#### Highland County Board of Health Thursday, June 17, 2021

#### Agenda

- 1. Call to Order
- 2. Roll Call
- 3. Nursing and EH Monthly Reports
- 4. EH Nuisance Complaints

Cassanrda Hudnell - Blaire, 736 Blaine St. Greenfield.

- 5. Review Act on minutes for the month of May, 2021
- 6. Review Act on bills May 19, 2021 to June 17, 2021
- 7. COVID-19 Updates
  - a. Case Updates
  - b. Vaccine Update Interact for Health
  - c. Funding Update New Funding
- 8. Open Discussion
  - a. Vacation Time Policy Update
  - b. PHAB Update
  - c. Workforce Development Program
- 9. Adjourn

#### HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

#### **Combined EH Stats**

May

2021

		PER SEA	SEWAGE PR	UGKAM				15 to 10 to
Variances/Consult	ations/Lot	Splits	TO THE PROPERTY OF				STATE OF THE PARTY	
Sewage Variance Request	s				WPCLF Bi	eakdwon		
Sewage Consultations		110	Calendar Year	Grant Year	Amount Approved for	Date Closed	Spent	5 Used
Lot Splits/Minor Sub: Appr	roved	3	2018	2017	\$300,000.00	12/31/2018	\$46,461.80	150/
Lot Splits/Minor Sub: Disa	pproved		2019	2018	\$200,000.00	12/31/2019	\$180,407.35	15%
Grant Jobs Approved			2020	2019	\$150,000.00	12/31/2020	\$24,385.80	90%
2020 WPCLF Grants Closed			2021	2020	\$150,000.00	12/31/2021	324,363.80	16%
lote: 1/1/2021 - Small flow progra	m handed back	to the Ohio	2022	2021	\$150,000.00	12/31/2022	TBD	British Com
PA			2023	2022	TBD	12/31/2022	,00	
		Contracto	r registration*	as of 5/18	8/2021			
Installer Registration (I)	2	Box of the Williams	Date: I	22		er Training/To	esting	W - S - S
Septage Hauler	1	Year to	Date: SH	22				

				2023	2022	TBD	12/31/2022		2 G 1/16
			Contract	or registratio	n* as of 5/1	8/2021			110-32
installer Reg		2	Marine State of Marines	o Date: I	22		ller Training/T	esting	
Septage Registrati	on (SH)	1	Year to	Date: SH	10		Truck Inspect		+
Service P Registrati		1	Year to Date: SP		14		ctors that offers		15
TOWNSHIP	STSOM Inspections	Site Eval.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek	1	2							380 380
Clay		2	<del> </del>	<del> </del>	2				1
Concord	1	4	<del>                                     </del>	<del> </del>	<del>                                     </del>			1	
Dodson		1	<del></del> -	<del>                                     </del>	1	1			
Fairfield		1			<del></del>				
Hamer			1		<del> </del>	1	<b></b>		
Liberty			2		<del> </del>				
Jackson					<del></del>				1
Madison	1	1			<del></del>				
Marshall	1		1		<del></del>				1
New Market			1						2
Paint					+				
Penn			2		<del></del>	1			
Salem			<del>  </del>			1			1
Union	1	1	$\frac{}{}$		<del></del> -				
Washington						1			1
White Oak					<del></del>				
TOTALS	4	12	8	0	3			0	
TD Totals	33	35	12	2	26	5	0	1	7

		PI	RIVATE WA	TER SYSTE	M (PWS)	PROGRAM	Ē
	PWS (new)	PWS (Other)	Public Water Supplies	Totals			
Inspections	4	3		7			
Consultations	5	4		9			
Approved	2			2			٦
Disapproved						3	1
New Permits						1	
Alt. Permits						1	┨
Sealing							_
Permit	2			2			
Other						Market Cont.	
Permits	i			ſ		Variance	R

	Water Haulers
	Water Hauler Registrations(WH)
3	Year to Date: WH Registered
1	Truck Inspections
2	Consultations

Variance Requests	0

	THE CHAIN	Water S	amples	100 M	U2
Water Samples	QT Bacterial Samples (Taken by HCHD)	QT Bacterial Samples (not taken by HCHD)	OTHER: (HCHD staff)	OTHER: (Non-HD staff)	Total Samples
# Taken	3		1		4
# Safe	3		n/a	n/a	n/a
# Unsafe			n/a	n/a	n/a

Nuisa Nuisa	nces & Sol	id/IW Prog	ram			
Туре	# Received	Inspections	Consultatio	Invalid	Abated	Other
Solid/nfectious Waste Complaints (EPA citation)		1	2			
Trash Complaints (Local code)	4	27	22		3	<del> </del>
Sewage Complaints from Public	2	4	8		1	+
Sewage - Failing STSOM	<del>                                     </del>	1	4	<del>                                     </del>		+
Pest/Vector Complaints	1	<del> </del>	<del></del>	<del></del>	<del></del>	┼
All Other Complaints	0	0	0	<del>                                      </del>		+
Total Complaints	7	33	36		4	
Year to Date	17	103	115	2	4	
Solid and IW Waste Compliance Review	-	103	115		15	1

			FOOD PR	OGRAM				
Licenses	FSO Risk I-IV	RFE Risk	Vending	Tempora ry FSO	Tempora ry RFE	Mobile FSO	Mobile RFE	Total
Commercial Non-Commercial	11 3	9					1	21
Previous Total		0						4
YTD Total Licenses Issued	78	56	6	0	0	12	11	163
1,00,1005 133000	32	65	6	0	0	12	12	188
	T							-
Action	Risk	Vending	Micro- Markets	Temporar y FSO/RFEs	Mobiles	NonHC- Mobiles	Summer	Total
Plan Review Received	2				1			
Inspections (All types)					3			3
Consultations	20			1	4			31
Complaints	2			<del></del>	<del></del>			25
Committee	calls to operators/ins							
FB Outbreaks Reported								
FB Outbreaks Consult.								0
						_ 1	- 1	0

	1	1 _ 1						1311-21
Туре	Body Art	Campground	Day Care	Jail	Resident Camp	School Program	Swimming Pool	Other
Licenses/Approvals	Renews in Dec.	Renews in April	n/a	n/a	Renews in Dec.	n/a		
Licenses/Approvals YTD	5	8	TO THE THE REAL PROPERTY.	THE REAL PROPERTY.		11/ a	Renews in April	ti settler
Previous Year Totals	5	8 (2019-9)	n/a n/a	n/a	5	n/a	9	
Temporary/Time-Limited		5 (2015-5)	11/ d	3	4 (2019-6)	14	5 (2019-10)	2534
Temp/Time-Limited YTD					<u> </u>			
Plan Review		<del></del>						
Temp. Fac. Plan Review					├──-			
Inspections		1			<del> </del>			
Consultations	5				1 1	13	7	
Complaints					<del>   </del>	19		1

# Reported -	Dogs	88	1		Animal Bite	Breakdown		
# Reported -		4 7		Туре	Higland C,Events	Human Exposures	Non Highland Owner	Human Exposure
		<del>                                     </del>	-	Dog	7	7	1	1
Consultation:	s	13	]	Cat	4	4		
Heads to Lab		0		Rabbits/Mice/Squirrel		┝╼╼┼		<del> </del>
Positive			]	Bats		<del> </del>		<u> </u>
YTD Reports	dogs	22		Raccoons				
YTD Reports	cat	8	26 events	Ferrets		<del>  </del>		<del></del> -
YTD Reports	other	3		Reptiles/Other				
YTD Reports	Non HC	5		Farm Animals				
/TD Reports	Victims	40	1 event had 3 victims		1	ī		

		III. Specialty (	Consultatio	ons		
Bed Bugs	1	Mold		2	COVID EH Help at clinics see	holou
Carbon Monoxide		Radon			The part of the same of the sa	Delov
Formaldehy		PHAB		<del>                                     </del>	Roaches	
Lead in Water		COVID CONSULTS	May	4	Troubles	
Lead Paint	1	COVID COMPLAINTS	may	4		
МНР		YTD (2021) Covid Complaints	as of 5/18/21	46	complaints since	276

		Scheduled Su	rveys	
Program	Agency	Last	Next Scheduled	
Food - RFE	ODA		IAEXT Scheduled	
Food - FSO	ODH	<del> </del>		
Private Water Program	ODH	+	9/20/2021	
Campgrounds	ODH	12/01/19		
Household Septic	ODH	10/01/19		
Swimming Pools	ODH	12/01/19		
Solid Waste & IW	EPA	12/01/20		

			N	IEETINGS/TR	AININGS		100		
TI	TLE	Age		Date	Date	Date	Date	Dete	
<b>Board of He</b>	alth	НС		5/20/21		Date	Date	Date	Date
Staff Meetin		HC	HD	3/20/21		<del> </del>	<del></del>	<del></del>	<del> </del>
<b>EH Staff Med</b>	eting	HC	HD	5/5/21	5/27/21			<del> </del>	<del></del>
Sewage Com	mittee	HC		5/21/21	5/27/21		<del></del>	<del> </del>	├
Training:		ODA - FOO	D Program	5/24/21	3/2//21			<del>                                      </del>	<del></del>
		ODH - Food		5/24/21				<del>                                     </del>	<del></del>
Commission		Nuiance					<del>-  </del>	<del> </del>	<del></del>
COVID Calls (	& trainings	Mult		<del>                                     </del>			<del>- </del>	<del> </del>	
<u>Phil</u>	Covid Clini	c help/other		5/5/21			<del></del>	<del> </del>	<b></b> _
<u>Chris</u>		linic help		- 5/5/22			<del></del>	<del> </del>	
Cassandra	compliant b	inder update		5/21/21			<del></del> -	<del> </del>	
Anna -		ings/Clinic		3,21,21			<del>-                                    </del>	<del>   </del>	
LEPC				<del>                                     </del>			<del></del>	<del></del>	

# Highland County General Health District Public Health Nursing Report 2021 YTD Totals

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3rd Wednesday		Total Seen	2nd Wednesday	Total Imm.	Total Seen	TO WEDNESDAY	Walk-In Clinics	Rainsboro BP	Senior Citizens BP	SPECIALITY CLINICS(5.01)		Adult Pneumonia	Adult Influenza	COVID 19 Tel doses	Adult immunizations	Colla immunizations	IMMUNIZATIONS (REPORT 5.01)		Adult Immunizations	Child Immunizations	Lab Draws	Blood Pressures	Blood Glucoses	CAV Visits	CARE-A-VAN (CAV)		Lab Draws	Tick Collections	PHN Visits	PPD Skin Tests	Lice Checks	Newborn Screenings	Children Services Exams	Lead Tests	Pregnancy Tests	Phone Calls	Office Visits	OFFICE
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								0	0	April			2041	627	2643	270	April		29	٥			اه	2											220	/187	200	
		System and	2557 AVE 323		Protection (ASI)	North Column				May			306			402	Mav									-			4		9 0		3 0		T			- Toron
									Julia	Juno			0.	43			June		<u> </u>	<u>-   c</u>		2 0	1 c	3 1		-	0	12	5	5		9 0	2 2		514	638		June
f	+	1	†	+	+	†		+	Vinc	Trailer.	-					July	liiby	-	+	+		+	+	100		-	-			-			-		<u> </u>	-		Ainc
	$\dagger$	+	+	+	+	+	+	-	Aug						+	200	A	-		-	+	1	+											-	-			Aug
_	+	+	-	+	1	+		<u> </u>  -	Sept				+	1	-	opt		-	+		-	+	-					+					L		-			To State
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	1		1000		BOOK STATE	The same of			Total					Sec.	500	Total		STATE OF THE PARTY		1000	10000							Total Park	10000									E G
0	0		0	0			0	0		,	1	76/5	3993	7684	821			49	Д	0	0	0	50	SAL MAN	į	N C	)  -	.	1	,	4 1	_	2	0	1718	8169		STORY OF

Necheciday   Total Seen	Necheciday   Total Seen	Total Seen						0	2	2	0	C		A-Screen
Nucrinesday   Total Seen	Nucrinesday   Total Seen	Total Seen   Total Imm.   Total Seen   Total Seen   Total Imm.   Total Seen   Tot						c	  -			,		A Common
Mechaeday   Total Sean   Tota	Mechaeday   Total Sean   Tota	Total Specin   Tota							<u> </u>	2	٥	0		pid
Niverinesday   Total Seen	Niverinesday   Total Seen	Total inform   Total Sector   Total Sector   Total Sector   Total Sector   Total Inform   Total Sector   Total Inform   Total Sector   Total Inform   Tota							٥	0	0	0		BC
Neclinedary   Total Seen	Neclinedary   Total Seen	Total Seen   Tot					†		0	0	0	0		on
Y	Y	Total internal   Tota		_				0 0	0 0	0	0	0		epatic Function Panel
Y   Total Seen	Y   Total Seen	Total Inne.						0 0	0 (	٥	0	0		emoglobin A1C
Total Seen	Total Seen	Total isen					,		0 1	0	9	<u>。</u>		BC with Diff & Platele
Total Seen	Total Seen	Total Isreen						0	-		9	0	oic Panel	omprehensive Metab
Total Seen Total Imm.	Total Seen Total Imm.	Total Imm.   Total Seen   Total Imm.   Tot	Dec				Contract of the			_]	0			asic Metabolic Panel
Total Seen   Tot	Total Seen   Tot	Total Imm.  Total Seen Total Seen Total Seen Total Imm.  Its doses  1st doses  2nd doses  2nd doses  1st doses  2sd des  1st doses  1st doses  2sd des  2sd										Feb	sts	Number of
Ednesday	Ednesday	Total Imm.   Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Tot											S	ABORATORY SERVICE
Total Seen   Total Seen   Total Imm.   Tot	Total Seen   Total Seen   Total Imm.   Tot	Total Imm.								-	-			
Total Seen   Total Imm.   Tot	Total Seen   Total Imm.   Tot	Total Imm.						- Total	417	/4/	a September	107	200000000000000000000000000000000000000	
Ednesday	Ednesday	Total Imm.   Total Seen   Tot		-					321	469	Branch Co.	202	administered	total vaccin
Ednesday	Ednesday	Total Imm.   Total Seen   Total Imm.   Tot							96	6/7	Thursday.	35-1	2nd docac	
Eednesday	Eednesday	Total Imm.   Total Imm.   Total Imm.   Total Seen   Total Seen   Total Imm.   Tot							3	770	TANKE DE LA	256	1st doses	
ednesday  Total Seen Total Imm.  Total Seen Total Seen Total Seen Total Seen Total Seen Total Seen Total Imm. Total Seen	ednesday  Total Seen Total Imm.  Total Seen Total Seen Total Seen Total Seen Total Seen Total Seen Total Imm. Total Seen	Total Imm.   Total Imm.   Total Imm.   Total Seen   Total Seen   Total Imm.   Tot						85	coc	1,0	1	-		
ednesday  Total Seen  Total Imm.  Total Imm.  Total Imm.  Total Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Imm.  Covid Clinics  Total Imm.  Covid Clinics  Total Seen  1st doses  2nd doses  2nd doses  2nd doses  1st doses  1st doses  1st doses  2nd doses  2nd doses  1st doses	ednesday  Total Seen  Total Imm.  Total Imm.  Total Imm.  Total Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Imm.  Covid Clinics  Total Imm.  Covid Clinics  Total Seen  1st doses  2nd doses  2nd doses  2nd doses  1st doses  1st doses  1st doses  2nd doses  2nd doses  1st doses	Total Imm.   Total Imm.   Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Tot			_		+	2/	20.5	478	1756	12	s administered	total vaccine
ednesday  Total Seen  Total Imm.  Total Seen  Total Imm.  Total Seen  Total Imm.  Total Imm.  Total Seen  Total Seen  Total Imm.  Total Seen  Total Se	ednesday  Total Seen  Total Imm.  Total Seen  Total Imm.  Total Seen  Total Imm.  Total Imm.  Total Seen  Total Seen  Total Imm.  Total Seen  Total Se	Total Imm.	TO SERVICE SER						760	3	431	٥	2nd doses	
ednesday     Total Seen       Total Seen     Total Seen       Total Seen     Total Seen       Total Seen     Total Seen       Total Imm.     Total Seen       Covid Clinics     Total Seen       1     1st doses       2nd doses     0       1st doses     0       2nd doses     0       1st doses     133       1otal vaccines administered     0       2nd doses     133       1st doses     134	ednesday     Total Seen       Total Seen     Total Seen       Total Seen     Total Seen       Total Seen     Total Seen       Total Imm.     Total Seen       Covid Clinics     Total Seen       1     1st doses       2nd doses     0       1st doses     0       2nd doses     0       1st doses     133       1otal vaccines administered     0       2nd doses     133       1st doses     134	Total Imm.						28	44	468	1325	172	1st doses	
ednesday  Total Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Imm.  Total Seen  Total Imm.  Total Seen  Total Se	ednesday  Total Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Imm.  Total Seen  Total Imm.  Total Seen  Total Se	Total Imm.   Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Total Seen   Total Imm.   Total Seen   Total Imm.   Tot	less					-						Week 4
Total Seen   Total Seen   Total Seen   Total Imm.   Total Seen   Total Imm.   Tot	Total Seen   Total Seen   Total Seen   Total Imm.   Total Seen   Total Imm.   Tot	Total Imm.  Total Seen Total Seen Total Imm. Total Seen		    -	  -		+	193	513	504	38	119	es administered	1
Total Seen   Total Imm.   Tot	Total Seen   Total Imm.   Tot	Total Imm.  Interestable of the interest of the image of		1	1			84	440	114	37	0	2nd doses	
Total Seen   Total Imm.   Tot	Total Seen   Total Imm.   Tot	Total Imm.  Total Seen Total Seen Total Imm. Total Seen Total Imm. Total Seen Total Imm. Total Seen Total Imm. Total Imm. Total Seen Total Imm. Total Seen		1	$\downarrow$			109	73	390	<u> </u>	119	1st doses	
Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Total Seen   Total Imm.   Tot	Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Total Seen   Total Imm.   Tot	Total Imm.		$\downarrow$										Accv 2
Total Seen   Total Imm.   Total Imm.   Total Imm.   Total Seen   Tot	Total Seen   Total Imm.   Total Imm.   Total Imm.   Total Seen   Tot	Total Imm.			1			81	487	92	160	133	es administered	-
Total Seen   Total Imm.   Total Imm.   Total Imm.   Total Imm.   Total Seen   Total Seen   Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Total Seen   Tot	Total Seen   Total Imm.   Total Imm.   Total Imm.   Total Imm.   Total Seen   Total Seen   Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Total Seen   Tot	Total Imm.			1			65	398	90	න	0	2nd doses	
Total Seen   Total Imm.   Total Imm.   Total Imm.   Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Total Imm.   Total Seen   Total Imm.   Total Imm.   Total Seen   Total Imm.   Tot	Total Seen   Total Imm.   Total Imm.   Total Imm.   Total Seen   Total Seen   Total Seen   Total Seen   Total Imm.   Total Imm.   Total Seen   Total Imm.   Total Imm.   Total Seen   Total Imm.   Tot	Total Imm.		1				16	89	2	100	133	Seson 1st	
Total Seen   Total Imm.   Total Imm.   Total Seen   Tot	Total Seen   Total Imm.   Total Imm.   Total Seen   Tot	Total Imm.											122	
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dnesday  Total Seen  Total Imm.  Total Seen  Total Seen  Total Imm.  Clinics  Total Seen  Total Imm.  Clinics  Total Seen  Statal Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Imm.  Total Seen  Statal Seen  Total Seen  Total Seen  Total Seen  Total Seen  Statal Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Seen  Statal Seen  Total Seen	dnesday  Total Seen  Total Imm.  Total Seen  Total Seen  Total Imm.  Clinics  Total Seen  Total Imm.  Clinics  Total Seen  Statal Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Imm.  Total Seen  Statal Seen  Total Seen  Total Seen  Total Seen  Total Seen  Statal Seen  Total Seen  Total Seen  Total Seen  Total Seen  Total Seen  Statal Seen  Total Seen	Total Imm.  dnesday  Total Seen  Total Imm.  Total Seen  Total Imm.  Clinics  Total Seen  Total Seen  Total Imm.  Clinics  Total Seen  Tot						21	325	701	114	5 6	2nd doses	
dnesday  Clinics  Covid Clinics	dnesday  Clinics  Covid Clinics	dnesday dnesday Clinics Covid Clinics							3	107	19,	<u>.</u>	1st doses	
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Inc.   Inc.	MMR Titer		0	0							+	+	+	_			
Incl. Harneglobin   0	Varicella Titer		0	0		7	<u> </u>	-  - -			+	<u> </u>	+				
Tick Lead	Pediatric Hemoglobin		0	0		7		<u> </u>		T	+	+	+	<u> </u>			
In D. D. Color (i.e. deal/Hemoglobin)	Pediatric Lead		0	0			0	9			+	-					
Totals   December   Totals   December   Totals   December   Dece	Pediatric Lead/Hemoglobin		0	0			2 0	) c			+	L	-	L			
Total Cont.   Jan   Feb   May   May   June   June   June   May   June   June	Vitamin D		0	0				0 0				-					
Discretions   Same   Feb   Mar   April   May   June   July   Aug   Sept   Oct   Nov   Dec   De	1	otals	0	0			2 (	2	٥		0		-	>			
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### Nursing updates

## May 2021 Community Nursing Events

- In school vaccine clinics were done at Bright, Greenfield, Fairfield and Hillsboro.
   Covid clinics were held weekly, Moderna and Pfizer now offered
- 3 Care-A-Van in use each week. In May we stopped at Mt. Olive, Mowrystown, Rocky Fork, Marshall, Pricetown, Allensburg, and April.
- 5 Homebound and Migrant farm covid vaccinations completed 4 Chasidy, communicable disease nurse taught infectious diseases and prevention to OCEPI lifeskills, a court ordered substance abuse course.

### Looking forward:

- 1 Back to school clinics planned all summer.
- 2 Care-A-Van starting rotating schedule for July
- 3 Continuing to go to businesses and events with covid vaccine



#### Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info@highlandcountyhealth.org

#### **NOTICE OF VIOLATION**

Date: 12/3/2020

Property Owner Name:	Thomas Bu	nch & Sara	h Blair/SURV		
Mailing Address:	736 Blaine	Street			
City: Greenfield	State:	ОН	Zip:	45123	

#### Re: Complaint

Nature of Complaint:	Trash
Parcel Number(s):	26-19-001-075.00
Complaint Property Address:	736 Blaine St

The Highland County Health Department (HCHD) received the above-mentioned complaint and a HCHD staff member performed and investigation.

Date of Investigation:	12/2/2020
Complaint was found	[x] Valid - Corrective measures must be taken.
to be:	[] Not Valid - No further action needs to be taken. [] Outside of the Jurisdiction of this agency at this time.
At the time of the inspection the following was observed:	Trash on the property.

#### You are currently in violation of the following code(s)/regulation(s) regarding this complaint:

#### OAC 3745-27-05 (C)

"No person shall conduct, permit, or allow open dumping. In the event that open dumping is occurring or has occurred at a property, the person(s) responsible for the open dumping, the owner of the property, or the person(s) who allow or allowed open dumping to occur, shall promptly remove and dispose or otherwise manage the solid waste in accordance with Chapter 3734. of the Revised Code, and shall submit verification that the solid waste has been properly managed. [Comment: Prompt removal and disposal of solid waste does not relieve any obligations under state or federal environmental statutes. This may include environmental clean-up of the site and/or remediation of ground water contamination resulting from the open dumping.]"

This public health nuisance must be abated by the deadline.

Deadline(s):	January 21, 2021
Corrective Action(s):	<ol> <li>Contact this office prior to the deadline to schedule a reinspection for verification of compliance.</li> <li>Please note that under Ohio Administrative Code 3745-</li> </ol>

	19-04 – the burnin grease, asphalt, liq building materials	ng of materials which contain rubber, quid petroleum products, plastics or is prohibited
Failure to comply:	If the deadline is not r inspection, your case v Board of Health at their	net and our office contacted for an vill be turned over to the Highland County next scheduled monthly board meeting.
	Board meeting date:	February 18, 2021

Highland County Board of Health meets on the 3rd Thursday of each month at 9:00 AM in the Health Department's meeting room. These meetings are open to the public. If a meeting must be changed it will be posted on local news media, HCHD social media, and posted on the hall bulletin board.

Please contact this office with any questions or concerns regarding your responsibilities in this matter. Your questions will be best answered by the sanitarian handling this case. Updates regarding remediation actions should also be directed to this sanitarian:

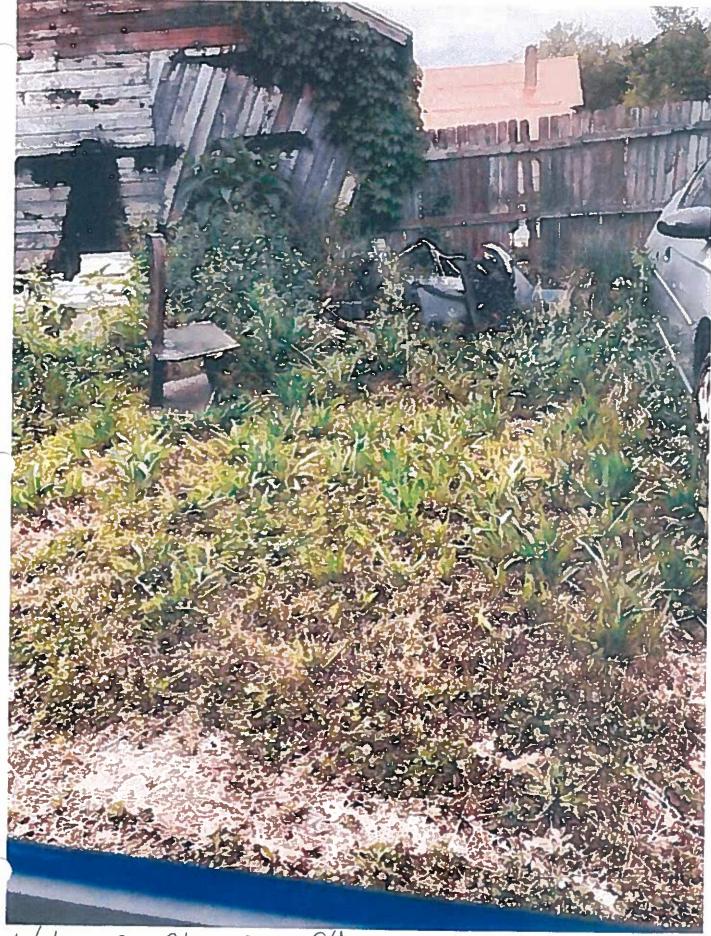
HOUR SAL	nitarian handling this case:	Cassandra Hudnell
e-mail:	chudnell@highlandcounty	health org
Phone:	937-393-1941 ext. 106	TO STATE OF THE ST

Sincerely,

Cassandra Hudnell
Sanitarian-In-Training
Environmental Health Division



6/1/21 736 Blaine St. CH



6/1/21 736 Blaine St. CA



6/1/21 736 Blaine St. CH



6/1/21 736 Blaine St. CH

#### **MINUTES**

#### BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

#### Thursday, May 20, 2021

The Highland County General Health District Board of Health held its May, 2021 meeting on May 20, with the following members present:

Mr. John Holt

Mr. Rob McCray

Mr. Craig Edgington (Via Phone)

Dr. Julie Karnes

Mr. Tim Parry

1. Call to Order

The Board of Health meeting was called to order by Mr. Holt at 9:10AM.

2. Roll Call

The following individuals were present at the meeting:

John Holt

Rob McCray

Craig Edgington (Via Phone)

Dr. Julie Karnes

Tim Parry

Jared Warner, Health Commissioner

Anna McCoppin, Director of Environmental Health

Bonnie Rusch, Director of Nursing (via Zoom)

Connie Page, Fiscal Officer

Philip Webb, Sanitarian

Cassandra Hudnell, Sanitarian-in-Training

3. Nursing and EH Monthly Reports

Ms. McCoppin and Ms. Rusch presented monthly report statistics to the BOH.

4. EH Food Fees Update

Ms. McCoppin provided an update on the revised food fee schedule and the refund process.

- 5. EH Nuisance Complaints
  - Solid waste/trash/off rim tires James III & Beverly Christ 12870 US HWY 50 (Rainsboro)

Mr. Webb presented information regarding a solid waste/tire nuisance located

at the above address. After discussion, Mr. Parry made a motion to provide an additional 30 days, after which EH staff should send this complaint to the prosecutor. Mr. McCray seconded the motion. Motion carried unanimously.

- b. Sewage Nuisance Richard Whitenack 3838 US HWY 62 Mr. Webb presented information regarding a sewage nuisance located at the above address. After discussion, Mr. Parry made a motion to provide an additional 30 days, after which EH staff should send this complaint to the prosecutor. Dr. Karnes seconded the motion. Motion carried unanimously.
- c. Trash Nuisance Virginia Robertson, 844 Locust Ln Ms. Hudnell presented information regarding a trash nuisance located at the above address. After discussion, Mr. Parry made a motion to send this complaint to the prosecutor. Dr. Karnes seconded the motion. Motion carried unanimously.
- Review Act on minutes for the month of April, 2021
   Mr. Warner presented the minutes for the April, 2021 BOH Meeting. Dr. Karnes made a motion to approve minutes. Mr. Edgington seconded the motion. Motion passed unanimously.
- Bills from April 15, 2021 to May 18, 2021
   Ms. Page presented the bills from April 15, 2021 to May 18, 2021. Dr. Karnes made a motion to approve the bills. Mr. McCray seconded the motion. Motion passed unanimously.
- 8. COVID-19 Updates Mr. Warner provided an update on current COVID-19 activities in the county for the following topic areas:
  - a. Case Updates
  - b. Vaccine Update
  - c. Funding Update
  - d. Mask Policy Updates
- 9. Open Discussion

Nuisance Position and Sinking Spring Project – Mr. Warner provided an update on two project proposals currently under review by the health department and community partners.

RS/SIT Position – Mr. Warner requested the Board's approval to post and hire an RS/SIT position with an hourly rate of \$16.50 to \$17 hourly. Mr. Parry made a motion to approve the hiring. Mr. McCray seconded the motion. Motion carried unanimously.

COVID Clerk Position – Caitlyn Fletcher provided a letter of resignation in order to start a job in her newly finished degree field. Mr. Warner requested the Board's approval to repost the position with the same hourly rate previously approved for the COVID Clerk / Administrative Assistant. This position is likely to be moved into the Nursing Clerk position when Ms. VanPelt retires in November, 2021. Mr. Parry made a motion to approve the job posting and hiring of this position. Dr. Karnes seconded the motion. Motion carried unanimously.

Volunteer Appreciation Day – Mr. Warner discussed a volunteer appreciation day event to thank those who helped during COVID-19 mass dispensing operations. Butler Springs offered a discount price of \$150 to host the event. Dr. Karnes made a motion to approve this expenditure. Mr. Parry seconded the motion. Motion carried unanimously.

Office Chairs – Ms. Page requested approval for an increased chair budget of \$4,200. Dr. Karnes made a motion to approve this increased budget. Mr. Parry seconded the motion. Motion carried unanimously.

10. Adjourn

Mr. Edgington made a motion to adjourn the meeting. Mr. McCray seconded the motion. Motion carried unanimously. Meeting was adjourned at 10:30 AM.

John Holt

Rresident, Board of Health

Jared Warner, MEM, RS Health Commissioner

Secretary, Board of Health

#### June

Prepared by: Connie Page

Estimated Health Salary C	osts for June	Actual Health Salary Co	sts for May
Item	Cost	ltem	Cost
Salaries	\$53,100.96	Salaries	\$72,799.61
PERS - Employer Pickup	\$248.20	PERS - Employer Pickup	\$722.92
PERS - Monthly Contributions	\$5,991.46	PERS - Monthly Contributions	\$7,391.97
Medicare	\$603.46	Medicare	\$1,011.73
Insurance	\$11,201.22	Insurance	\$12,537.15
Total Estimated	\$71,145.30	Total	\$94,463.38

\*May was higher due to hero bonus

\*June higher due to Leah Lewis retirement payout

		enses to be Paid		
Payee And The State of the Stat	Cat. Number	ktem	Cost	Utilian in
GSK	E2	Medical Supplies	\$	3,052.23
SOS	E2	Office Supplies	\$	569.82
Bonnie Rusch	E2	Supplies for Caravan	\$	22.52
Allied Too	E2	Batteries for AED	\$	463.32
		Desk light, light bases, other office		
Amazon Business	E2	supplies	\$	211.30
Britrtane Dance	E2	Computer Riser	\$	24.66
Proforma Buckeye	E2	2 part invoices	\$	287.89
Fifth Third	E2	Adobe Softwre	\$	481.55
Greystone Systems Inc	E5	Quarterly Security	\$	99.00
Greystone Systems Inc	E5	Configure new AT&T internet	\$	190.00
ComDoc	E5	Copier usage	\$	269.22
Xerox	E5	Monthly Lease	\$	214.29
AT&T	E5	Internet with one time installation	\$	241.79
AT&T	E5	Cell phones	\$	194.53
Ohio Helping Hands	E5	Office cleaning for May	\$	700.00
HCFR Inspections, LLC	E5	Plumbing Permits	\$	780.00
Highland District Hospital	E5	Lab Testing (May)	\$	54.75
Charter Communications/Spectrum	E5	Phone Service (June)	\$	396.91
NHBC	E5	3RD Quarter Condo Fees	\$	9,089.50
Stericycle	E5	Sharps removal	\$	137.02
Fifth Third	E5	Time tap, quick books, liftoff(email)	\$	669.15
Ohio Treasurer of State	E5	Marcs Radios Jan April	\$	210.00
Shala Schutte	E7	May Mileage	\$	7.28
Chris Shope	E7	May Mileage	\$	196.56
Anna McCoppin	E7	May Mileage	\$	105.04
Philip Webb	E7	May Mileage	\$	116.48
Cassandra Hudnell	E7	May Mileage	\$	127.92
Bonnie Rusch	E7	May Mileage	\$	19.24
Bonnie Rusch	E12	Reimb. For OPHA conference	\$	20.00
Crystal Hensley	E12	Refund for STSOM	\$	50.00
Marathon - Wex Bank	E12	Fuel for Caravan	\$	155.35
Sue Boone	E12	Reimburse for Site Evaluation	\$	200.00
Freasurer, State of Ohio	E17	Sewage Remits	\$	405.00
Ohio Division of Real Estate & PL	E17	Burial Permits	\$	2.50
Total General Health Expenses from	05/20/21-06/16		\$	19,764.82

	Restaurant E	xpenses to be Paid		
Category	Cat. Number	Item	Cost	
Salaries	G1	Employee Salaries		
PERS	G1	Monthly Contributions		
Medicare	G1	Employer Medicare		
Treasurer, State of Ohio	G2	FSO Remits	\$	350.00
Treasurer, State of Ohio	G2	RFE Remits	\$	280.00
Cassandra Hudnell	G3	May Mileage	\$	59.28
Philip Webb	G3	May Mileage	\$	40.04
Anna McCoppin	G3	May Mileage	\$	8.32
Total Restaurant Expenses from	m 05/20/21-06/16/21		\$	737.64

	Private Water	Expenses to be Paid		
Category	Cat. Number	Item	Cost	
Salaries	\$78	Employee Salaries	\$	12
Treasurer, State of Ohio	581	Private Water Permit Remit Fees(ODH)	100	
Treasurer, State of Ohio	S81	Private Water Permit Remit Fee(ODNR)		
Chris Shope	S87	May Mileage	\$	9.36
Masi Labs	\$83	Water Sample Testing	\$	356.80
Philip Webb	\$87	May Mileage	\$	60.32
Total Private Water Expenses i	rom 05/20/21-06/16/	/21	\$	426.48

<u> </u>	Swimming Poo	T.		
Category	Cat. Number	Item	Cost	
Salaries	E01	Employee Salaries		
PERS	E10	Monthly Contributions		
Medicare	E08	Employer Medicare		
Workers Comp	E10	Workers Comp		
Anna McCoppin	E07	May Mileage	\$	2.08
Philip Webb	E07	May Mileage	\$	16.12
Total Swimming Pool Expense	s from 05/20/21-06/1	16/21	Ś	18.20
	RV Park Ev	nenses to be Paid		
Satasas		penses to be Paid		
	RV Park Ex Cat. Number	Item	Cost	
Category Salaries			Cost	
		Item	Cost	
Salaries		Item Employee Salaries	Cost	
Salaries PERS		Item Employee Salaries Monthly Contributions	Cost	
Salaries PERS Medicare	Cat. Number	Item Employee Salaries Monthly Contributions Employer Medicare	Cost	
Salaries PERS Medicare Workers Comp Treasurer, State of Ohio	Cat. Number	Item Employee Salaries Monthly Contributions Employer Medicare Workers Comp	Cost	\$19.76
Salaries PERS Medicare Workers Comp	Cat. Number	Item Employee Salaries Monthly Contributions Employer Medicare Workers Comp Campground remits	Cost	\$19.76 \$4.16

Fund	5/1/2021	May Receipts	May Expenses	5/31/2021
General Health Fund	\$955,087.01	\$88,941.27	\$127,646.21	\$916,382.07
R/V Trailer Parks Fund	\$15,799.44	\$1,037.00	\$902.03	\$15,934.41
Swimming Pool Fund	\$8,067.55	\$189.00	\$614.22	\$7,642.33
Restaurant Fund	\$72,459.19	\$3,895.50	\$5,132.28	\$71,222.41
Private Water Funds	\$18,362.65	\$408.50	\$791.18	\$17,979.97
Capital Improvements	\$61,619.86			\$61,619.86
Totals	\$1,131,395.70	\$94,471.27	\$135,085.92	\$1,090,781.05



#### Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133

Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: highcohd@odh.ohio.gov

June 17, 2021

Highland County Budget Commission Administration Building Hillsboro, Ohio 45133

Dear Budget Commission Members:

At its regular meeting of June 17, 2021, the Board of Health approved the request for additional appropriations from unappropriated funds as follows:

Action Fund Code	Fund Description	Changed Amount	Revised Approp.
Increase 0245-E000-E01-006	Salaries	\$55,673.00	\$ 680,673.00
Increase 0245-E000-E10-010	P.E.R.S	\$ 4,311.00	\$ 94,314.00
Increase 0245-E000-E15-020	Insurance	\$ 7,415.00	\$148,415.00

Revised Expenditure total \$67,399.00

Attached is a revised budget with changes in yellow.

For the Board of Health:

Jared Warner

Health Commissioner

Secretary, Board of Health

Connie J. Page

Fiscal Officer

John Holt

President, Board of Health

#### HIGHLAND COUNTY GENERAL HEALTH DISTRICT

#### Departmental Budget for the Year

Code	Expenditure Classification	Appropriation for	Revised Appropriation
Fund:	General Health	2021	for 2021
Expenditures:	General Health		
0245-E000-E01-006	Salaries	200 200 200	
		625,000.00	680,672.72
0245-E000-E02-040	Office Supplies	60,000.00	60,000.00
	Medical Supplies	120,000.00	120,000.00
0245-E000-E03-060	Equipment	10,000.00	10,000.00
0245-E000-E04-070	Contract Repairs	5,000.00	5,000.00
0245-E000-E05-075	Contract Services	112,000.00	112,000.00
0245-E000-E07-050	Mileage	18,000.00	18,000.00
	Meetings	500.00	500.00
	Board Members Pay	5,800.00	5,800.00
0245-E000-E09-045	Printing & Advertising	2,000.00	2,000.00
0245-E000-E10-010	P.E.R.S.	90,000.00	94,310.90
0245-E000-E11-025	Workers Compensation	7,000.00	7,000.00
0245-E000-E12-090	Other - Miscellaneous	4,000.00	4,000.00
0245-E000-E13-080	Transfers Out	1,000.00	4,000.00
0245-E000-E17-090	Remit to State	45,000.00	45,000.00
0245-E000-E15-020	Insurance	141,000.00	148,414.97
0245-E000-E16-015	Medicare	10,200.00	10,200.00
0245-E000-E14-090	Property Tax Deductions/Fees	18,000.00	18,000.00
0245-E000-E19-075	Sewage Contracts	150,000.00	150,000.00
		1,423,500.00	1,490,898.59



#### Highland County General Health District

1487 North High St. Suite 400, Hillsboro, OH 45133 Telephone: (937) 393-1941 • Fax: (937) 393-4694 • Email: info(whighlandcountyhealth.org

June 17, 2021

**Highland County Budget Commission** County Administration Building Hillsboro, Ohio 45133

**Dear Budget Commission Members:** 

At its regularly scheduled board meeting held on June 17, 2021 the Board of Health approved the attached revised to the General Fund Expenditures budget for the year 2021, and directed that the revised budget be forwarded to the Highland County Budget Commission. Please note, changes are highlighted in the budget in yellow. This change is due to a formula error when the budget was first submitted.

For the Board of Health:

President, Board of Health

Fiscal Officer

Jared Warner

√Health Commissioner Secretary, Board of Health

#### HIGHLAND COUNTY GENERAL HEALTH DISTRICT

#### Departmental Budget for the Year

		Appropriation	Revision
	F	for	for
-	Expenditure Classification	2021	2021
Fund:	General Health		
Receipts:			
	Balance carryover	618,241.38	618,241.38
4140-E000-E01.900	State Subsidy/Grants	12,000.00	12,000.00
444	Gross Property Tax - Inside		12,000.00
4140-E000-E02.500	Settlements	135,000.00	135,000.00
4140-E000-E03.500	Settlements	384,000.00	384,000.00
4140-E000-E04.500	Special Assessment Fees		00-1,000.00
4140-E000-E04.900	Installer Registrations	600.00	600.00
4140-E000-E05.900	Sewage/Septic Permits	15,000.00	
4140-E000-E06.900	Vital Statistics	65,000.00	15,000.00
4140-E000-E07.900	ВСМН	5,000.00	65,000.00
4140-E000-E07.900	Immunizations		5,000.00
4140-E000-E07.900	Laboratory Testing	90,000.00	90,000.00
4140-E000-E07.900	Other Nursing Services	2,600.00	2,600.00
4140-E000-E07.900	PPD/Skin Tests	1,000.00	1,000.00
4140-E000-E08.900	Insp.)	2,500.00	2,500.00
4140-E000-E09.900	Septic Hauter	15,000.00	15,000.00
	Gross Property Tax Rollbacks and	250.00	250.00
	Personal Property		
4140-E000-E12.500	(Intergovernmental)	55,000.00	55,000.00
4140-E000-E08.900	Loan Inspections	200.00	200.00
4140-E000-E13.900	MRC Sponsorship Grant	200.00	200.00
4140-E000-E14.900	Mac Project Funds Grant	56,500.00	E6 E00 00
	P.H. Emergency Prepardness	00,000.00	56,500.00
4140-E000-E16.900	Grant	77,000.00	77,000.00
4140-E000-E17.900	Plumbing Fees	8,000.00	8,000.00
1140-E000-E08.900	Site Evaluations	12,500.00	12,500.00
1140-E000-E18.900	Body Art Licenses	500.00	500.00
1140-E000-E10.900	Other Receipts	500.00	500.00
1140-E000-E12.500	RCORP GRANT		000.00
140-E000-E19.900	Reimbursements		
140-E000-E20.900	Sewage Reimbursements	150,000.00	150,000.00
	***	1,556,391.38	1,706,391.38

\*\*\*Forumula error on original Appropriation

- D. No employee will be entitled to vacation leave under any circumstances until he/she has completed one (1) year of employment with a County Department.
- E. Vacations are scheduled in accordance with work load requirements of the individual department or office. For this reason, it is recommended that vacation requests of one (1) week or more be made at least one (1) week in advance of the proposed starting date.
- F. In no case may an employee take their vacation early, prior to the employee's anniversary date for any given reason.
- G. Vacation leave is earned while on vacation and sick leave, but additional vacation is not accrued through the accumulation of paid overtime.
- H. No vacation leave shall be accumulated over 240 hours, and no more than 50% of accumulated vacation time can be carried over to the next year. An employee is entitled to compensation, at his/her current rate of pay, for the pro-rated portion of any earned but unused vacation leave for the current year to his/her credit, at the time of separation or retirement, and in addition, shall be compensated for any unused vacation leave accrued to his/her credit, with the permission of the Appointing Authority, for up to 240 hours immediately preceding the last anniversary date of employment. This policy goes into effect after the employees second calendar year of service.
- I. Vacation leave is granted in the following increments:
  - 1. All other County Departments shall grant vacation leave in minimum units as determined by the Appointing Authority.
- J. Vacation pay benefits do not accrue to an employee on Workers' Compensation, who is not receiving a payment for sick leave or vacation leave, but only Workers' Compensation payments.
- K. An employee whose scheduled vacation falls within a week containing a paid holiday will not have the holiday charged against vacation.
- L. An employee who transfers from one agency to another will be paid for any unused vacation by the releasing agency. An employee transferring to Highland County who has less than one (1) year of service at the time of transfer will be eligible for the first vacation after completing one (1) year of combined service. (OAG 85-035)
- M. Personal Time is provided to each full time employee at the beginning of each calendar year. 24 hours of personal time are available for use during the year, but this time may not be carried forward, and no payout of this time is permitted if an employee separates from service for any reason. Personal time is requested and used by employees following the same procedures as vacation time.

# 2021 YTD Comparison

March Budget Comparison	2019		2020		2021		2020-2021 Difference
Revenue	\$	99,258.10	\$	138,386.42	\$	122,758,35	\$ (15,628,07)
Expenses	\$	217,771.55	\$	269.930.02	\$		\$ 773064
-		,	Ī	100/00000	4	2,2,000.00	40.507,7
Gen Balance	\$	148,773.75	\$	243,453.23	<b>⇔</b>	467,575.19	\$ 224.121.96
RV Balance	\$	7,560.64	<b>₩</b>	11,262.02	Ş	13,894.59	\$ 2.632.57
Swimming Balance	÷	2,627.16	\$	4,425.34	\$	6.553.44	\$ 2 128 10
Food Balance	\$	47.837.36	s	75 733 78	^	62 224 61	¢ (13 300 17)
				. 2). 00 0	4	04,JJT.UI	(/I.665'CT)
Water Balance	\$	7,366.87	\$	12,261.62	s	17,925.91	\$ 5,664.29
Capital Balance	Ş	61,619.86	\$	61,619.86	\$	61,619.86	S
Total CE -: -	<u>-</u>	275.780.64	\$	408 755 85 5	^	629 903 60 6	\$ 721 147 75

Total Cash on Hand Balance is +221,147.75 compared to this time in 2020 As of March 2021 YTD we are +224,121.96 in General Fund Revenue vs. Expenses

