

Highland County Board of Health
Tuesday November 19, 2019

Agenda

1. Call to Order
2. EH 2020 Fee Schedule – Third and Final Reading
3. Composting Facility Variance Request – City of Hillsboro
4. WPFLC Project Proposals - Musser, 10919 Petersburg Rd., Hillsboro
5. Nuisance Cases - TBD
6. Roll Call
7. PHAB update
 - a. Completeness Review Corrections Under Way
 - b. CHA 2019 Update and Next Steps
8. Review - Act on minutes for the month of October, 2019
9. Review - Act on bills October 15, 2019 to November 19, 2019
10. Budget Revision 2019
11. Legislation Review
 - a. Vaping Legislative Review
12. Quality Improvement
 - a. Single Entry Way Update
13. Continuing Education – Community Health Assessment Data Review - Warner
14. Open Discussion
 - a. Special BOH Meeting TBD – Levy Financials Approval and BOH Performance Review
 - b. RCORP Grant Update
 - c. 3 grant jobs will be paid/closed out for October. (Ooten, Dolph, Trieu)
 - i. Highland County will have spent \$144,325.90 of the \$200,000.00 for 2018, leaving \$55,674.10 undisbursed.
 - d. EPA - Solid and Infectious Waste Survey was done on 11/5/2019
 - e. ODH - Pool and Campground Survey scheduled for 12/19/2019
15. Adjourn



THE CITY OF HILLSBORO, OHIO

Drew Hastings, Mayor ~~ Richard Donley, Safety and Service Director

130 NORTH HIGH STREET · HILLSBORO, OHIO 45133-1152

November 8, 2019

Anna McCoppin
Highland County Health Department
1487 N. High Street
Hillsboro, Ohio 45133

RE: Yard Waste Facility, Class IV

Ms. McCoppin:

We are requesting a variance on inspections for our site. During times when yard waste is accepted, the site is inspected one time a week. When the yard was is not being accepted October through April we would like to inspect one time per month.

Thank you.

Drew Hastings,
Mayor, City of Hillsboro

Mayor's Office P (937) 393-5219 · Auditor's Office P (937)393-5791

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HCHD ENVIRONMENTAL HEALTH DIVISION ACTIVITY REPORT

Name:	COMBINED TOTAL		
Month:	OCTOBER	Year:	2019

SEWAGE PROGRAM

163	Sewage Consultations		24 YTD	1	Installer Registration
	WPCLF Grants Closed		12 YTD	0	Septage Hauler Registration
1	Lot Splits/Minor Sub: Approved		8 YTD	0	Service Provider Registration
1	Lot Splits/Minor Sub: Disapproved				

TOWNSHIP	STSOM Inspections	Site Eval. Insp.	Final and 12 Month Insp	Completed Finals	Site Eval Completed	Installation Permit	Replacement Permit	Alteration Permit	STSOM Permits Issued
Brush Creek	1			1					1
Clay		2							1
Concord		2							1
Dodson			1						
Fairfield	1	3	7			2			4
Hamer		1			1				
Liberty	2	2	3	1	1				4
Jackson									
Madison		1	3	1				1	2
Marshall									
New Market		1							1
Paint	1		4			1			
Penn									
Salem									
Union			1						
Washington	2		1						1
White Oak		1		1	1				1
TOTALS	7	13	20	4	3	3	0	1	16

PRIVATE WATER SYSTEM (PWS) PROGRAM

	PWS (new)	PWS (Other)	Public Water Supplies	Totals	Water Samples	MMO-MUG:	QT:	OTHER:	Total Samples
Inspections	3	1			# Taken	5	7	4	16
Consultations	49	21			# Safe	3	5	n/a	n/a
Approved	1	n/a	n/a		# Unsafe	2	2	n/a	n/a
Disapproved	1	n/a	n/a						
New Permits	2		n/a						
Alt. Permits			n/a						
Sealing Permits			n/a						
						Water Haulers			
						Registrations			
						Truck Inspections			
						Consultations			

FOOD PROGRAM

Licenses Issued	FSO Risk I-IV	RFE Risk I-IV	Vending	Temporary FSO	Temporary RFE	Mobile FSO	Mobile RFE	
Commercial		4	1			2		
Non-Commercial			n/a			n/a	n/a	
	Risk	Vending	Micro-Markets	Temporary FSO/RFEs	Mobiles	NonHC-Mobiles	Summer Feed	Total
Plan Review Received	2					n/a	n/a	
Inspections (All types)	15	1	4	1	2			
Consultations	11	1	1		11			
Foodborne Outbreaks								
Reported								
Consultations								

ADDITIONAL ENVIRONMENTAL HEALTH PROGRAMS

	Body Art	Campgrounds	Jails	Resident Camps	School Program	Solid Waste Program	Swimming Pools	Day Care - Requested
Licenses/Approvals			n/a		n/a			n/a
Temporary/Time-Limited		1	n/a	n/a	n/a	n/a	n/a	n/a
Inspections		1		n/a				
Consultations		2			2	3	1	
Plan Review			n/a		n/a	n/a	n/a	n/a

Specialty Consultations	Animal Bites	Nuisances
Bed Bugs	7	#r Reported - Dogs
Carbon Monoxide	1	# Reported - Others
Formaldehy	8	Investigations
Lead in Water	12	Consultations
Lead Paint		Heads to Lab
MHP		Positive
Mold		
Radon		
Other		

DATE

ENVIRONMENTAL STAFF MEETINGS AND TRAININGS

10/3/2019	OEHA SW Fall Conf.
10/4/2019	Gave FSO training to HCCAO Head Start Staff
10/31/19	Sewage Committee
10/15/2019	CORSECA meeting
10/15/2019	BOH
10/18/2019	Flu Table-top exercise
10/29/2019	ODH HSTS/PWS Conference Call; Health Space System Conf. Call

Highland County General Health District

Public Health Nursing Report

October 2019

A. OFFICE	
Office Visits	494
Phone Calls	193
Pregnancy Tests	1
Lead Tests	0
Children Services Exams	0
Newborn Screenings	0
Lice Checks	4
PPD Skin Tests	3
PHN Visits	1
Tick Collections	0
Lab Draws	2
B. CARE-A-VAN (CAV)	
CAV Visits	6
Blood Glucoses	0
Blood Pressures	1
Lab Draws	1
Immunizations	4
C. IMMUNIZATIONS	
Immunizations	675
D. SPECIALITY CLINICS	
Senior Citizens BP	23

Walk-In Clinics

1st Wednesday

Total Seen 37
 Total Imm. 59

2nd Wednesday

Total Seen 47
 Total Imm. 51

3rd Wednesday

Total Seen 60
 Total Imm. 73

4th Wednesday

Total Seen 81
 Total Imm. 106

5th Wednesday

Total Seen 23
 Total Imm. 33

Eye Clinic

Total Seen 4
 New 3
 Recheck 1

E. LABORATORY SERVICES

Test	Number of Tests	HDH Lab Charge per Test	Total HDH Lab Charge	Patient Fee	HDH Received
Basic Metabolic Panel	1	\$ 9.40	\$ 9.40	\$ 20.00	\$ 20.00
Comprehensive Metabolic Panel	1	\$ 11.74	\$ 11.74	\$ 35.00	\$ 35.00
Hepatic Function Panel	1	\$ 9.08	\$ 9.08	\$ 25.00	\$ 25.00
Lipid	1	\$ 14.80	\$ 14.80	\$ 30.00	\$ 30.00
Totals	4	\$ 45.02	\$ 45.02	\$ 110.00	\$ 110.00

F. COMMUNICABLE DISEASE

Disease Total Cases

Campylobacteriosis	0
Chlamydia	2
Cryptosporidiosis	0
Ecoli	0
Gonococcal	0
Hepatitis A	3
Hepatitis B	0
Hepatitis C-NEW	10
Hepatitis C-RECHECK	5
Influenza A	0
Legionellosis Pneumonia	0
Lyme Disease	0
Meningitis	1
Pertussis	2
RMSF	0
Streptococcal	1
Tuberculosis	0
Varicella	0
Shigatoxin	0
Haemoophilis Influenza	1
Strep Pneumonia	0
Mumps	0

G. BCMH	
Home Visits	1
Community Based Visits	0
Office Visits	2
PHN Referrals	0
Active Cases	132
Billed to Date	\$ 6,050.00

F. SUMMARY

Clinic Name	Date of Event	Number of vaccines
Community Market Flu	10/1/19	8
Whiteoak/Bright Schools Flu	10/3/19	47
Courthouse Flu shots	10/9/19	5
St. Mary Catholic School	10/9/19	7
Hopewell Flu Shots	10/10/19	12
HCCAO Walk ins	10/11 and 10/25	23
Hobart Flu Shots and HIPS	10/16/19	44
Scioto Paint Valley Mental Health	10/17/19	9
Red Ribbon Week at LCLSD	9/21/19	305 Children
Highland County Senior Center Halloween Event	10/22/19	10
Jail Flu Shots and Hep A	10/23/19	40
Greenfield Senior Nutrition and Headstart	10/23/19	26
Union Stockyards	10/24/19	6
Highland County Employee Clinic Week	10/28 thru 11/1	45
		total 282 clinic vaccines

Resolutions (20-1 through 20-6) Establishing Revised License Fees for Risk Level I, II, III, and IV Food Service Operations or Retail Food Establishments; Vending Food Services; Temporary Food Service Operations or Retail Food Establishments; Mobile Food Service Operations or Retail Food Establishments; Food Service Operation or Retail Food Establishment Plan Reviews; Individual, Government or Tax Supported School Public Swimming Pools, Spas, or Special Use Pools; Recreational Vehicle Parks; Recreation Camps; Combined Park Camps; Temporary Recreational Vehicle Parks; Recreation Camps; Combined Park Camps; Tattooing, Body Piercing, or Combined Body Art Establishments; Time-limited Tattooing, Body Piercing, or Combined Body Art Establishments; Resident and Primitive Camps, Potable Water Analysis; Private Water Systems; Sewage Treatment Systems. Pursuant to Ohio Revised Code Section 3709.09 and 3709.21

WHEREAS, the Board of Health of the Highland County Health Department has the authority pursuant to Ohio Revised Code Sections 3709.09 and 3709.21 to establish a uniform system of fee services; and

WHEREAS, the Board of Health of the Highland County Health Department is mandated to provide services that protect the public health and prevent or restrict disease, and abate or suppress nuisances; and

WHEREAS, the Board of Health of the Highland County Health Department has determined that it is necessary to revise the license fees for risk level I, II, III, and IV food service operations or retail food establishments; temporary food service operations or retail food establishments; mobile food service operations or retail food establishments; food service operation or retail food establishment plan reviews; individual, government or tax supported school public swimming pools, spas, or special use pools; recreational vehicle parks; recreation camps; combined park camps; temporary recreational vehicle parks, recreation camps, combined park/camps, recreation camps; tattooing, body piercing, or combined body art establishments; time-limited tattooing, body piercing, or combined body art establishments; resident camps, potable water analysis; private water systems; sewage treatment systems and

WHEREAS, the Board of Health of the Highland County Health Department did direct the Environmental Health Director to notify all entities that would be affected by the proposed fee at least 20 days prior to the October 15, 2019 Board of Health meeting at which time a public hearing on the revised fees was held; and

WHEREAS, the Board of Health of the Highland County Health Department finds that the Environmental Health Director did notify all entities that would be affected by the proposed fees as directed by this Board at least twenty (20) days prior to the October 15, 2019 Board meeting which was prior to the passage of this resolution establishing the revised fees.

NOW, THEREFORE, BE IT RESOLVE, by the Board of Health of the Highland County Health Department, that license fee for the following services are revised as stated:

Program	Local Fee	State Fee	Proposed 2020 Fee
Risk Levels I, II, III, and IV Food Service Operations or Retail Food Establishments (EH Resolution 20-1)			
Commercial Risk Level 1 less than 25, 000 sq. ft.	\$132.00	\$28.00	\$160.00
Commercial Risk Level 2 less than 25, 000 sq. ft.	\$152.00	\$28.00	\$180.00
Commercial Risk Level 3 less than 25, 000 sq. ft.	\$272.00	\$28.00	\$300.00
Commercial Risk Level 4 less than 25, 000 sq. ft.	\$372.00	\$28.00	\$400.00
Commercial Risk Level 1 greater	\$172.00	\$28.00	\$200.00

than 25, 000 sq. ft.			
Commercial Risk Level 2 greater than 25, 000 sq. ft.	\$197.00	\$28.00	\$225.00
Commercial Risk Level 3 greater than 25, 000 sq. ft.	\$672.00	\$28.00	\$700.00
Commercial Risk Level 4 greater than 25, 000 sq. ft.	\$322.00	\$28.00	\$350.00
Non-Commercial Risk Level 1 less than 25, 000 sq. ft.	\$66.00	\$14.00	\$80.00
Non-Commercial Risk Level 2 less than 25, 000 sq. ft.	\$76.00	\$14.00	\$90.00
Non-Commercial Risk Level 3 less than 25, 000 sq. ft.	\$136.00	\$14.00	\$150.00
Non Commercial Risk Level 4 less than 25, 000 sq. ft.	\$186.00	\$14.00	\$200.00
Non-Commercial Risk Level 1 greater than 25, 000 sq. ft.	\$86.00	\$14.00	\$100.00
Non-Commercial Risk Level 2 greater than 25, 000 sq. ft.	\$98.50	\$14.00	\$112.50
Non-Commercial Risk Level 3 greater than 25, 000 sq. ft.	\$336.00	\$14.00	\$350.00
Non Commercial Risk Level 4 greater than 25, 000 sq. ft.	\$361.00	\$14.00	\$375.00
Vending Food Service			
Each Operation	\$10.19	\$6.00	\$16.19
Temporary Food Service Operations or Retail Food Establishments			
Temporary Commercial FSOs and RFEs (per event)	\$70.00		\$70.00
Temporary Non Commercial FSOs and RFEs (per event)	\$35.00		\$35.00
Food Service Operation And Retail Food Establishment Plan Reviews			
R1, R2, R3 & R4 < 2500 sq. ft.			\$125.00
R1, R2, R3, R4 >=2500 sq. ft.			\$250.00
Swimming Pools, Spas, or Special Use Pools			
(EH Resolution 20-2)			
Individual public swimming pool, spa, or special use pool	\$378.00	\$80.00	\$458.00
Individual public swimming pool, spa, or special use pool (additional at same address)	\$202.50	\$55.00	\$257.50
Park/Camp (EH Resolution 20-3)			
Recreational vehicle parks, recreation camps, or combined park- camps with 50 sites or less	\$245.00	\$110.00	\$355.00
Recreational vehicle parks, recreation camps, or combined parks-camps with more than 50 sites	\$245.00	\$110.00	\$355.00
More than 50 sites, per site charge		\$2.50	
Temporary Recreational vehicle parks, recreation camps, or combined park-camps with 50 sites or less			\$75.00
Temporary Recreational vehicle parks, recreation camps, or			\$75.00

combined park-camps with more than 50 sites			
Temporary more than 50 sites, per site charge		\$0.50	
Resident Camps			
Resident, and Primitive Camp			\$160.00
Body Art (EH Resolution 20-IV)			
Tattooing, body piercing, or combined body art service establishments			\$110.00
Time-limited, tattooing, body piercing, or combined body art service establishments			\$110.00
Private Water (EH Resolution 20-V)			
Single New Private Water System Permit (up to 3 water samples)	\$265.00	\$74.00,\$18.00, \$2.00	\$359.00
2nd PWS at same address (up to 3 water samples)		\$74.00,\$18.00, \$2.00	\$94.00
Single PWS Alteration (up to 3 water samples)	\$145.00	\$74.00,\$18.00, \$2.00	\$145.00
Non Single New PWS (up to 2 water samples)	\$265.00	\$74.00,\$18.00, \$2.00	\$359.00
Non Single 2nd well at same address (up to 3 water samples)		\$74.00,\$18.00, \$2.00	\$94.00
Non Single Alteration PWS (up to 3 water samples)	\$145.00		\$145.00
Sealing Permit	\$75.00		\$75.00
Test Well	\$220.00	\$74.00,\$18.00, \$2.00	\$314.00
Pond-Single Family	\$220.00	\$74.00,\$18.00, \$2.00	\$314.00
Single Conversion PWS	\$220.00	\$74.00,\$18.00, \$2.00	\$314.00
Non Single Conversion PWS	\$220.00	\$74.00,\$18.00, \$2.00	\$314.00
Potable Water Hauler Registration	\$50.00	\$0.00	\$50.00
Potable Water Hauler Registration additional truck, same owner)	\$50.00	\$0.00	\$50.00
Inspection of PWS (No Sample)	\$41.00	\$0.00	\$41.00
Issuance of Variance	\$0.00	\$0.00	\$0.00
Filing & processing water sample results	\$0.00	\$0.00	\$0.00
Water Sample analysis for all programs	\$30.00+Lab Fee + Pickup Fee		\$63.75
Bacterial water sample analysis with regular inspection	\$30.00+Lab Fee + Pickup Fee		\$63.75
Bacterial water sample analysis drop off at office	Lab Fee + Pickup Fee		\$33.75
Sewage (EH Resolution 20-VI)			
Application for Site Review (HSTS, SFOSTS, & GWRS) per lot	\$200.00	\$0.00	\$200.00
Application for Soil Evaluation	Health Department	does not offer this	service
Application for Variance	\$0.00	\$0.00	\$0.00

Application for Design of HSTS, SFOSTS, &GWRS	\$0.00	\$0.00	\$0.00
Review of Subdivision or lots	\$0.00	\$0.00	\$0.00
Sewage Permit HSTS, SFOSTS, & GWRS (includes initial O&M Permits	\$376.00	\$74.00	\$450.00
Sewage Alteration Permit HSTS, SFOSTS & GWRS (includes initial O&M Permit)	\$188.00	\$35.00	\$223.00
Operation & Maintenance Permit with inspection	\$50.00	\$0.00	\$50.00
Operation & Maintenance Permit (Inspection done by outside service provider)	\$0.00	\$0.00	\$0.00
Abandonment of HSTS, SFOSTS, GWRS	\$0.00	\$0.00	\$0.00
Collection and examination of effluent samples	\$30.00 + current lab pickup fee + cost of sample		
Installer Registration	\$23.00	\$0.00	\$23.00
Septage Hauler	\$23.00	\$0.00	\$23.00
Service Provider	\$23.00	\$0.00	\$23.00
Site review, evaluation, and approval/disapproval of land application of Septage	\$0.00	\$0.00	\$0.00

NOW, THEREFORE, BE IT FURTHER RESOLVED, that all fees revised pursuant to this Resolution hereby become effective on December 1, 2019.

NOW, THEREFORE, BE IT FURTHER RESOLVE, by the Board of Health of the Highland County Health Department, that the revised fees be recorded and certified to become part of the record of local regulation by the Board of Health of the Highland County Health Department.

NOW, THEREFORE, BE IT FUTHER RESOLVED, the Board of Health of the Highland County Health Department, that this regulation be published in one (1) one newspaper of general circulation that is in the Highland County Health Department District once a week for two consecutive week and that the first publication take place no later than 10 days prior to the effective date of the revision adopted herein.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this Board of Health of the Highland County Health Department finds and determines that all formal actions relative to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of it committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance of the applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

1st Rob Murray, Julie Karnes seconded the motion

Board of Health of the Highland County Health Department:

Joe Hutto
BOARD OF HEALTH PRESIDENT

ATTEST:
Joe Hutto
HEALTH COMMISSIONER

11/19/19
DATE

11/19/19
DATE

Highland County Health Department
1487 N. High St., Suite 400
Hillsboro, Ohio

Resolution Number	WPCLF 2019-02 (MUSSER)
Number of Bids Received	2 - lowest bid accepted

The Highland County Board of Health, Highland County, Ohio met in Regular Session on Tuesday, November 19, 2019.

Julie Karnes MD (BOH Member) moved the adoption of the following resolution:

RESOLUTION

BE IT HEREBY RESOLVED, the Highland County Board of Health hereby awards the winning bid to


Contractor: EARTH WORKS & MORE, LLC
Project Scope: REPLACEMENT OF SEPTIC TANK & ADDITION OF DOSE TANK; ABANDONMENT OF OLD SEPTIC TANK
Property Owner: DEWANDA MUSSER
Project Location: 10949 PETERSBURG RD., HILLSBORO, OHIO 45133
Amount: \$9,795.00

Craig Edgington (BOH Member) seconded the Resolution

Adopted Date: **11/19/2019**



Health Commissioner
Jared Warner, MEM, RS



Board of Health President
John Holt

MINUTES

BOARD OF HEALTH MEETING HIGHLAND COUNTY, OHIO

Tuesday, October 15, 2019

Prior to the BOH Meeting, a public hearing was conducted at 4:30PM for the proposed 2020 Environmental Health Fee Schedule. No members of the public were present. The hearing was closed at 4:39PM.

The Highland County General Health District Board of Health held its October, 2019 meeting on October 15, with the following members present:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Absent: Mr. John Griffith, Mr. Craig Edgington

1. Call to Order

The meeting was called to order by Mr. Holt at 4:40PM.

2. Roll Call

The following individuals were present at the meeting:

Mr. John Holt
Mr. Rob McCray
Dr. Julie Karnes
Jared Warner, Health Commissioner
Anna McCoppin, Director of Environmental Health
Bonnie Rusch, Director of Nursing
Connie Page, Fiscal Officer

3. Glassburn Nuisance, 4671 Washburn Rd.

Ms. McCoppin discussed the private water system nuisance located at 4671 Washburn Rd. After discussion, Dr. Karnes made a motion to submit the nuisance to the prosecutor at the EH Division's discretion after 30 days' time. Mr. McCray seconded the motion. Motion carried unanimously.

4. EH 2020 Fee Schedule – Mr. McCray made a motion to waive the second reading of the 2020 EH Fee Schedule, including 20-1 Food Program, 20-2 Swimming Pools/Spas/Special Use Program, 20-3 Park/Camp Program, 20-4 Body Art Program, 20-5 Private Water Program, and 20-6 Sewage Program. Dr. Karnes seconded the motion. Motion passed unanimously.

5. PHAB updates

Mr. Warner provided an update on PHAB accreditation. HCHD is awaiting completeness review results from PHAB.

Mr. Warner provided an update on the CHA project. Survey results have been collected and initial analysis conducted on the information. A community meeting is scheduled for November 14th to allow community input on the project and plan development.

6. September BOH Minutes

Review of Minutes for September 2019. Dr. Karnes moved the motion to approve minutes. Mr. McCray seconded the motion. Motion passed unanimously.

7. Bills from September 17, 2019 to October 15, 2019

Ms. Page presented the bills from September 17, 2019 to October 15, 2019. Dr. Karnes moved to approve bills. Mr. McCray seconded the motion. Motion passed unanimously. Mr. Warner and Ms. Page also provided an update on the YTD Budget.

8. Legislation Review

Mr. Warner provided a brief overview of the AOHC Salary Survey results and a discussion of the opiate manufacturer lawsuits currently under discussion in Ohio.

9. Quality Improvement

Mr. Warner provided a review of the current quality improvement projects underway at the health department. Customer Service Survey results, the Website Review and Updating project, and the Single Entry Way project were discussed.

10. Continuing Education

Mr. Warner provided an overview of the PHAB process and the specific documentation needed to satisfy PHAB requirements. The board discussed the ongoing efforts to achieve accreditation.

11. Open Discussion

Resolution for Health Levy – March 2020

The Board of Health discussed potential levy options for 2020. After discussion, Dr. Karnes made a motion to request levy approval from the Highland County Commissioners, to place a .5 mill levy on the ballot for March 2020, and to empower Mr. Warner to take any other steps needed to place this levy on the ballot.

RCORP Grant

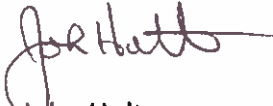
Mr. Warner provided an update on the RCORP Grant and the health department's partnership with UC and HDH to address substance abuse disorder in Highland County.

SIT Position Update

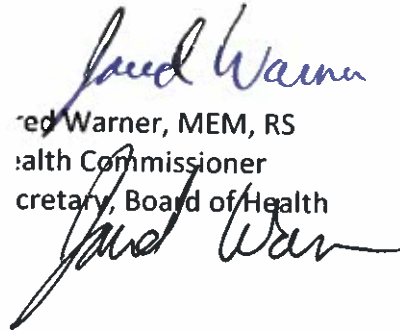
Mr. Warner reported that a suitable candidate had not been located for the SIT position. The EH division will refresh job opening information in an effort to locate additional applicants.

12. Adjourn

Dr. McCray made a motion to adjourn the meeting. Mr. McCray seconded the motion. Motion carried unanimously. Meeting was adjourned at 6:30 PM.



John Holt
President, Board of Health



Fred Warner, MEM, RS
Health Commissioner
Secretary, Board of Health