	\$2,463.00	\$0.00					
Server/ Computer Unit	\$4,000.00	\$4,000.00	\$0.00					
	\$46,463.00	\$24,474.08	\$21,988.92					

BOH Meeting Updates

Jared Warner
Mon 6/15/2020 11:57 AM

To: Andrea Holt <ajholt1@yahoo.com>; rmcgray753@frontier.com; Tim Parry <TParry@hdh.org>; Julie Karnes [Ext
Cc: Connie Page, Anna McCoppin, Bonnie Rusch, Brittane Dance

All,

My oldest daughter has an unexpected week off this week, and we will be taking a short trip out of town from June 16 to 19. I will have phone and email service in the morning and evening, and off and on throughout the day.

This means that I will miss the BOH meeting on Thursday morning. Anna will run the meeting with help from Bonnie and Connie.

Here are a few things that I want to provide some written reports on, and you can discuss more during the meeting if needed.

Move to Risk Based Event Decision Making

The current set of orders from ODH are full of exemptions, exceptions, and way too many hairs to split. We were in the position of having to tell people that they could not meet in a park for a family reunion of 12 people, but they could join 300 of their closest friends in a banquet hall. We have moved away from event specific restrictions towards a risk based approach to events. I have been in discussions with many local events and organizations to discuss their upcoming plans, and we are working to find practical, common sense solutions for doing these events safely. My counterparts in the rest of the region are doing the same thing.

County Fair – I have been talking to the fair board for about 2 weeks now, discussing areas for concern and how we might handle various challenging areas of the fair. I have taken the general approach of supporting whatever degree of operation that they want to pursue, and focusing our efforts on education, advanced planning, and a quick response if we identify disease issues during or after the fair. As of this morning, the fair board plans to conduct a full fair in September. I have told them that we are supportive, and we will be discussing this in more detail later.

4th of July Parades and Fireworks – I have spoken to several different event organizers locally about ways to space out parking, encourage social distancing, and doing these events safely. The only limitation that we have made that restricts these events is in asking parades to not pass out candy.

School Reopening Plans – We had a brief staff meeting this week to discuss school reopening plans. We are meeting with the public school superintendents on June 15 to start discussing what things should look like when schools return.

Funding – We were able to secure \$13,000 in funding from the Family and Children First Council to support COVID-19 preparedness for pre-school and other students. We will be using this funding to buy some computers for our office, signage for the schools as they reopen, some signage for community events, additional hand sanitizer stations for community events, and support for sending our nurses into 5 schools for handwashing education efforts. This happened very quickly, and we were given a very short window to pull this together. I am very proud of the great work done by all the staff to handle this project so quickly. *waiting on quote from Jani-Chem*

We also have three other grant funding streams coming in next month: two covid related grants and a opiate prevention grant. Connie can provide some numbers and details.

We will be spending a significant amount of funding in the coming weeks on tech upgrades and computer systems.

Highland County Board of Health

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- 5) COVID 19 – Grant Funding
- 6) Jared's update
- 7) Budget revisions
- 8) Act on minutes for month of May 2020
- 9) Act on bills May 21 – June 17
- 10) Open Discussion
 - Renewal to go forth
 - a. Evaluation results
- 11) Adjourn

HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Combined EH Stats	MAY	2020
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I. SEWAGE PROGRAM

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Concord					1				
Dodson									
Fairfield	2	4	3		1				
Hamer									
Liberty	1		3		3				1
Jackson		1			1				
Madison		3	1	1					1
Marshall									
New Market	2		1						1
Paint	1	1	1	1					3
Penn			2		1				
Salem			1						
Union	1								1
Washington					2				
White Oak									
TOTALS	12	9	13	2	9	0	0	0	10

New Proposed as of: 12/31/19

Revised as of June 18, 2020

HIGHLAND COUNTY GENERAL HEALTH DISTRICT Departmental Budget for the Year 2020

Code	Expenditure Classification	Final Appropriation for Year 2019	Current Appropriation for Year 2020
Fund:	General Health		
Expenditures:			
0245-E000-E01-006	Salaries	500,000.00	590,000.00
0245-E000-E02-040	Office Supplies	8,125.00	25,000.00
	Medical Supplies	108,000.00	100,000.00
0245-E000-E03-060	Equipment	4,000.00	5,000.00
0245-E000-E04-070	Contract Repairs	1,100.00	5,000.00
0245-E000-E05-075	Contract Services	100,000.00	112,000.00
0245-E000-E07-050	Mileage	17,000.00	18,000.00
	Meetings		500.00
	Board Members Pay	3,500.00	5,800.00
0245-E000-E09-045	Printing & Advertising	250.00	2,000.00
0245-E000-E10-010	P.E.R.S.	90,000.00	90,000.00
0245-E000-E11-025	Workers Compensation	6,000.00	7,000.00
0245-E000-E12-090	Other - Miscellaneous	2,000.00	4,000.00
0245-E000-E13-080	Transfers Out		
0245-E000-E14-090	Deductions/Fees	18,000.00	18,000.00
0245-E000-E15-020	Insurance	125,000.00	125,000.00
0245-E000-E16-015	Medicare	9,200.00	9,200.00
0245-E000-E17-090	Remit to State	55,000.00	45,000.00
0245-E000-E18-075	Health Educator Contracts		
0245-E000-E19-075	Sewage Contracts	156,500.00	140,000.00
0245-E000-E20-075	BCJI Imp Contract	0.00	0.00
		1,203,675.00	1,301,500.00

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Thursday, May 21, 2020

The Highland County General Health District Board of Health held its May, 2020 meeting on May 21, with the following members present:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Mr. Tim Parry
Dr. Julie Karnes

1. Call to Order

The meeting was called to order by Mr. Holt at 9:10AM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Mr. Craig Edgington
Mr. Tim Parry
Dr. Julie Karnes (on phone, non-voting)
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Connie Page, Fiscal Officer
Bonnie Rusch, Director of Nursing

3. Monthly EH and Nursing Stats

The Board reviewed monthly activity from EH and PHN Divisions.

4. Sinking Spring Project Proposal

Mr. Warner discussed the potential for contracting with the Village of Sinking Spring to support their ongoing efforts to correct a long-standing sewage nuisance in the village. No action was taken at this time.

5. COVID-19 Update (Continuing Education 9:15AM to 9:45AM) – Mr. Warner presented information about COVID-19, the impact to date on Highland County, the various grants and their organization around the issue, quarantine housing programs, antibody testing.

6. New Contact Tracing Program – Mr. Warner presented an overview of the new contact tracing software provided by the Ohio Department of Health. This software has greatly reduced staff time in contacting patients.
7. Complaint Process for COVID-19 – Mr. Warner discussed the general process for making complaints at the health department, and the general criteria used to determine what level of response from staff was necessary.
8. April 2020 BOH Minutes
Mr. Warner presented the minutes for the April 2020 BOH Meeting. Mr. Edgington made a motion to approve minutes. Mr. Parry seconded the motion. Motion passed unanimously.
9. Bills from April 16, 2020 to May 21, 2020
Ms. Page presented the bills from April 16, 2020 to May 21, 2020. Mr. Edgington moved to approve bills. Mr. McCray seconded the motion. Motion passed unanimously.

10. Open Discussion

- a. New Communicable Disease Nurse Hire
Mr. Warner announced to the Board that Barb Eaglin, Public Health Nurse, was retiring. The board thanked Ms. Eaglin for her service and accepted her resignation. Mr. Warner, Ms. Page, and Ms. Rusch discussed the hiring process and finding a new nurse for communicable disease work and contact tracing. Mr. Warner requested the Board's approval to hire Chasidy Davis for the position, at a rate of \$21.50 hourly. Dr. Karnes made a motion to approve the hire. Tim Parry seconded the motion. Motion carried unanimously.
- b. Amy Main Nuisance, 6629 Pied Piper Parkway, Hillsboro, OH
Ms. McCoppin provided information on a trash nuisance located at 6629 Pied Piper Parkway, Hillsboro, OH for board review. After discussion, Dr. Karnes made a motion to send the nuisance to the prosecutor. Mr. Parry seconded the motion. Motion carried unanimously.
- c. COVID-19 Grant and Other Updates
Mr. Warner provided an update on COVID-19 and local response efforts. Mr. Warner also discussed new grant funding that had been provided to the HCHD and what the funds had been budgeted to be used for.

11. Adjourn

Mr. Holt made a motion to adjourn the meeting. Mr. McCray seconded the motion. Motion carried unanimously. Meeting was adjourned at 10:15 AM.



John Holt
President, Board of Health



Jared Warner, MEM, RS
Health Commissioner
Secretary, Board of Health